

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: David A. Hulseberg, Village Manager
DATE: May 7, 2013 (B of T) Date: May 16, 2013
TITLE: State Joint Purchasing Requisition for Rock Salt FY2014
SUBMITTED BY: Tom Ellis, Operations Superintendent *TE*

BACKGROUND/POLICY IMPLICATIONS:

Staff requests the approval to participate in the State Joint Purchasing Requisition for Rock Salt for Fiscal Year 2014.

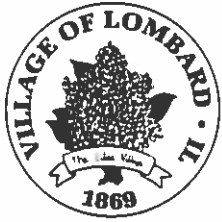
FISCAL IMPACT/FUNDING SOURCE

\$168,000 / MFT 7370.733200

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Public Works Director *CG*
From: Tom Ellis, Operations Superintendent *TE*
Date: May 7, 2012
Subject: Renewal of Joint Purchase of Rock Salt for FY 2014

Public Works has been notified that the State of Illinois is again establishing a central contract to purchase rock salt. The Village has historically purchased salt in this manner, and has had a fairly consistent supply and low pricing. The Public Works Department wishes to participate in this renewal program again.

Staff requests the Village Board approval to participate in the renewal program. An estimated 3,000 tons of salt will be used to de-ice Village streets in FY 14. Public works staff has worked diligently to lower application rates of road- salt and combining that with a mild winter, the Under the terms of the program the Village must purchase a minimum of 2400 tons by June 30, 2014 (80% of the requisition). The Village also has the option of purchasing up to 3600 tons at the same price (120% of the requisition). Depending on weather conditions, this option has been exercised before. As much as possible, this contract provides a low price and sufficient flexibility to prevent shortages or over-buying.

Once approved, the attached requisition will be submitted to the State for inclusion in their renewal bid. Once awarded, Public Works will request Village Board approval to enter into a contract with the lowest responsible bidder at a specified price. At this time, approval to participate is all that is being requested.

The staff recommends that the Village President sign the attached Illinois Joint Purchasing Requisition authorizing the State to bid on behalf of Lombard.



ILLINOIS

JOINT PURCHASING REQUISITION

PLEASE RETURN TO:

Illinois Department of
Central Management Services
801 Wm. G. Stratton Building
401 S. Spring Street
Springfield, IL 62706
Fax: (217) 782-5187

No Thank You.
But keep on mailing list.

Opt-Out-> Our unit does not want to participate in the 2013-2014 Contract Re-procurement.
Notice:-> Please complete and return the Contact information below to remain on the mailing list.

Joint Purchasing #:

Date: 4 / 28 / 2013

Government Unit:

VILLAGE OF LOMBARD

Mailing Address:

225 E WILSON AVE

City / State / Zip:

Lombard IL 60451

County:

DUPAGE

Contact Person:

TOM ELLIS

Telephone Number:

630 620 5988

Fax Number:

630 873-4603

Contact Email:

ellis + @ Village of Lombard . org

Delivery Point

- 1) 282 E Central, Lombard
- 2) 1135 N GARFIELD, Lombard

<- Please provide Email Address

***** Participant, Complete Only One - Either "Table-A" or "Table-B" Below *****

Table A: Complete this table to have the State SOLICIT BIDS for your governmental entity

| ITEM DESCRIPTION | QUANTITY | UNIT MEASURE | AMOUNT BUDGETED |
|--|--------------------------|--------------------------------|--|
| <u>AASHTO M143 Road Salt or Equivalent</u> | <u>(Total Tonnage)</u> | <u>(22 - 25 Ton / Truck)</u> | <u>(Local Governmental Use Only)</u> |
| Rock Salt, Bulk | <u>3,000</u> | Tons | <u>168,000.00</u> |

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (choose one):

OPTION 1 80% minimum purchase requirement/120% maximum purchase requirement

OPTION 2 100% minimum purchase requirement/120% maximum purchase requirement

***** Participant, Complete Only One - Either "Table-A" Above or "Table-B" Below *****

Table B: Complete this table to have the State RENEW for your governmental entity (ONLY)

| ITEM DESCRIPTION | QUANTITY | UNIT MEASURE | AMOUNT BUDGETED |
|--|--------------------------|--------------------------------|--|
| <u>AASHTO M143 Road Salt or Equivalent</u> | <u>(Total Tonnage)</u> | <u>(22 - 25 Ton / Truck)</u> | <u>(Local Governmental Use Only)</u> |
| Rock Salt, Bulk | _____ | Tons | _____ |

Note: Renewal is available ONLY under Contracts PSD 4017275, 4017276, 4017277, 4017278, 4017279, or 4017280 for the CY' 2012-2013 season. Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than 5% of last season's price. Other Terms & Conditions of Contract will remain the same as last year. Check Contract: PSD 4017275 () 4017276 () 4017277 () 4017278 () Contract 4017279 () 4017280 ()

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

TITLE

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