# INTERGOVERNMENTAL COOPERATION AGREEMENT (Supplemental Employment of Vocational Advisor)

This Agreement is made between the VILLAGE OF LOMBARD. an Illinois municipal corporation (the "Village") the BOARD OF EDUCATION OF LOMBARD SCHOOL DISTRICT 44 ("District 44") and the BOARD OF EDUCATION OF GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT 87 ("District 87", and together with District 44, the "Districts"), in the exercise of the Village's and the Districts' intergovernmental cooperation powers under the Illinois Constitution and Statutes and the Village's powers under the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74. 1 -1 et seq. (the "Act").

• WHEREAS, the Village established by ordinance adopted February 2, 1989 a tax increment financing project (the "Project") under the Act; and

WHEREAS, pursuant to a Tax Increment Financing Intergovernmental Cooperation Agreement dated as of January 1, 1990 between the Village and the Districts (the "TIF Intergovernmental Agreement") the Village agreed to reimburse the Districts for a period beginning with the 1993-94 school year to and including the 1997-98 school year out of Project revenues or other funds for their respective costs for the salary and fringe benefits provided to a Vocational Advisor to be employed half time by the Districts; and

WHEREAS, the Village now agrees to extend said agreement to and including the 2003-2004 school year; and

WHEREAS, the Village has advised the Districts that it intends to fund its obligation relative to said Vocational Advisor from incremental tax revenues generated by the Project; and

WHEREAS, under the TIF Intergovernmental Agreement and the Act, the Districts may be reimbursed for the costs of employing the Vocational Advisor only if (1) such costs are set forth in an agreement that meets the requirements of Section 3(q)(10) of the Act, 65 ILCS 5/11-74.43(q)(10), and (2) all costs of the program are related to the establishment and maintenance of additional job training, advanced vocational education or career education programs for persons employed or to be employed in the redevelopment project area for the Project; and

WHEREAS, in reliance on the TIF Intergovernmental Agreement, District 87 hired a half time Vocational Advisor to serve in the Districts' respective vocational education programs beginning in the 1993-94 school year; and

WHEREAS, the Vocational Advisor has been employed by District 87 and has provided services to both Districts continuously since that time, and the Districts desire to continue to employ and receive the services of the Vocational Advisor through the 2003-2004 school year; and

WHEREAS, the vocational education programs of the Districts conform to the requirements set forth Section 3(q)(10) of the Act and in the TIF Intergovernmental Agreement; NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and

agreements set forth herein, the parties hereto agree as follows:

- 1. The respective superintendents of the District are hereby authorized and directed to establish mutually agreeable terms as to the schedule and work responsibilities of the Vocational Advisor at each District, subject to the following conditions:
- (a) District 87 shall employ and provide all salary, benefits and other remuneration to the Vocational Advisor;
- (b) the Vocational Advisor shall work a total of one-quarter time at each District unless otherwise agreed;
- (c) in the event that the Districts incur expenses for the employment of the Vocational Advisor that are not reimbursed by the Village, District 44 shall reimburse District 87 in a proportion equal to the proportion of unreimbursed services received by District 44, provided 2 that District 44 shall be liable for no expenditures other than those referred to in Section 3 hereof unless it has given prior written authorization for such expenditures;
- (d) the Vocational Advisor shall perform the duties set forth in the job description for said position which is attached hereto as Exhibit A and made part hereof.

  The Vocational Advisor referenced herein has been employed by District 87 since the beginning of the 1993-94 school year.
- 2. The Vocational Advisor shall be employed solely in the vocational education programs of the Districts, which programs are described in further detail Exhibit B and Exhibit C hereto.

- 3. The Village shall reimburse District 87 for the salary and fringe benefits to be provided to the Vocational Advisor beginning with the 1998-1999 school year through the 2003-04 school year, in accordance with the regular teacher salary schedule and benefit program of District 87. Such reimbursement shall occur twice per school year on February 1 and June 30 for the preceding semester. District 87 shall provide the Village with written documentation to support the amounts requested for reimbursement, and shall comply with any reasonable request of the Village for additional written documentation.
  - 4. Unless otherwise extended, this Agreement shall terminate on July 1, 2004.
- 5. Should any portion of this Agreement be deemed unlawful by a court of competent jurisdiction after exhaustion of all appeals, the portion declared unlawful shall be severed and the remaining portions of the Agreement given effect, insofar as is reasonable.
- 6. This Agreement shall be deemed dated and become effective on the date the last of the duly authorized representatives of the parties signs as set forth below:

BOARD OF EDUCATION, LOMBARD SCHOOL DISTRICT 44, DUPAGE COUNTY, ILLINOIS

BOARD OF EDUCATION, GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT 87, DUPAGE COUNTY, ILLINOIS

President

President #

Attest: Karen M. Terrara Secretary

Dated: 4-21-98

VILLAGE OF LOMBARD.

DU PAGE COUNTY, ILLINOIS

Attest:

Horram & Berhardt

President

Dated: February 19, 1998

#### **EXHIBIT A**

# JOB DESCRIPTION OF VOCATIONAL ADVISOR

The job activities of the Vocational Advisor contribute directly to the preparation of students for the employment opportunities provided, and anticipated to be provided, by the Village of Lombard's Downtown Tax Increment Redevelopment Plan and Project These job activities include the following:

- 1.. Provide career education to students at both Glenn Westlake Middle School and Glenbard East High School.
- 2. Serve as consultant to classroom teachers on career implications of various curricula.
- 3. Develop connections with community businesses which can serve as career education resources to the schools.
- 4. At Glenn Westlake, focus on the transition between middle school and high school by concentrating on the career education needs of eighth graders.
- 5. At Glenn Westlake, develop advisory period activities related to service learning and career exploration.
- 6. At Glenbard East, coordinate the staff-business visit program.
- 7. At Glenbard East, participate with the Guidance Department in the development of a sequential career education program.

