

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees

FROM : Scott Niehaus, Village Manager

DATE : December 22, 2017 Agenda Date: January 4, 2018

TITLE : Bid Opening for: Village Right-of-Way Tree and Stump Removal PWO 18- 14

SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor, Public Works EM

**RESULTS:**

Date Bids Were Published 12/7/17 Bidding Closed 12/22/17

Total Number of Bids Received 5

Total Number of Bidders Meeting Specifications 5

Bid Security Required  X  Yes   No

Performance Bond Required   Yes  X  No

Were Any Bids Withdrawn   Yes  X  No

Explanation:

Waiver of Bids Requested?   Yes  X  No

If yes, explain:

Award Recommended to Lowest  X  Yes   No

Responsible Bidder?

If no, explain:

**FISCAL IMPACT:**

Amount of Award \$45,000.00 240,270,112.75350

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously  X  Yes   No

If yes, was quality of work acceptable  X  Yes   No

Was item bid in accordance with Public Act 85-1295?  X  Yes   No

Waiver of bids - Public Act 85-1295 does not apply   Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



To: Scott Niehaus, Village Manager

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor <sup>EM</sup>

Through: Carl Goldsmith, Director of Public Works *OK for CSG*

Date: January 4, 2018

RE: Awarding Village Right-of-Way Tree and Stump Removal Contract

On December 7<sup>th</sup>, 2017, the Village of Lombard advertised for bids for the Village contract **PWO 18-14**, *Village Right-of-Way Tree and Stump Removal*. Bid packets were sent to 16 local tree care companies. The bid opening was held on December 22<sup>th</sup>, 2017 with five (5) bids being received. I have attached the Bid Tabulation sheet.

*Homer Tree Care, Inc.* had the lowest bid of \$46,350.00 which is \$1,350.00 over original budget estimates for fiscal year 2018 for Village right-of-way tree and stump removal. By adjusting the quantities of trees removed by contractor versus in house we should be able to complete our tree removals within the \$45,000.00 budgeted. This is a one year contract running through December 31<sup>st</sup>, 2018 with two optional renewal periods. Homer Tree Care, Inc. has performed similar work for many nearby communities. Several of those communities have confirmed that they have received good service and the company has been responsive and timely in their completion of work and invoicing.

I recommend awarding the contract to *Homer Tree Care, Inc.* for the amount of \$45,000.00 for parkway tree trimming. Please present this item to the Board of Trustees at the January 4<sup>th</sup>, 2018 meeting for their approval.

Att: Bid Tabulation Sheet  
Contracts (2)

Bid Opening Tabulation Form 2018 Village R-O-W Tree and Stump Removal

<b>DATE:</b>	22-Dec-17									
<b>TIME:</b>	9:00 AM									
<b>DOCUMENT # PWO 18-14</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>									
<b>DOCUMENT NAME: Village R-O-W Tree and Stump Removal</b>	Ciosek Tree Service, Inc. 21W430 Park Avenue Lombard, IL 60148				Year Two option			Year Three Option		
<b>EXCEPTIONS</b>										
	Cashier's Check									
<b>NO</b>	<b>ITEM</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1	Tree Removal 13 - 24" per tree	45	\$320.00	\$14,400.00	45	\$350.00	\$15,750.00	45	\$365.00	\$16,425.00
2	Tree Removal 25 - 35" per tree	30	\$590.00	\$17,700.00	30	\$600.00	\$18,000.00	30	\$615.00	\$18,450.00
3	Tree Removal 36+'' per tree	15	\$900.00	\$13,500.00	15	\$925.00	\$13,875.00	15	\$940.00	\$14,100.00
4	Tree Stump Grinding per inch	1000	\$3.25	\$3,250.00	1000	\$3.25	\$3,250.00	1000	\$3.25	\$3,250.00
5	T&M Emer: Journeyman Trimmer per hour	\$75	\$75							
6	T&M Emer: Laborer per hour	\$60	\$60							
7	T&M Emer: Aerial Lift Truck per hour	\$40	\$40							
8	T&M Emer: Brush Chipper per hour	\$25	\$25							
9	T&M Emer: Chipper Truck per hour	\$35	\$35							
10	T&M Emer: Prentice Loader per hour	\$50	\$50							
<b>GRAND TOTAL</b>			<b>REG OT</b>	<b>\$48,850.00</b>			<b>\$50,875.00</b>			<b>\$52,225.00</b>

