



## MEMORANDUM

**TO:** Board of Building Appeals Members

**FROM:** Keith N. Steiskal, Building Official

**DATE:** September 7, 2016

**SUBJECT: PERMIT FEE SCHEDULE AMENDMENT – CHAPTER 150.141 OF THE VILLAGE CODE**

Staff is offering a minor amendment reestablishing a fee schedule pertaining to unmetered water usage.

Reestablishing the unmetered water meter fee will allow for water meters to be installed at the end of construction projects rather than in the middle. This will lessen the responsibility of the Builders as well as reduce the chances of damage to the meters through freezing or other physical damage. The fee recommended is the same fee as used in the past with no increase.

Attached is the proposed amendment to the fee ordinance.

### **ACTION REQUESTED**

Staff seeks the input regarding the proposed amendments at the scheduled BOBA meeting and recommends approval of the amendments to Chapter 150.141(o).

§ 150.141 - Permit fees.

(A) *Permit processing fees.*

(1) *Administration fee*—Ten percent of the building portion of the permit fee, minimum \$20.00 per application on all single family and two family dwellings; and a minimum \$30.00 per application on all commercial, industrial and multi-family dwellings.

(2) *Plan review fees:*

Examination of all plans by construction valuation from:

Single Family and Two Family Dwelling

\$50 to \$5,000 .....	\$34.00
\$5,001 to \$25,000 .....	49.00
\$25,001 to \$50,000 .....	89.00
\$50,001 to \$75,000 .....	111.00
\$75,001 to \$100,000 .....	134.00
\$100,001 to \$200,000 .....	222.00
\$200,001 to \$300,000 .....	411.00
\$300,001 to \$500,000 .....	490.00

Commercial/Industrial/Multi-Family

\$50 to \$5,000 .....	\$43.00
\$5,001 to \$25,000 .....	65.00
\$25,001 to \$50,000 .....	113.00
\$50,001 to \$75,000 .....	130.00
\$75,001 to \$100,000 .....	173.00
\$100,001 to \$200,000 .....	276.00
\$200,001 to \$300,000 .....	524.00
\$300,001 to \$500,000 .....	626.00
\$500,001 and up .....	626.00 plus \$4.30/thousand or portion thereof

(3) *Re-review fees/revised plans*—After the initial review has been completed, revised or corrected plans shall be charged a fee equal to one half of the initial plan review fee.

(4) *Certificate of completion*—Ten percent of the building portion of the permit fee, minimum \$55.00 per application for residential and multi-family dwellings; and \$92.00 per application for commercial, industrial or assembly type properties.

(B) *Construction permit fees.* Fees for all new buildings or structures by cubic content shall be computed on the basis of outside dimensions and from the lowest floor, including basement or bottom of footing, to the highest point of the main roof which will include all projections. No deduction shall be made for pitch or angles of roof. Fees shall be as follows:

Single Family and Two Family Dwelling

0 to 5,000 cubic feet .....\$101.00

5,001 to 7,500 cubic feet .....\$139.00

7,501 to 10,000 cubic feet .....\$234.00

10,001 to 500,000 cubic feet .....\$234.00 plus \$5.90/1,000 cubic ft. in excess of 10,000 cubic feet

500,001 to 1,000,000 cubic feet .....\$3,120.00 plus \$5.60 per 1,000 cubic ft. in excess of 500,000 cubic feet

1,000,000 cubic feet and up .....\$5,792.00 plus \$5.40/1,000 cubic ft. in excess of 1,000,000 cubic feet

Cash Bond .....\$1,000.00

Re-inspection fees: (all construction) .....\$76.00

Commercial/Industrial/Multi-Family  
Structures

0 to 5,000 cubic feet .....\$130.00

5,001 to 7,500 cubic feet .....\$184.00

7,501 to 10,000 cubic feet .....\$293.00

10,001 to 500,000 cubic feet .....\$293.00 plus \$8.00/1,000 cubic ft. in excess of 10,000 cubic feet

500,001 to 1,000,000 cubic feet .....\$3,795.00 plus \$7.20 per 1,000 cubic ft. in excess of 500,000 cubic feet

1,000,000 cubic feet and up .....\$7,073.00 plus \$6.70 per 1,000 cubic ft. in excess of 1,000,000 cubic feet

Cash Bond .....\$2,000.00

Re-inspection fees: .....\$0.00

Single Family and Two Family .....\$55.00

Commercial/Industrial/Multiple-Family .....\$68.00

(C) *Additions, decks, sheds, alterations, repairs, remodeling and interior demolition.*

Fees shall be based on construction valuations from:

Roofing-single family and two family dwelling .....\$55.00

Installation of new or replacement of exterior windows .....\$41.00

Single Family and Two Family Dwelling

\$0 to 1,000 .....\$55.00

\$1,001 to 2,500 .....\$72.00

\$2,501 to 5,000 .....\$89.00

For each \$1,000 or fraction thereof in excess of \$5,000, the fee shall be \$5.60 per \$1,000 of cost.

