

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
 For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
 _____ Recommendations of Boards, Commissions & Committees (Green)
 X Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: December 6, 2022 (COW)(B of T) December 15, 2022

TITLE: Motion Accepting an Agreement through The State of Illinois Contract with Dell Marketing for the Purchase of Microsoft Office 365 Licenses in the Amount of \$37,602.92.

SUBMITTED BY: Kevin Goethals, IT Manager

FISCAL IMPACT:

Amount of Award: \$37,602.92
 Account #: 640.840.840.73910

BACKGROUND/POLICY IMPLICATIONS:

Since 2007, the Village has had a physical, on-premise, Microsoft Exchange Email server in order to facilitate Email communications. This model has served the Village well over the years, but support for our current version of Exchange, along with the on-premise model, will no longer be available with Microsoft in the next couple years. In preparation for this expiration of support, the Village will be migrating our Email system to Microsoft's cloud-based subscription model, Office 365. Having our Email hosted in the "cloud" will also result in streamlined IT operations; updates are automatic, compatibility issues are eliminated and the service is essentially maintenance-free. Office 365 will also alleviate many of the cybersecurity threats that target on-premise Exchange servers.

Microsoft's Office 365 platform comes bundled with many additional features and collaboration tools not found in our current environment. Some of the collaboration features are: Mobility by being able to access applications remotely from any device anywhere, Real-time collaboration through Teams and OneDrive, Integration with other solutions, as well added security measures. OneDrive and Sharepoint provide file storage for every user in a secure cloud environment allowing the user to access their files from anywhere on any device with access to the Internet. All of these features and benefits should improve staff's productivity.

RECOMMENDATION:

Dell Marketing currently has the State of Illinois contract for Microsoft licenses and related services. Staff recommends the Village Board of Trustees approve the attached 3 Year License Agreement with Dell Marketing in the amount of \$37,602.92, for Microsoft Office 365 Licenses.

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: Village President and Board of Trustees
Scott Niehaus, Village Manager

From: Kevin Goethals, IT Manager

Date: December 6, 2022

Subject: Motion Accepting an Agreement through The State of Illinois Contract with Dell Marketing for the Purchase of Microsoft Office 365 Licenses in the Amount of \$37,602.92.

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A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000138672006.1	Sales Rep	Daniel Miller
Total	\$37,602.92	Phone	(800) 456-3355, 6180802
Customer #	312500	Email	Daniel_Miller3@Dell.com
Quoted On	Dec. 05, 2022	Billing To	KEVIN GOETHALS
Expires by	Dec. 31, 2022		VILLAGE OF LOMBARD
Contract Name	Microsoft Licensing Solutions Provider (LSP)		ACCOUNTS PAYABLE
Contract Code	CMT1176800		255 E WILSON AVE
Customer Agreement #	C000000765005 CMT1176800		LOMBARD, IL 60148-3926

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,
Daniel Miller

Shipping Group

Shipping To	Shipping Method
KEVIN GOETHALS VILLAGE OF LOMBARD 255 E WILSON AVE LOMBARD, IL 60148-3931 (630) 873-4740	Standard Delivery

Product	Unit Price	Quantity	Subtotal
VLA OFFICE365 PLAN G1 SHRDSVR PER USER MONTHLY SUBLIC ALL LANGS	\$66.53	64	\$4,257.92
VLA O365GOVE3 SHRDSVR ALNG SUBSVL MVL PERUSR	\$185.25	180	\$33,345.00

Subtotal:	\$37,602.92
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$37,602.92
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$37,602.92

Shipping Group Details

Shipping To

KEVIN GOETHALS
 VILLAGE OF LOMBARD
 255 E WILSON AVE
 LOMBARD, IL 60148-3931
 (630) 873-4740

Shipping Method

Standard Delivery

	Quantity	Subtotal
VLA OFFICE365 PLAN G1 SHRDSVR PER USER MONTHLY SUBLIC ALL LANGS	64	\$4,257.92

Estimated delivery if purchased today:
 Dec. 14, 2022
 Contract # C000000765005
 Customer Agreement # CMT1176800

Description	SKU	Unit Price	Quantity	Subtotal
VLA OFFICE365 PLAN G1 SHRDSVR PER USER MONTHLY SUBLIC ALL LANGS	AC376839	-	64	-

	Quantity	Subtotal
VLA O365GOVE3 SHRDSVR ALNG SUBSVL MVL PERUSR	180	\$33,345.00

Estimated delivery if purchased today:
 Dec. 14, 2022
 Contract # C000000765005
 Customer Agreement # CMT1176800

Description	SKU	Unit Price	Quantity	Subtotal
VLA O365GOVE3 SHRDSVR ALNG SUBSVL MVL PERUSR	AC376838	-	180	-

Subtotal:	\$37,602.92
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00
Total:	\$37,602.92

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^DELL BUSINESS CREDIT (DBC): Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.