<b>DATE:</b>	22-Dec-17									
<b>TIME:</b>	9:00 AM									
<b>DOCUMENT # PWO 18-14</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>									
<b>DOCUMENT NAME: Village R-O-W Tree and Stump Removal</b>	Clean Cut Tree Care 31064 N IL Rte 83 Grayslake, IL 60030				Year Two option			Year Three Option		
<b>EXCEPTIONS</b>										
	<b>Bid Bond</b>									
<b>NO</b>	<b>ITEM</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>QTY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1	Tree Removal 13 - 24" per tree	45	\$700.00	\$31,500.00	45	\$700.00	\$31,500.00	45	\$750.00	\$33,750.00
2	Tree Removal 25 - 35" per tree	30	\$1,300.00	\$39,000.00	30	\$1,300.00	\$39,000.00	30	\$1,375.00	\$41,250.00
3	Tree Removal 36+'' per tree	15	\$1,650.00	\$24,750.00	15	\$1,650.00	\$24,750.00	15	\$1,695.00	\$25,425.00
4	Tree Stump Grinding per inch	1000	\$6.00	\$6,000.00	1000	\$6.00	\$6,000.00	1000	\$6.50	\$6,500.00
5	T&M Emer: Journeyman Trimmer per hour	\$80	\$150							
6	T&M Emer: Laborer per hour	\$80	\$150							
7	T&M Emer: Aerial Lift Truck per hour	\$50	\$50							
8	T&M Emer: Brush Chipper per hour	\$50	\$50							
9	T&M Emer: Chipper Truck per hour	\$50	\$50							
10	T&M Emer: Prentice Loader per hour	\$120	\$150							
<b>GRAND TOTAL</b>			<b>REG OT</b>	<b>\$101,250</b>			<b>\$101,250</b>			<b>\$106,925</b>

Bid Opening Tabulation Form 2018 Village R-O-W Tree and Stump Removal

<b>DATE:</b>	22-Dec-17	<b>Homer Tree Care</b>	14000		
<b>TIME:</b>	9:00 AM	<b>S Archer Ave</b>	Lockport,		
<b>DOCUMENT #</b>	PWO 18-14	<b>IL 60441</b>			Year Three Option
<b>DOCUMENT NAME:</b>	Village Bidder				
<b>R-O-W Tree and Stump Removal</b>					
<b>EXCEPTIONS</b>					
<b>NO</b>		<b>UNIT</b>	<b>PRICE</b>	<b>TOTAL</b>	<b>UNIT</b>
	<b>ITEM</b>	<b>QTY</b>	<b>PRICE</b>	<b>TOTAL</b>	<b>PRICE</b>
		<b>QTY</b>	<b>PRICE</b>	<b>TOTAL</b>	<b>PRICE</b>
1	Tree Removal 13 - 24" per tree	45	\$285.00	\$12,825.00	45
2	Tree Removal 25 - 35" per tree	30	\$545.00	\$16,350.00	30
3	Tree Removal 36+" per tree	15	\$945.00	\$14,175.00	15
4	Tree Stump Grinding per inch	1000	\$3.00	\$3,000.00	1000
5	T&M Emer: Journeyman Trimmer per hour	\$100	\$150		
6	T&M Emer: Laborer per hour	\$75	\$100		
7	T&M Emer: Aerial Lift Truck per hour	\$75	\$125		
8	T&M Emer: Brush Chipper per hour	\$50	\$100		
9	T&M Emer: Chipper Truck per hour	\$65	\$100		
10	T&M Emer: Prentice Loader per hour	\$100	\$200		
<b>GRAND TOTAL</b>		<b>REG</b>	<b>OT</b>	\$46,350.00	\$46,350.00

<b>DATE:</b>	22-Dec-17	<b>Steve Piper and Sons</b>			
<b>TIME:</b>	9:00 AM	<b>31W320 Ramm Dr</b>			
<b>DOCUMENT #</b>	PWO 18-14	<b>Naperville, IL 60564</b>			Year Three Option
<b>DOCUMENT NAME:</b>	Village Bidder				
<b>R-O-W Tree and Stump Removal</b>					
<b>EXCEPTIONS</b>					
<b>NO</b>		<b>UNIT</b>	<b>PRICE</b>	<b>TOTAL</b>	<b>UNIT</b>
	<b>ITEM</b>	<b>QTY</b>	<b>PRICE</b>	<b>TOTAL</b>	<b>PRICE</b>
		<b>QTY</b>	<b>PRICE</b>	<b>TOTAL</b>	<b>PRICE</b>
1	Tree Removal 13 - 24" per tree	45	\$324.80	\$14,616.00	45
2	Tree Removal 25 - 35" per tree	30	\$743.30	\$22,299.00	30
3	Tree Removal 36+" per tree	15	\$1,280.95	\$19,214.25	15
4	Tree Stump Grinding per inch	1000	\$3.35	\$3,350.00	1000
5	T&M Emer: Journeyman Trimmer per hour	\$85	\$127.50		
6	T&M Emer: Laborer per hour	\$65	\$97.50		
7	T&M Emer: Aerial Lift Truck per hour	\$50	\$50.00		
8	T&M Emer: Brush Chipper per hour	\$40	\$40.00		
9	T&M Emer: Chipper Truck per hour	\$35	\$35.00		
10	T&M Emer: Prentice Loader per hour	\$50	\$50.00		
<b>GRAND TOTAL</b>		<b>REG</b>	<b>OT</b>	\$58,599.00	\$59,479.25