Commercial/Industrial/Multi-Family

\$0 to 1,000 .....\$68.00

\$1,001 to 2,500 .....\$92.00

\$2,501 to 5,000 .....\$113.00

For each \$1,000 or fraction thereof in excess of \$5,000, the fee shall be \$7.20 per \$1,000 of cost.

(D) *Garages.*

Single Family and Two Family Dwellings Two-car .....\$81.00

Three-car .....\$108.00

Four-car .....\$157.00

Over four cars, fees shall be based on construction valuation as in division (C) above.

Commercial/Industrial/Multi-Family Two-car .....\$119.00

Three-car .....\$146.00

Four-car .....\$178.00

Over four cars, fees shall be based on construction valuation as in division (C) above.

(E) *Approaches and driveways.*

(1) Residential .....\$ 55.00

(2) Commercial and Industrial

0—5,000 sq. ft. ....\$119.00

5,001—10,000 sq. ft. ....\$178.00

10,001—15,000 sq. ft. ....\$238.00

15,001 and up .....\$357.00 plus \$.03 per sq. ft.

(F) *Patio permits.*

(1) Any size .....\$55.00

(G) *Fences.* All fences shall be subject to a \$16.00 fee. Fences involving electrically operated gates shall be charged a fee in accordance with subsection 150.141(F) of the Lombard Village Code.

(H) *Swimming pools.*

Single Family and Two Family  
Dwellings Above ground .....\$55.00

Electric .....\$55.00

Gas Heater .....\$40.00

In ground:

Structure—as per division (C) above.

Plumbing .....\$83.00

Electric .....\$83.00

Plan review .....\$71.00

Commercial/Industrial/Multi-Family

Above ground .....\$135.00

Electric .....\$108.00

In ground:

Structure—as per division (C) above.

Plumbing .....\$200.00

Electric .....\$157.00

Plan review .....\$135.00

- (I) *Signs.* Attention getting devices, banners, temporary signs and inflatable devices shall be subject to a \$16.00 fee. Attention getting devices, banners, temporary signs and inflatable devices permit fees shall not be applicable to any governmental unit or to any charitable organization as defined in "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes, Providing for Violations Thereof and Making an Appropriation Therefore", 225 ILCS 460/1.

All other Signs

Per Square Foot of Face: \$2.15/square foot or \$75.00 minimum

Electrical Service: \$108.00

(J) *Wrecking permits.*

(1) Accessory Buildings .....\$87.00

(2) Single Family Buildings .....\$216.00

(3) Multi-Family Buildings:

First Floor .....\$238.00

Each Additional Floor .....\$178.00

(4) Commercial or Industrial Building:

0 to 5,000 sq. ft. ....\$357.00

5,000 to 10,000 sq. ft. ....\$476.00

10,000 and up .....\$476.00 plus \$4.40 per 1,000 sq. ft. or portion thereof

Cash Restoration Bond .....\$2,000.00

(K) *Moving permit.*

All types .....\$ 541.00

Cash restoration bond .....\$2000.00

(L) *Street openings*—per Public Works Department

(M) *Plumbing permits.*

Single Family and Two Family Dwelling

(1) Fixture fees

Per standard fixture .....\$83.00

Per fixture over one .....\$12.00

Water heater .....\$33.00

Gas meter and piping .....\$25.00

(2) Inspection fees .....\$55.00

(3) Repair of plumbing systems .....\$55.00

Commercial/Industrial/Multi-Family

(1) Fixture fees

(2) Inspection fees .....\$68.00

(3) Repair of plumbing systems .....\$68.00

Per standard fixture .....\$113.00

Per fixture over one .....\$22.00

Water heater .....\$43.00

Gas meter and piping .....\$33.00

(O) *Sewer and water.*

(1) Sewer inspection, new and repair .....\$75.00

(2) Water inspection, new repair .....\$75.00

~~(O)~~

~~*Unmetered water. Contact Public Works for construction water prior to meter installation*~~

Single Family & Two Family Dwellings

Frame \$ 71.00

Brick Veneer \$ 83.00

Solid Masonry \$119.00

Commercial-Industrial & Multi-Family Structures

Not over 100,000 cubic ft. \$135.00

Not over 500,000 cubic ft. \$265.00

Not over 1,000,000 cubic ft.	\$459.00
For each additional 100,000 cubic ft.	
Over 1,000,000 cubic Feet or portion thereof	\$459.00 + \$65.00 per 100,000 cubic ft.