# EXHIBIT B

## DISTRICT 87 VOCATIONAL EDUCATION PROGRAMS

Glenbard Township High School District 87 (the "District") offers a broad range of vocational programs that prepare students for the employment opportunities provided and anticipated to be provided by the Village of Lombard's Downtown Tax Increment Redevelopment Plan and Project. The vocational programs include the following:

- Retail Management/Marketing
- Cooperative Work Training Programs
- Food Services
- Child Care Service
- Office Information Support Services
- Secretarial Services
- Accounting/Bookkeeping
- Drafting/CAD Technology
- Electronic Technology
- Broadcasting Technology
- Construction Technology

All of these programs contain a series of orientation and skill level courses as well as an on-the-job training component.

The Village of Lombard has increased employment needs and Glenbard Township High School students have increased job opportunities in the Village because of the improvements undertaken or planned in the tax increment financing district named above. These improvements will be a major factor in creating and keeping additional jobs in the Lombard community. It is anticipated that the tax increment financing project will result in the creation of additional jobs in the Project Area. Employment opportunities will be high in retail, food service, secretarial services, graphics and child care.

Cooperative work training programs offer an opportunity for students to experience working in many of the above fields while still studying part of the day at the Glenbard Township High Schools.

Overall, the District anticipates providing some training for a total of over 50 students per year to fill the same number of positions in the categories described above.

Costs for the District's vocational, career and job training programs are administered through its Business, Home Economics and Industrial Technology Departments. A summary of the budgeted expenditures in these departments for the 1996-97 school year for Glenbard East High School is attached to this document as <a href="Exhibit B-1">Exhibit B-1</a>, and a further summary of actual expenditures for these departments during the 1993-94, 1994-95, 1995-96, and 1996-97 school years for Glenbard East High School is attached to this document as <a href="Exhibit B-2">Exhibit B-2</a>. The sources of funding for these expenses are general school district revenue (principally local property tax and some state aid) and certain other payments similar to those from the Village of Lombard's Incremental Tax Fund. Without the portion of the Incremental Tax Fund paid by the Village to the District, the District's programs could not be fully funded.

Vocational programs require a significant amount of capital equipment and newly trained or retrained instructors in order to make them successful. In particular, the Vocational Advisor provides essential guidance and counseling services necessary to aid students in utilizing and benefiting from the District's vocational education programs. Enrollments in vocational course sections presently account for 15% of the total enrollment in course sections in the District, or 200 vocational enrollments per year. Funds from this agreement will, therefore, be used for indirect costs for the vocational programs cited in this Exhibit.

# **EXHIBIT B-1**

# GLENBARD EAST BUDGETED EXPENDITURES: 1997-1998

<u>Department</u>	Budgeted Expenditures		
Home Economics	\$ 285,925		
Business Education	564,075		
Industrial Technology	305,200		
TOTAL	\$1,155,200		

EXHIBIT B-2
GLENBARD EAST ACTUAL EXPENDITURES: 1993-1997

# Actual Expenditures

TOTAL:	<b>\$1,039,449</b>	\$1,022,307	\$1,017,439	\$1,097,648
Industrial Technology	269,439	280,837	288,731	302,594
Business Education	584,430	560,797	527,108	541,720
Home Economics	\$ 185,580	\$ 180,673	\$ 201,600	\$ 253,334
Department	1993-94	1994-95	1995-96	<u> 1996-97</u>
Department	1993-94	1994-95	1995-96	1996-9

## **EXHIBIT C**

## DISTRICT 44 VOCATIONAL EDUCATION PROGRAMS

Lombard School District 44 (the "District") operates six elementary schools and one middle school which all have a broad range of programs aimed at preparing students for employment opportunities in their community. From the earliest ages, students participate in programs in which good work habits and responsible citizenship are stressed by the District.

Communication skills, mathematics, computer literacy and industrial arts are examples of academic and technical preparation areas the District emphasizes which directly prepare its students for more advanced training at the Glenbard Township High Schools and for possible eventual employment in positions generated in the Village of Lombard's Downtown Tax Increment Redevelopment Plan and Project (the "Project").

Employment opportunities for students whose education begins in the District have increased substantially because of the Project. Improvements to the project area funded by tax increment financing will be a major factor in keeping jobs in the Lombard community. Jobs generated within the project area will include those in retail, food service, secretarial services, graphics and child care.

The District's students are preparing to fill positions in the project area in the future, but that preparation would be sharply limited without the job training and education funds provided by the Village of Lombard's distributions from the Incremental Tax fund.

The Districts emphasis on communications, computer skills, and other technical preparation areas, to prepare at a minimum the approximately 310 students who graduate from the eighth grade annually, will require the provision of a least the equivalent of 0.25 teachers as a specialist in those fields, at a total cost of not less than \$7,793.00 per year. The services of the Vocational Advisor are essential to the District's optimal provision of training in these areas. The District's students are expected to receive further training at the Glenbard High Schools to fill the categories of positions described above each year in the project area. The major sources of District income are local property tax and some state funding. The Village's distributions are key to funding the District's job training activities related to the Project.

EXHIBIT D

VOCATIONAL ADVISOR SALARY AND BENEFITS: 1993-1997

School Year	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
1993-94	\$18,986.52	\$1,897.50	\$ 20,884.02
1994-95	20,481.00	1,909.50	22,390.50
1995-96	25,615.00	.00	26,615.00
1996-97	38,588.00	1,728.00	40,316.00
TOTAL:			\$ 109,205.34