

070206

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
____ Recommendations of Board, Commissions & Committees (Green)
X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: March 27, 2007 (BOT) Date: April 5, 2007

TITLE: State Joint Purchasing Requisition for Rock Salt

SUBMITTED BY: Keith J. Surges, Operation Superintendent 

BACKGROUND/POLICY IMPLICATIONS:

See Attached Memo

FISCAL IMPACT/FUNDING SOURCE: \$110,000 / MFT 7370.733200

Review (as necessary):

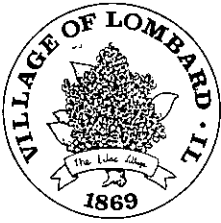
Finance Director X

Village Manager X 

Date

Date: 3/27/07

NOTE: All materials must be submitted to and approved by the Village Manager's office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: William T. Lichter, Village Manager
Through: Wesley Anderson, Public Works Director
From: Keith J. Surges, Operations Superintendent
Date: March 27, 2007
Subject: Joint Purchase of Rock Salt

Public Works has been notified that the State of Illinois is again establishing a central contract to purchase rock salt. The Village has historically purchased salt in this manner, and has had a fairly consistent supply and low pricing. The Public Works Department wishes to participate in this program again.

Request Village Board approval to participate in the program. An estimated 4,000 tons of salt will be used to de-ice Village streets in FY 08. Under the terms of the program the Village must purchase 2,800 tons by June 30, 2008 (70% of the requisition). Fifteen years ago, one of the mildest winters on record, the Village used 2,091 tons. This winter so far we have received 3,868 tons of salt. Please note the Village storage capacity under the Coverall Structure is 750 tons. The Village also has the option of purchasing up to 5,200 tons at the same price (130% of the requisition). Depending on weather conditions, this option has been exercised before. As much as possible, this contract provides a low price and sufficient flexibility to prevent shortages or over-buying.

Once approved, the attached requisition will be submitted to the State for inclusion in their bid. Once awarded, Public Works will request Village Board approval to enter into a contract with the lowest responsible bidder at a specified price. At this time, approval to participate is all that is being requested.

Two copies of the requisition are attached. Please have the Village President sign upon Village Board approval. Please have these forms signed and returned to me as soon as possible in order that they may be received in Springfield no later than, April 30, 2007 @ 5:00PM.

Please place this item on the April 5, 2007 agenda for consideration by the Village Board.

Feel free to call me if you have any questions.



ILLINOIS

JOINT PURCHASING REQUISITION

PLEASE RETURN TO:

Illinois Department of
Central Management Services
801 Wm. G. Stratton Building
Springfield, IL 62706
Fax: (217) 782-5187

Joint Purchasing #: L-3250
Government Unit: Village of Lombard
Mailing Address: 255 E. Wilson Avenue
City / State / Zip: Lombard, Illinois 60148
County: DuPage
Contact Person: Keith J. Surges
Telephone Number: 630-620-5988
Fax Number: 630-873-4603

Date: April 5, 2007

Delivery Point

282 E. Central Ave.
Lombard, Illinois

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
<u>AASHTO Specification M143 Road Salt</u>	<u>(Total Tonnage)</u>	<u>(20 - 22 Ton / Truck)</u>	<u>(Local Governmental Use)</u>
Rock Salt, Bulk	4000	Tons	\$110,000

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this government unit and not for the personal use of any official or individual.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Village President

TITLE