

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees  
FROM : David A. Hulseberg, Village Manager  
DATE : May 1, 2012 Agenda Date: May 17, 2012  
TITLE : Contract Extension for "Traffic Signal Maintenance"  
SUBMITTED BY: Frank Kalisik, Civil Engineer II *FKK*

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required  Yes  No

Performance Bond Required  Yes  No

Were Any Bids Withdrawn  Yes  No

*If yes, explain:*

Waiver of Bids Requested?  Yes  No

*If yes, explain:*

Award Recommended to Lowest  Yes  No

Responsible Bidder?

*If no, explain:*

**FISCAL IMPACT:**

Engineer's Estimate/Budget Estimate \$102,940.00

Amount of Award \$37,940.00 for FY 2012B and \$65,000.00 for FY 2013

Account : 2735.756340

**BACKGROUND/RECOMMENDATION:**

The Traffic Signal Maintenance Contract is a full maintenance contract for all Village Owned Traffic Signals. It was awarded for one (1) year with an option to extend for another year and remains in effect through May 31, 2012. To coordinate future maintenance contracts with the 2013 fiscal year, an extension of the existing contract for nineteen (19) months or through December 31, 2013 is requested.

Has Recommended Bidder Worked for Village Previously  Yes  No

If yes, was quality of work acceptable  Yes  No

Was item bid in accordance with Public Act 85-1295?  Yes  No

Waiver of bids - Public Act 85-1295 does not apply  Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_



To: David A. Hulseberg, Village Manager  
Through: Carl Goldsmith, Director of Public Works *cy*  
From: Frank Kalisik, Civil Engineer II *FK*  
Date: April 25, 2012  
Subject: Traffic Signal Maintenance Contract PWO-13

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On April 7, 2011, the Village Board approved a contract with Meade Electric Company, Inc. for the Traffic Signal Maintenance for FY 2012. In the bid document was a provision to extend the contract for Traffic Signal Maintenance for an additional year. With the contract year ending on May 31, 2012 and the interim 2012B fiscal year comprised of only seven (7) months, staff recommends exercising the extension provision of the contract for nineteen (19) total months to synchronize the contract timeframe with the new calendar/fiscal year. A confirmation letter from Meade Electric Company, Inc. indicating their willingness to provide the extension of service under the same terms, conditions, and pricing for the 2012B and 2013 fiscal years is provided.

Public Works is requesting a waiver of bid and the extension of a contract with Meade Electric Company, Inc. for nineteen (19) months under the same terms, conditions, and pricing as specified in their bid proposal of March 4, 2011. Meade Electric Company, Inc. has provided good service during FY 2012. If approved by the Board, staff would send confirming letters with signature space for Meade Electric Company, Inc. to accept an extension of the contract. Please note that if the Board approves the extension, Public Works will have all Traffic Signal Maintenance provided by Meade Electric Company, Inc. in an amount not to exceed \$102,940.00 (37,940.00 for FY2012B and \$65,000.00 for FY2013).

Please place this item on the May 17, 2012, agenda for consideration by the Village Board.



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9550 W. 55th Street • Suite A • McCook, IL 60525 • 708-588-2500 • 708-588-2501 Fax

April 30, 2012

Village of Lombard  
255 E. Wilson Ave.  
Lombard, IL. 60148

Attention: Frank Kalisik – Civil Engineer II

Reference: Traffic Signal Maintenance  
PWO-1213  
Contract Extension (19 Months - June 1, 2012 through December 31, 2013)

Dear Frank,

This letter is in response to your e-mail dated April 25, 2012 in which you expressed your desire to exercise the option to extend the current traffic signal maintenance contract that Meade Electric Company, Inc. has with the Village of Lombard for an additional nineteen (19) months.

Meade Electric Company, Inc. will gratefully and willingly accept an extension to the existing traffic signal maintenance contract with the Village of Lombard for an additional nineteen (19) months at the unit prices stated in the original contract document for traffic signal maintenance equipment FY 2012/2013. This contract will be in force from 12:01 A.M. June 1, 2012 to 12:00 midnight December 31, 2013.

We appreciate the opportunity to serve the people of Lombard.

Sincerely,  
Meade Electric Company, Inc.

Thomas W. Talbot  
Project Manager

cc: file



**VILLAGE OF LOMBARD**

255 E. Wilson Ave.  
Lombard, Illinois 60148-3926  
(630) 620-5700 Fax (630) 620-8222  
www.villageoflombard.org

**DRAFT**

May 17, 2012

**Village President**  
William J. Mueller

**Village Clerk**  
Brigitte O'Brien

**Trustees**  
Greg Alan Gron, Dist. 1  
Keith T. Giagnorio, Dist. 2  
Zachary C. Wilson, Dist. 3  
Peter Breen, Dist. 4  
Laura A. Fitzpatrick, Dist. 5  
William "Bill" Ware, Dist. 6

**Village Manager**  
David A. Hulseberg

Meade Electric Company, Inc.  
Attn: Mr. Tom Talbot  
9550 W. 55<sup>th</sup> Street  
Suite A  
McCook, Illinois 60525

Dear Mr. Talbot,

On May 17, 2012, the Village Board agreed to extend the Traffic Signal Maintenance Contract with Meade Electric Company, Inc. for nineteen (19) months (12:01 a.m. June 1, 2012, until 12:00 midnight, December 31, 2013) under the same terms, conditions, and pricing as specified in your optional second year bid proposal awarded on April 7, 2011 and in the attached letter dated, April 30, 2012.

*"Our shared Vision for Lombard is a community of excellence exemplified by its government working together with residents and businesses to create a distinctive sense of spirit and an outstanding quality of life."*

As a formality, the Village Attorney asked that I obtain a signed acceptance from you. I am sending three (3) copies of this letter. Please sign and seal your acceptance of the above conditions and contract. Keep one for your records and return (2) two signed copies to me.

Accepted this \_\_\_ day of \_\_\_\_\_, 2012 Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

*"The Mission of the Village of Lombard is to provide superior and responsive governmental services to the people of Lombard."*

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

Sincerely,

*Frank Kalisik*  
Frank Kalisik, Civil Engineer II