



## MEMORANDUM

**To:** David A. Hulseberg, Village Manager

**From:** William Heniff, AICP, Director of Community Development

**Date:** September 17, 2009

**Subject:** FY 10 CDBG - Village Board Room Accessibility Improvements

The Village of Lombard is proposing to remodel the Village Board Room. A portion of the remodeling project will include certain handicap accessibility enhancements. The following alterations are planned as part of the accessibility enhancement portion of the project:

- 1) Level floor for ramp at east side of the room (ADA accessibility)
- 2) Remove dais and replace with ADA accessible dais
- 3) Enlarge southern exit door and provide ADA exterior refuge area outside of south door.
- 4) Remove and replace presentation podium (replace with adjustable height podium)
- 5) Enlarge Board Room entry doors and install electronically assisted doors
- 6) Remove seats in certain areas and designate area as accessible seating area.

### DUPAGE COUNTY

DuPage County provides FY 10 Community Development Block Grant allocated funding matches for a number of different community improvements. As stated above, the Village of Lombard is proposing a number of handicap accessibility enhancements to the Village Board Room, which would qualify as an "Accessibility Improvement" under the DuPage County CDBG criterion.

### PROJECT BUDGET

The cost of the Board Room remodeling project has been determined by SRBL Architects. The CDBG funding match only applies to the portion of the remodeling project that pertains to accessibility improvements. The CDBG would provide a 50% match for those qualifying improvements. Staff is currently working with DuPage County to determine what improvements qualify. According to the Letter of Intent that was submitted to DuPage County, the accessibility

portion of the project is estimated at \$97,236; as such, the Village is requesting a 50% match that would total \$48,618. After further discussion between the Village and SRBL Architects, it was determined that the ADA portion of the project may fluctuate depending on what items will be accepted under the terms of the CDBG grant. As such, the total amount of funds being requested may increase or decrease.

### **PUBLIC HEARING**

The Village of Lombard must hold a public hearing regarding the project. The Village must also pass a resolution authorizing the application for funds. Both the public hearing and the approval of the resolution can occur at the same Board of Trustees meeting. This must be timed so that it occurs before the application due date of October 1, 2009. Therefore, this item must be on the September 17, 2009 Board meeting. DuPage County should also be notified of the public hearing and the public meeting information will be required in the CDBG application.

### **REQUIRED ITEMS**

1. Letter of Intent 2010 Neighborhood Investment CDBG. The Letter of Intent was submitted to DuPage County prior to the September 4, 2009 deadline.
2. Complete CDBG Application due October 1, 2009. The public hearing and subsequent Board resolution (exhibit 'A') will be required to proceed with the CDBG application. The CDBG application is attached as part of this correspondence; however, the public hearing has yet to occur and Village attorneys are currently reviewing the zoning compliance criteria. Moreover, additional amendments to the application will occur.

### **RECOMMENDATION**

Staff recommends that the Village Board approve a resolution authorizing the Director of Community Development to submit a Community Development Block Grant Application seeking financing assistance for accessibility improvements to the Village Hall Board Room.