

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
BIDS AND PROPOSALS**

Districts: ALL
070375

TO: President and Village Board of Trustees
FROM: William T. Lichter, Village Manager
DATE: May 30, 2007 Agenda Date: June 7, 2007
TITLE: Change Order #1 Trench Drain Installation
SUBMITTED BY: Keith J. Surges, Operations Superintendent *(Signature)*

RESULTS:

Date Bids Were Published: Date of Mandatory Pre-bid:

Total Number of Bids Received:

Total Number of Bidders Meeting Specifications:

Bid Security Required Yes _____ No _____

Performance Bond Required Yes _____ No _____

Were Any Bids Withdrawn Yes _____ No _____

Explanation: Yes _____ No _____

If yes, explain:

Waiver of Bids Requested? Yes X No _____

If yes, explain: See Attached Memo

Award Recommended to Lowest Responsible Bidder Yes _____ No X

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$19,600.00
Amount of Award \$24,190.00
7101.733140 Project Code 5537

BACKGROUND/RECOMMENDATION:

Has Recommended Bidder Worked for Village Previously
Yes X No _____

If yes, was quality of work acceptable
Yes X No _____

Was item bid in accordance with Public Act 85-1295?
Yes _____ No _____

Waiver of bids - Public Act 85-1295 does not apply
Yes X No _____

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX W.T. Lichter Date 5/30/07

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.



To: William T. Lichter, Village Manager

Through: Wesley Anderson, Director of Public Works
Wesley Anderson

From: Keith J. Surges, Operations Superintendent
KJS

Date: May 30, 2007

Subject: Change Order #1 for Trench Drain Installation Contract

During the installation of the Trench Drain in the Vehicle Storage Garage we exceeded the Village Manager approved cost. The reason for the increased cost is due to two (2) factors. First, the Building Department requested a deeper cut at the point where the connection is made at the existing catch basin. Second, when we laid out the new location for the Trench Drain we could not get close enough to remove the old system. Therefore we expanded the width to remove the old drain system. The total additional cost for this work was \$4,500.00. The original estimate and quote was \$19,960.00 which was approved by Mr. Lichter on April 27, 2007. With this change order the total cost for the installation of the Trench Drain System is \$24,190.00.

Therefore we are requesting a waiver of bids and approval of Change Order #1 in the amount of \$4,500.00 for Leahy Construction, Inc. bring the total Contract Cost to \$24,190.00.

Please place this item on the June 7, 2007, agenda for consideration by the Village Board.

KJS: Change Orr #1 for Trench Drain Installation Memo 05-30-2007

VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: Trench Drain Installation

LOCATION: Vehicle Storage Garage

CONTRACTOR: Leahy Construction, Inc.

DESCRIPTION OF CHANGE ORDER: Change Order is needed to pay addition costs related to

the installation of the New Trench Drain System in Vehicle Storage Garage.

ORIGINAL CONTRACT AMOUNT: [1] \$19,690.00

TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS: [2] \$0.00

CURRENT CONTRACT AMOUNT: ([1]+[2]) [3] \$19,690.00

PROPOSED CHANGE ORDER: (PENDING APPROVAL) [4] \$4,500.00

PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]-[4]) [5] \$24,190.00

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+ [4]) \$4,500.00

TIME EXTENSION OR REDUCTION: NONE

TOTAL CONTRACT TIME: (PENDING APPROVAL)

BUDGET ESTIMATE: \$19,690.00

ENGINEERS ESTIMATE: \$19,690.00

RECOMMENDED FOR ACCEPTANCE:

Operation Superintendent _____ Date _____
Approved By: Director of Finance _____ Date _____

Approved By: Village Manager _____ Date _____

Contractor _____ Date _____
Approved By: Village President _____ Date _____

Director of Public Works _____ Date _____
Attest: Village Clerk _____ Date _____

Assistant Finance Director _____ Date _____

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and gual hereby extended to incorporate this Change Order.