Bid Opening Tabulation Form 2018 Village R-O-W Tree and Stump Removal

DATE:		22-Dec-17	TREES "R" Us PO Box 6014							
TIME:		9:00 AM	Wauconda, IL 60084		Year Two option	Year Three Option				
DOCUMENT # PWO 18-14			NAME & ADDRESS OF BIDDER							
DOCUMENT NAME: Village R-O-W Tree and Stump Removal			EXCEPTIONS							
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Tree Removal 13 - 24" per tree	45	\$528.00	\$23,760.00	45	\$536.00	\$24,120.00	45	\$544.00	\$24,480.00
2	Tree Removal 25 - 35" per tree	30	\$935.00	\$28,050.00	30	\$949.00	\$28,470.00	30	\$963.00	\$28,890.00
3	Tree Removal 36+" per tree	15	\$1,100.00	\$16,500.00	15	\$1,116.00	\$16,740.00	15	\$1,132.00	\$16,980.00
4	Tree Stump Grinding per inch	1000	\$5.25	\$5,250.00	1000	\$5.35	\$5,350.00	1000	\$5.43	\$5,430.00
5	T&M Emer: Journeyman Trimmer per hour	\$85	\$135							
6	T&M Emer: Laborer per hour	\$85	\$135							
7	T&M Emer: Aerial Lift Truck per hour	\$50	\$75							
8	T&M Emer: Brush Chipper per hour	\$50	\$75							
9	T&M Emer: Chipper Truck per hour	\$50	\$75							
10	T&M Emer: Prentice Loader per hour	\$185	\$310							
<b>GRAND TOTAL</b>		<b>REG</b>	<b>OT</b>	<b>\$73,560.00</b>			<b>\$74,680.00</b>			<b>\$75,780.00</b>

# VILLAGE OF LOMBARD

Contract for Village ROW tree and stump removal

CONTRACT DOCUMENT NUMBER PWO 18-14

This agreement is made this 4th day of January, 2018 between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Homer Tree Care, Inc.) hereinafter to as (the "Contractor") and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the contract documents:

<u>ITEM</u>		<u>UNIT COST</u>
TREE REMOVAL 13 TO 24 INCHES IN DIAMETER AT DBH OF 4.5'	at	<u>\$285.00</u> Per Tree
TREE REMOVAL 25 TO 35 INCHES IN DIAMETER AT DBH OF 4.5'	at	<u>\$545.00</u> Per Tree
TREE REMOVAL 36 OR MORE INCHES IN DIAMETER AT DBH OF 4.5'	at	<u>\$945.00</u> Per Tree
TREE STUMP GRINDING (FOR TREES REMOVED BY VILLAGE CREWS) PER STUMP DIAMETER INCHES AT GRADE	at	<u>\$3.00</u> Per Inch

1. This contract shall embrace and include all the applicable contract documents listed below as if attached hereto or repeated herein:
  - a. Specification and contract document no. \_\_\_\_\_  
for \_\_\_\_\_, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents

- iii) Invitation to Bid on Contract Document  
No. PWO 18-14 - Legal Notice
  - iv) General Terms, Conditions and Instructions
  - v) Specific Terms, Conditions and Instructions and Blue Prints
  - vi) Bid Proposal Form
  - vii) Plans and Specifications and Specification Deviation Form
- b. The Contractor's Bid Proposal Dated December 22, 2017
- c. Required Performance and Payment Bonds and Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$\_\_\_\_\_ paid in accordance with the provisions of the Local Government Prompt Payment Act.
  3. The Contractor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
  4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within \_\_\_\_ calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by all proper and appropriate means including working overtime without additional compensation.
  5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
  6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor

shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.

- 7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
- 8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith T. Giagnorio, Village President, and the Contractor have hereunto set their hands this \_\_\_ day of January, 2018.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of January, 2018.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 4th day of January, 2018.

\_\_\_\_\_  
Keith T. Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk

Approved contents of contractual documents:

\_\_\_\_\_  
Thomas P. Bayer Date  
Village Attorney