

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : William T. Lichter, Village Manager
DATE : March 23, 2005 Agenda Date: April 7, 2005
TITLE : Bid for: Bid Waiver- Cargo Van
SUBMITTED BY: John Burg, Assistant Director of Public Works



RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X _____ Yes _____ No
If yes, explain:

Award Recommended to Lowest _____ Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate (\$17,000)

Amount of Award \$10,309 8306.733600

BACKGROUND/RECOMMENDATION:

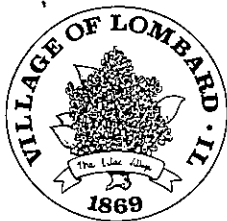
See attached memo.

Has Recommended Bidder Worked for Village Previously X_ Yes ___ No
If yes, was quality of work acceptable X_ Yes ___ No
Was item bid in accordance with Public Act 85-1295? ___ Yes X_ No
Waiver of bids - Public Act 85-1295 does not apply X_ Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX W.T. Lichter Date 3/25/05

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: William Lichter, Village Manager ~~Wes Anderson~~
Through: Wes Anderson, Director of Public Works
From: John Burg, Assistant Director of Public Works
Date: March 23, 2005
Subject: Bid Waiver, Cargo Van

The FY 2005 budget includes replacement of WM 493, a 2001 Ford E-150 Cargo Van.

In February, Public Works advertised and sent out competitive bid packets for the purchase of a 2005 Cargo Van. No bids were received. Rather than advertising again, Public Works sent requests for sealed proposals based on the actual bid document to an expanded number of dealers. Public Works received only one sealed proposal. The proposal was from Northwest Ford and Sterling in Franklin Park, Illinois. The total bid price for the 2005 Cargo Van is \$16,909 less a trade-in allowance of \$6,600 equals a total bid of \$10,309. The budgeted amount is \$17,000.

I recommend waiver of bids and award of a contract to Northwest Ford and Sterling in Franklin Park, IL. in an amount not to exceed \$10,309. I also recommend declaring WM 493 as surplus per the attached ordinance and authorizing its trade-in. Waiver of first reading is requested on this ordinance. Please submit this item to the Village Board for their consideration at the April 7, 2005 meeting.

ORDINANCE _____

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

WM 493 2001 Ford E-150 Cargo Van VIN 1FTRE142X1HA71816

now owned by the Village of Lombard; and

WHEREAS, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

WM 493 2001 Ford E-150 Cargo Van VIN 1FTRE142X1HA71816

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale/trade-in to Northwest Ford and Sterling of Franklin Park, Illinois in the amount of \$6,600.00.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this _____ day of _____, 2005

First reading waived by action of the Board of Trustees this _____ day of _____, 2005

Passed on second reading this _____ day of _____, 2005

Ayes: _____

Nays: _____

Ordinance No. _____

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Absent: _____

Approved this _____ day of _____, 2005

William J. Mueller
Village President

ATTEST:

Barbara A. Johnson
Deputy Village Clerk