(P) *Water tap.* See subsection 51.05(A).

(Q) *Water meters.* See §§ 51.10(C) and 51.16.

(R) *Sewer and water connection fee.* See § 50.100.

(S) *Electrical.*

(1) Services.

Single Family and Two Family Dwelling

100 Ampere .....\$81.00

200 Ampere .....\$96.00

400 Ampere .....\$111.00

600 Ampere .....\$128.00

800 Ampere .....\$143.00

1200 Ampere .....\$159.00

\* For each 100 Amperes over 1200 Amperes add \$12.50

Commercial/Industrial/Multi-Family

100 Ampere .....\$108.00

200 Ampere .....\$119.00

400 Ampere .....\$141.00

600 Ampere .....\$173.00

800 Ampere .....\$184.00

1200 Ampere .....\$206.00

\* For each 100 Amperes over 1200 Amperes add \$17.00

(2) In addition to the above service fees the following circuit fees shall be added:

Single Family and Two Family Dwelling

Minimum Electric .....\$55.00

2 to 4 circuits .....\$67.00

5 to 9 circuits .....\$99.00

10 to 14 circuits .....\$128.00  
 15 to 50 circuits .....\$128.00 + \$6.20 (per circuit over 14)  
 51 or over .....\$5.15 (per circuit)

Commercial/Industrial/Multi-Family Dwelling

Minimum Electric .....\$68.00  
 2 to 4 circuits .....\$92.00  
 5 to 9 circuits .....\$119.00  
 10 to 14 circuits .....\$173.00  
 15 or over .....\$8.25 (per circuit over 14)

(3) Inspection fees for the original installation of commercial or private street or parking lot lighting shall be at the rate of \$49.00 for each lamp post or festoon.

(4) For inspection of motors or other current consuming device, the inspection fee for single family and two family dwellings or commercial, industrial and multi-family structures shall be as follows:

One motor .....\$27.00  
 Each additional motor .....\$16.50

(5) Inspection Fees:

Residential .....\$55.00  
 Commercial/Industrial/Multi-Family .....\$68.00

(T) *Heating, ventilating and air conditioning systems.*

**Construction Valuations**

Single Family and Two Family Dwelling Minimum (furnace replacement, etc.) .....\$55.00

0 to \$1,000 .....\$67.00  
 \$1,001 to \$2,500 .....\$78.00  
 \$2,501 to \$7,500 .....\$134.00  
 \$7,501 to \$15,000 .....\$156.00  
 \$15,001 plus, equates to: \$156 + \$5.05 per thousand in excess of \$15,501

Commercial/Industrial/Multi-Family Family replacement, etc.) .....\$68.00	Minimum	(furnace
0 to \$1,000 .....\$103.00		
\$1,001 to \$2,500 .....\$113.00		
\$2,501 to \$7,500 .....\$163.00		



\$7,501 to \$15,000 .....\$200.00

\$15,001 plus, equates to \$200.00 + \$6.70 per thousand in excess of \$15,501

(U) *Elevators, escalators, and dumbwaiters.*

Commercial/Industrial/Multi-Family and Single Family/Two Family Dwelling

Passenger, Escalator, Dumbwaiter, Docklift, Freight Per Floor .....\$135.00

Plan Review .....\$276.00

Inspection—Semi-annual .....\$119.00

Wheelchair Lift/Chair Lift .....\$92.00

Plan Review .....\$92.00

Annual Inspection Fees .....\$65.00

Temp. Construction Towers .....\$200.00

(V) *Tanks for flammable liquids or combustible liquids.*

Commercial/Industrial/Multi-Family and Single Family/Two Family Dwelling

(1) Installation

1000 Gal. Capacity or Less .....\$416.00

Each 100 Gals. or Fraction thereof over 1,000 Gallons .....\$8.75/100 gallons

(2) Removal of Tanks

All Sizes .....\$298.00

(3) Remote Dispensing Device

Each Hose or Nozzle .....\$119.00

(W) *Fire protection.*

Single Family and Two Family Dwelling

Sprinkler systems designed to NFPA 13D or NFPA 13R, are subject to the sprinkler fee schedule for multi-family dwellings.

