

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Tim Sexton, Acting Village Manager
DATE : December 10, 2013 Agenda Date: December 19, 2013
TITLE : Renewal of Contract for: Tree and Stump Removal
SUBMITTED BY: Eric Hendrickson, Urban Landscape and Forestry Supervisor, PW *EH*

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X Yes _____ No

If yes, explain:

See attached memo.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

See attached memo.

FISCAL IMPACT:

Amount of Award \$50,000.00 240.270.112.75350

\$60,000.00 410.710.725.75350

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Tim Sexton, Acting Village Manager

Through: Carl S. Goldsmith, Director of Public Works *CS*

From: Eric Hendrickson, Urban Landscaping and Forestry Supervisor, *EH*
Public Works

Date: December 10, 2013

Subject: Tree and Stump Removal Contract Renewal

The Village of Lombard opened bids for the tree and stump removal contract on February 22, 2013. The lowest responsible bidder was received from Ciosek Tree Service, Inc. The original contract was from March 7, 2013 to December 31, 2013 with an option to extend the contract from January 1, 2014 through December 31, 2014.

We have contacted Ciosek Tree Service, Inc. and they have agreed to maintain their prices from the 2013 contract for the 2014 calendar year. Ciosek Tree Service, Inc. has provided good service to the Village. The FY14 budget contains \$50,000.00 from Hotel/Motel and \$60,000.00 from CIP (Parkway Ash Removal and Replacement Program) for this service.

Staff recommends renewing the Tree and Stump Removal contract with Ciosek Tree Service, Inc. in an amount not to exceed \$110,000.00. This is the final extension of the contract and will expire December 31, 2014. Please present this item to the Board of Trustees at the December 19, 2013 meeting for their approval.

Encl: Ciosek letter

CIOSEK TREE SERVICE, INC.

21 W430 PARK AVENUE, LOMBARD, ILLINOIS 60148

(630)832-8109

PROPOSAL

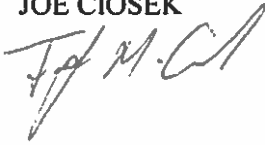
VILLAGE OF LOMBARD
255 E. WILSON AVE.
LOMBARD, IL 60148

SUBJECT: TREE AND STUMP REMOVAL CONTRACT

CIOSEK TREE SERVICE INC. WILL REMAIN AT 2013 PRICES THRU THE CALENDAR
YEAR OF 2014.

WE VERY MUCH APPRECIATE YOUR BUSINESS AND LOOKING FORWARD TO
WORKING WITH YOU IN THE COMING YEAR.

THANK YOU
JOE CIOSEK

A handwritten signature in black ink, appearing to read "Joe Ciosek", is written below the typed name.