

DISTRICT ALL

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested

Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: March 16, 2021 (COW) (B of T) **Date:** April 1, 2021

TITLE: Water & Sewer System Supplies – Core & Main LP
Change Order No. 1

SUBMITTED BY: Brian Jack, Utilities Superintendent 

BACKGROUND/POLICY IMPLICATIONS:

Change Order No. 1 is a net decrease of \$22,500. The change order represents a decrease in contract due to vendor withdrawing bid for Category X for fire hydrants.

FISCAL IMPACT/FUNDING SOURCE:

Project #: PWU-2021
Budget Amount: \$102,500
Current Contract Amount: \$49,500
Change Order #1: -\$22,500
Total Revised Contract Amount: \$27,000
PO #: 2021-00000547

Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager
Through: Carl Goldsmith, Director of Public Works
From: Brian Jack, Utilities Superintendent
Date: March 16, 2021
Subject: **FY2021 Water/Sewer System Supplies Bid -
Change Order #1**

Background

On Friday, February 5, 2021 bids were opened for FY 2021 Water/Sewer System Supplies. Four (4) vendors submitted bids and results are as follows. The Award Amount is estimated expenditures for 2021 in those categories awarded:

<i>Vendor</i>	<i>Categories Awarded</i>	<i>Category Total</i>
Core & Main LP	2,3,5,9,10	\$35,398.78
Ziebell Water Service Products	4,7,8	\$3,980.45
Mid-American Water	0	\$0.00
Water Products Company	1, 6	\$5,809.05

The bid tabulation is attached with the recommendation of awarding a contract to Core & Main LP of Carol Stream, IL as the lowest qualified bidder for the partial budgeted amount of \$47,500 from account 510.270.365.73710 and \$2,000 from account 510.270.380.73720 from the Water/Sewer Operations and Maintenance Budget for FY2021 for the purchase of Water/Sewer System Supplies throughout the year on an as-needed basis. The contract award is different than the bid amount as the bid prices were for a quantity of one each. The award was accounted for ordering of more than one item each on an as needed basis.

After awarding the contract to Core & Main LP for the above categories, the vendor notified the Village that they mis-quoted in Category X – Fire Hydrants; Extensions; Repair Kits; and Repair Parts specifically for fire hydrants. Core & Main requested their bid be withdrawn and awarded to the next lowest bidder as they would not be able to honor the original bid for this category. The contract had already been approved by the Village Board and therefore, requires a change order.

Staff reviewed the bids from the other vendors and determined that the next lowest qualified bid is acceptable and advantageous to the Village for Category X and is in favor of this change order. The next lowest qualified bid for Category X is Ziebell Water Service Products of Elk Grove Village, IL. Ziebell has provided these supplies in the past and is a valued and trusted vendor.

Recommendation

I am recommending the Board of Trustees approve this Change Order #1 for a reduction of \$22,500 for Core & Main LP of Carol Stream, IL for FY2021 for Water/Sewer System Supplies. Please

RESOLUTION
R _____

A RESOLUTION AUTHORIZING A CHANGE ORDER
INVOLVING AN INCREASE/DECREASE IN THE DOLLAR AMOUNT OF
THE CONTRACT OF \$10,000 OR MORE AND/OR EXTENDING/ SHORTENING THE
TIME IN WHICH THE CONTRACT IS TO BE COMPLETED BY THIRTY (30) DAYS
OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty (30) days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No.1 to the contract between the Village of Lombard and Core & Main LP regarding the Water & Sewer System Supplies, as attached hereto as Exhibit "A" and made part hereof, (the "Change Order") to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said Change Order attached hereto as Exhibit "A" would decrease the dollar amount of the contract by \$22,500.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the Change Order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said Change Order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the Change Order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the Change Order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said Change Order; bidding is hereby specifically waived as to the Change Order work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the Change Order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said Change Order on behalf of the Village.

Resolution _____

Adopted this 1st day of April, 2021, pursuant to a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Approved by me this 1st day of April, 2021

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk

VILLAGE OF LOMBARD CHANGE ORDER

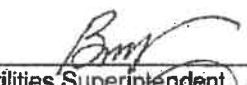
PROJECT NAME: Water & Sewer System Supplies Bid PROJECT NO.: PWU - 2021
 LOCATION: Village of Lombard CHANGE ORDER: 1
 CONTRACTOR: Core & Main LP DATE: 3/16/2021

DESCRIPTION OF CHANGE ORDER: Reduction of purchase amount due to Core & Main requesting to remove bid from Category X - Fire Hydrants; Extensions; Repair Kits; and Repair Parts for mis-quoting

ORIGINAL CONTRACT AMOUNT:	[1] <u>49,500.00</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2] <u>\$0.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3] <u>\$49,500.00</u>
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4] <u>(\$22,500.00)</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]+[4])	[5] <u>\$27,000.00</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+[4]) (\$22,500.00)
 TIME EXTENSION OR REDUCTION: _____
 TOTAL CONTRACT TIME: 365 Cal Days
 BUDGET ESTIMATE: \$49,500.00
 ENGINEER'S ESTIMATE: _____

RECOMMENDED FOR ACCEPTANCE :

 3/16/21
 Utilities Superintendent Date


Approved By: _____ Date
 Director of Finance

 3/16/21
 Contractor Date

Approved By: _____ Date
 (<\$10K or 25%) Village Manager

N/A
 Village Engineer Date

Approved By: _____ Date
 (>\$10K or 25%) Village President

 3/18/2021
 Director of Public Works Date

Attest: _____ Date
 Village Clerk

Assistant Director of Finance Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.