Commercial/Industrial/Multi-Family

*New Sprinkler Systems*

Include standpipes and fire pump as part of system.

Number of Sprinklers:

1-20 .....\$308.00

21-100 .....\$671.00

101-200 .....\$855.00

201-300 .....\$1,050.00

301-500 .....\$1,444.00

Over 500 .....\$1,444.00 plus \$3.35 per sprinkler

*Existing Sprinkler Systems*

Includes relocating sprinklers for building alterations, tenant build-outs and so forth. Note: All systems subject to design changes, upgrades to pipe sizes and so forth are subject to the fee schedule for new systems, regardless of size.

Number of Sprinklers:

1-20 .....\$135.00

21-100 .....\$200.00

101-200 .....\$855.00

201-300 .....\$1,050.00

301-500 .....\$1,444.00

Replace Cross Connection Control Device on Sprinkler Water Supply Main Piping \$165.00/device

Exceptions: For reviews of changes to existing systems involving over 100 sprinklers, the fees may be reduced by up to 50 percent where the base buildings sprinkler system was reviewed under this fee schedule.

*Standpipe Systems*

Initial standpipe without fire pump: \$265.00

Initial standpipe with fire pump: \$394.00

Each additional standpipe as part of the same standpipe system/review add: \$135.00

Note: Standpipes as part of a sprinkler system plan review are not subject to these fees.

*Fire Pumps*

Fire Pump: \$265.00

Note: For pumps being installed to upgrade and/or enhance the design of an existing sprinkler or standpipe system, additional fees may apply for the review of the new design of the system being enhanced by pump.

*Suppression Systems*

Chemical suppression system for cooking surfaces/hoods: \$200.00/hood

Wet or dry chemical suppression system for special hazards: \$459.00/system

"Clean agent" gaseous systems: Based on volume of protected space per system.

1-5,000 cu. ft. ....\$459.00

5,001-10,000 cu. ft. ....\$654.00

Over 10,000 cu. ft. ....\$812.00

*Suppression Systems*

Carbon Dioxide Systems: Based on pounds of suppression agent.

1-100 .....\$459.00

101-300 .....\$654.00

301-500 .....\$790.00

501-750 .....\$920.00

751-1,000 .....\$1,050.00

Over 1,000 Pounds .....\$1,081.00

*Fire Alarm Systems*

New fire alarm systems base review fee (includes panel replacement): \$265.00

Add for detection device, notification appliance, etc., tied to system: \$5.40/device

Existing fire alarm system base review fee (include relocating existing devices): \$135.00

Add for detection device, notification appliance, etc., tied to system: \$5.40/device

*Special Consultation*

For any fire protection concerns in which the Village of Lombard Community Development Director, Fire Chief or Fire Marshal determine that additional technical resources or technical assistance is required from sources outside of the Village of Lombard staff, the following fee may be charged by the Village of Lombard. — Fee \$151.00 per hour or portion thereof.

Examples where such fees may apply are as follows: Plan review of smoke control systems; Life Safety plan review for covered malls or other similar type structures; plan review of projects where performance based design is used to comply with codes.

(X) Engineering plan review and inspection of public improvements shall be subject to the following fees:

- (1) *First engineering review and comments on engineering plan*—One percent of engineer's estimated cost of all public improvements as defined in title 15, chapter 15, § 154.703 of this Code plus \$500.00.
- (2) *Subsequent engineering plan reviews and comments necessary for same project*—At cost of time and materials as billed by staff or consultant.
- (3) *Inspection of project improvements*—Three percent of engineer's estimated cost all public improvements as defined in title 15, chapter 15, § 154.703 of this Code. Inspections conducted after 4:00 p.m. on weekdays and at any time on weekends and holidays, when available, shall be billed at a rate of \$100.00 per hour with a minimum of one hour charged to the permittee beginning at the scheduled starting time, including no-shows. Said inspection fee shall be in addition to the normal three percent fee referenced in the first sentence of this subsection.
- (4) The engineering review and inspection fee for a new single family residence shall be \$125.00 per lot for each vacant lot that is part of a major plat of subdivision and \$360.00 per lot for an infill or teardown lot.
- (5) No construction permits shall be issued by the village until all engineering plan review fees have been paid.

