

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested

Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: March 28, 2006 (COW) (B of T) **Date:** April 6, 2006

TITLE: Olde Towne East Phases 3, 4 and 5
Design Engineering Services Agreement

SUBMITTED BY: David A. Dratnol, P.E., Village Engineer *flb for*

BACKGROUND/POLICY IMPLICATIONS:

See Memo

FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$284,691
Funding: CapProjFd
HTE Project: 0704
PW Project Number: ST-07-04

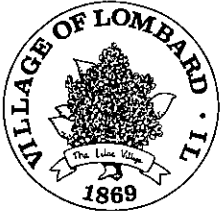
Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

acting Village Manager X *Ronald J Flood* _____ Date 03/29/06

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



InterOffice Memo

To: William T. Lichter, Village Manager
From: David A. Dratnol, P.E., Village Engineer *lls for*
Date: March 28, 2006
Subject: Olde Towne East, Phases 3, 4 and 5
Engineering Services Agreement

Design services were solicited via the Engineering Division Short-List Request for Proposal (RFP) process, using the Olde Towne East, Phases 3, 4 and 5 project as the target project. Of the eleven design firms that submitted proposals, Civiltech Engineering of Itasca received the highest overall rating from the five-person evaluation committee. The total contract amount is a not to exceed fee of \$284,691.

This project involves the design of utility and roadway improvements of project area listed below

Phase	Street	From	To
3	Grove Street	Charlotte Street	Garfield Street
3	Charlotte Street	Grove Street	Windsor Avenue
3	Garfield Street	St. Charles Road	Windsor Avenue
4	Martha Street	St. Charles Road	Windsor Avenue
4	Grove Street	Garfield Street	Martha Street
5	Windsor Avenue	Charlotte Street	Craig Place
5	Craig Street	St. Charles Road	Windsor Avenue

The project scope includes:

- 1) Site survey and confirmation of existing conditions.
- 2) Right-of-Way verification.
- 3) Preparation of a preliminary design report (PDR) that will include the separation of the existing combined sewer system, new watermain design, and roadway and parkway improvements.
- 4) Final engineering will not proceed until the preliminary report is approved. This will allow the Village to review the project cost for the entire area and program the approved scope of improvements.
- 5) Preparation of construction documents.
- 6) Preparation of IEPA and storm water permits as necessary for the scope of improvements.

Please place this item on the Board of Trustees agenda for the meeting scheduled on April 6, 2006 and request for approval of the contract.

RESOLUTION
R _____ 06

**A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Civiltech Engineering Inc. regarding the Olde Towne East Phases 3, 4 and 5 project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this _____ day of _____, 2006.

Ayes: _____

Nays: _____

Absent: _____

Approved this _____ day of _____, 2006.

William J. Mueller
Village President

ATTEST:

Brigitte O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

VILLAGE OF LOMBARD

CONTRACT

CONTRACT DOCUMENT NUMBER ST-07-04

This agreement is made this the 6th day of April, 2006, between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Civiltech Engineering Inc. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

The preparation and delivery of construction documents for underground utility work and right of way restoration for Olde Towne East Phases 3,4 and 5.

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Olde Towne East Phases 3, 4 and 5 Request for Proposal (dated January 18, 2006) consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) General Provisions
 - iv) Special Provisions
 - v) ENGINEER'S Proposal Dated: February 3, 2006
 - vi) Revised Work Effort and Letter from ENGINEER Dated: March 15, 2006
 - vii) Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this the 6th day of April, 2006.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Civiltech Engineering, Inc.

Print Company Name

Accepted this _____ day of _____, 2006.

Individual or Partnership _____ Corporation _____

By

Position/Title

By

Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this the 6th day of May, 2006.

William J. Mueller, Village President

Attest:

Brigitte O'Brien, Village Clerk

VILLAGE OF LOMBARD

ENGINEER'S CERTIFICATION

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

Olde Towne East Phases 3, 4 and 5 to the Village of Lombard, hereby certifies that said ENGINEER:

- 1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
- 2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that _____
(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Authorized Agent of ENGINEER

Subscribed and sworn to
before me this the _____
day of _____, 2006.

Notary Public