

**DISTRICT 1,4,&6**

**VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

  X   Resolution or Ordinance (Blue)     X   Waiver of First Requested  
       Recommendations of Boards, Commissions & Committees (Green)  
       Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** David A. Hulseberg, Village Manager

**DATE:** July 17, 2009 (COW) (B of T)   **Date:** August 20, 2009

**TITLE:** Craig Place & Willow Street Storm Sewer Improvements and Westmore-Meyers Road/Roosevelt Road Sidewalks - Design Engineering

**SUBMITTED BY:** David A. Dratnol, P.E., Village Engineer *DM*

**BACKGROUND/POLICY IMPLICATIONS:**

This work will be to design improvements to address drainage issues in the area of 151-163 S. Craig Place and 125 W. Willow Street and prepare construction documents for sidewalks on Westmore-Meyers Road from Norton Street to Roosevelt Rd and Roosevelt Road on the north side from Westmore-Meyers Road east to Luther Avenue.

**FISCAL IMPACT/FUNDING SOURCE:**

\$28,157.00 / Cap Proj Fund  
HTE Proj: 1005,1006 PW Proj: ST-M-10-06  
HTE Acct: 7101.755660

Review (as necessary):  
Village Attorney   X   \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director   X   \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager   X   \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: David A. Hulseberg, Village Manager  
 Through: Carl Goldsmith, Director of Public Works *cy*  
 From: David A. Dratnol, P.E., Village Engineer *DAD*  
 Date: July 16, 2009  
 Subject: Craig Place & Willow Street Storm Sewer Improvements and  
 Westmore-Meyers Road/Roosevelt Road Sidewalks  
 Design Engineering

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Attached please find a contract, resolution and fee schedule for design engineering services for the Craig Place & Willow Street Storm Sewer Improvements and Westmore-Meyers Road Sidewalks. The engineering design effort consists of preparing plans and specifications for the following:

- The storm sewer on Craig Place will be extended in the parkway from approximately 151 S. Craig Pl to 163 S. Craig Pl and include a parkway drain for future resident rear yard drainage connection.
- A failed storm sewer at 125 W. Willow Street will be replaced under a Public sidewalk next to a retaining wall using trenchless technology to reduce the impact to surrounding properties.
- Sidewalks will be installed on both sides of Westmore-Meyers Road from approximately Norton Street south to Roosevelt Road and on the north side of Roosevelt Road from Westmore-Meyers Road east to Luther Avenue. The construction of the sidewalks will be paid for using a Community Development Block Grant. The design of the sidewalk will need to conform to the Grant requirements. The project scope includes easement documentation if needed.

This selection was made from the current Design Engineering Short List, which consists of five (5) firms. The proposal was sent to, and proposals received from, all five (5) firms. Upon review, it was determined that Baxter & Woodman of Itasca, is the most qualified firm to serve as design engineer for this project.

The scope and fee were negotiated with Baxter & Woodman and agreed to by both parties. The project consists of providing design and construction documents for the not-to-exceed design engineering services fee of \$28,157.00. The engineering costs will be paid for using the Capital Projects Fund.

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of August 20, 2009. If approved, please return two original signed copies to Public Works-Engineering for further processing.

DAD/pfk

**RESOLUTION**  
**R \_\_\_\_\_ 09**

**A RESOLUTION AUTHORIZING SIGNATURE OF**  
**PRESIDENT AND CLERK ON AN AGREEMENT**

**WHEREAS**, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Baxter & Woodman, Inc. regarding the Craig Place & Willow Street Storm Sewer Improvements and Westmore-Meyers Road/Roosevelt Road Sidewalks project as attached hereto and marked Exhibit "A"; and

**WHEREAS**, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

**SECTION 1:** That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

**SECTION 2:** That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 20<sup>th</sup> day of August, 2009.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this 20<sup>th</sup> day of April, 2009.

\_\_\_\_\_  
**William J. Mueller**  
**Village President**

ATTEST:

\_\_\_\_\_  
**Brigitte O'Brien**  
**Village Clerk**

APPROVAL AS TO FORM:

\_\_\_\_\_  
**Thomas P. Bayer**  
**Village Attorney**

## VILLAGE OF LOMBARD

### CONTRACT

#### CONTRACT DOCUMENT NUMBER ST-M-10-06

This agreement is made this the 20<sup>th</sup> day of August, 2009, between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Baxter & Woodman, Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Design Engineering services for Craig Place & Willow Street Storm Sewer Improvements and Westmore-Meyers Road/Roosevelt Road Sidewalks.

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
  - a. Design Engineering Request for Qualifications (dated January 11, 2008) consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) General Provisions
    - iv) Special Provisions
  - b. ENGINEER'S Statement of Qualifications (dated January 25, 2008)
  - c. Request for Proposal (dated June 22, 2009)
  - d. ENGINEER'S Proposal (dated June 30, 2009)
  - e. ENGINEER'S Work Effort and Fee Schedule (dated July 13, 2009)
  - f. ENGINEER'S Minutes from a 06/24/09 Meeting
  - g. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this the 20<sup>th</sup> day of August, 2009.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Baxter & Woodman, Inc.  
Print Company Name

Accepted this 15th day of July, 2009.

Individual or Partnership \_\_\_\_\_ Corporation X

Deborah Finn  
By \_\_\_\_\_

Deborah Finn / Vice President  
Position/Title

By \_\_\_\_\_

Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this the 20<sup>th</sup> day of August, 2009.

\_\_\_\_\_  
William J. Mueller, Village President

Attest:

\_\_\_\_\_  
Brigitte O'Brien, Village Clerk

**VILLAGE OF LOMBARD**  
**ENGINEER'S CERTIFICATION**

Deborah Finn, having been first duly sworn depose and states as follows:  
(Officer or Owner of Company)

Baxter & Woodman, Inc., having submitted a proposal for:  
(Name of Company)

Craig Place & Willow Street Storm Sewer Improvements and Westmore-Meyers Road/Roosevelt Road Sidewalks to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that \_\_\_\_\_  
(Name of employee/driver or "all employee drivers")  
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: *Deborah Finn*  
Authorized Agent of ENGINEER

Subscribed and sworn to  
before me this the 15<sup>th</sup>  
day of July, 2009.

*Jessica A. Kuiper*  
Notary Public