- (6) No occupancy certificates shall be issued by the village until all outstanding engineering fees have been paid.
- (7) Fill and grading permit fees can be found under article XV, chapter 150, grade changes (§§ 150.280—150.287).
- (8) Parking lots: This subsection includes all paved surfaces on a property, including but not limited to parking areas, drive aisles, and driveways. Rehabilitation for purposes of this subsection refers to any removal or placement of pavement (asphalt, concrete, etc.) .
  - (a) A permit is not required for rehabilitation for areas under 25 percent of the paved surfaces on a site.
  - (b) A permit is required for rehabilitation of equal to or more than 25 percent of the paved surface on a site.
  - (c) Rehabilitation for areas of between 25 percent and 50 percent of the paved surface requires a contractor proposal and striping plan for ADA compliance.
  - (d) Rehabilitation for greater than 50 percent of the paved surface requires compliance with subsection (c) above, plus the following:
    - (i) Plans to demonstrate compliance with landscaping and parking requirements.
    - (ii) A proof roll to determine if under cuts are required, unless the work is limited to a mill and overlay. The proof roll is a required inspection and should be scheduled at least 24 hours beforehand.
    - (iii) The owner shall employ a geotechnical testing service to witness the proof roll and to take nuclear densities of the binder and surface.
    - (iv) New asphalt shall be a minimum of one and one half inches of surface on two inches of binder.
    - (v) If grading changes are proposed, additional information may be required.
  - (e) Engineering review and inspection fees for rehabilitation of up to 50 percent of the paved surface shall be \$68.00.
  - (f) Parking lot additions engineering review and inspection fees set forth in subsections (1), (2) and (3) above.
- (Y) *Government entities.* Requirements relative to fees, bonds and letters of credit shall be waived in accordance with §§ 14.01 and 14.02 of this Code.
- (Z) *Plan review fees.* Traffic Impact Advisory Services: In addition to other fees established by this ordinance, all applications for building permits that have a substantial traffic impact as determined by the Inter-Departmental Review Committee, shall be accompanied by a deposit of \$1,000.00 to be used for traffic impact analysis services. If the village's costs for such services exceeds the deposit, the applicant shall reimburse the additional costs incurred by the village. If such costs are less than the deposit, the village shall return the difference to the applicant. The total cost incurred by the applicant for such services shall not exceed \$10,000.00. Until such time that the Village has received final payment of all traffic advisory services fees, no permits for the use or development of land shall be issued. Plan review fees shall be paid if plan review has been completed. This would apply even if the permit applicant withdraws the permit, or does not pick up the permit.
- (AA) *Overtime inspection fees.* Inspections conducted before 7:30 a.m. or after 5:00 p.m. on weekdays and at any time on weekends and holidays, when available, shall be billed at a rate of \$100.00 per hour per inspector with a minimum of one hour charged to the permittee beginning at the scheduled starting time, including no-shows. Said inspection fee shall be in addition to any requisite fees referenced within this subsection or as set forth within § 16.01 of the Village Code, whichever is greater, and shall be paid prior to issuance of any certificates of occupancy or approval of final

inspections. The aforementioned fee shall not apply for permitted projects being undertaken by the owner/occupant of a single-family residence.

Availability of inspection staff to perform inspection activities outside of regular business hours is subject to the discretion of the Director of Community Development, who may offer such services, subject to staffing levels, costs and inspector availability. For inspections associated with a special/temporary event application, the aforementioned billing rate can be waived, per § 110.45 of the Village Code, subject to prior approval by the Village Manager or his/her designee.

(Ord. 2561, passed 10-28-82; Am. Ord. 2627, passed 9-8-83; Am. Ord. 2951, passed 5-28-87; Am. Ord. 2961, passed 6-25-87; Am. Ord. 2980, passed 9-3-87; Am. Ord. 3152, passed 5-4-89; Ord. 4796, passed 4/27/00; Ord. 5253, passed 2/20/03; Ord. 5387, passed 11/20/03; Ord. 5464, passed 4/1/04; Ord. 5627, passed 4/21/05; Ord. 5921, passed 9/21/06; Ord. 6063, passed 06/21/07; Ord. 6331, passed 5/7/09; Ord. 6461, passed 4/1/10; Ord. 6468, passed 4/15/10; Ord. 6521, passed 9/2/10; Ord. 6833, passed 5/16/13; Ord. No. 6938, § 1, passed 4-17-14; Ord. No. 6939, § 2, passed 4-17-14; Ord. No. 7184, §§ 3—5, passed 2-4-16)