

Village of Lombard

*Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org*



Minutes

Thursday, December 16, 2021

6:00 PM

Village Hall Board Room

Village Board of Trustees

Village President Keith Giagnorio

Village Clerk Liz Brezinski

*Trustees: Brian LaVaque, District One; Anthony Puccio, District Two;
Bernie Dudek, District Three; Andrew Honig, District Four;
Dan Militello, District Five; and Bob Bachner, District Six*

I. Call to Order and Pledge of Allegiance

The regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, December 16, 2021 in the Board Room of the Lombard Village Hall was called to order by Village President Keith Giagnorio at 6:00 pm. Village Attorney Tom Bayer led the Pledge of Allegiance.

Village President Keith Giagnorio indicated that Trustee Brian LaVaque had submitted a request to be allowed to attend the Village Board remotely due to illness. All Village Board members concurred with the request of Trustee LaVaque.

II. Roll Call

- 7 - Keith Giagnorio, Elizabeth Brezinski, Brian LaVaque, Anthony Puccio, Andrew Honig, Dan Militello, and Bob Bachner
- 1 - Bernie Dudek

Staff Present:
Village Manager Scott Niehaus
Director of Finance Tim Sexton
Director of Community Development Bill Heniff
Director of Public Works Carl Goldsmith
Chief of Police Roy Newton
Fire Chief Rick Sander
Assistant Village Manager Nicole Aranas
Executive Coordinator Carol Bauer

III. Public Hearings

IV. Public Participation

[210404](#)

Presentation - State Representative Terra Costa Howard

State Representative Terra Costa Howard recognized Executive Coordinator Carol Bauer as the recipient of the State of Illinois Governor's Volunteer Service Award Winner. Carol embodies community service. For years, she has been the heart and soul - and literally the lifeblood - of Lombard village government.

Carol began working for the village over 50 years ago, as of January 3. I think she was five when she started. I am very glad that the State of Illinois now takes a much stricter view of child labor laws. She has served seven mayors, seven village managers - more than 50 village trustees

But there's so much more to Carol than simply her many years of service as a village employee. For years, she has worked alongside her co-workers and community volunteers to change - and save - people's lives by promoting blood donations

She took on the task of coordinating the Lombard blood drives back in 1993 - o Since then, Lombard has hosted approximately 207 blood drives - more *than 16,000* units of blood - saving untold numbers of lives

Over the years, Carol has received many well-deserved awards for this work 2011 American Red Cross Volunteer of the Year Award

2013 Most Dedicated Blood Drive Coordinator in State of Illinois

2016 Golden Heart Award

2016 Lilac Parade Grand Marshall

2017 John Egan Distinguished Service Award from the Jaycees

2019 Versiti Beacon of Hope Award - given to the 2019 Top Host Coordinator

When the pandemic began - was it really less than two years ago? -- Carol and her team of volunteers stepped up o Worked even harder to continue the blood drives - even moving the donation site to ensure that all necessary safety protocols were followed

Seeing the increased need in our communities, she also partnered with our office to organize food drives as well. Throughout these difficult months, Carol and her volunteers simply did not let the pandemic stop them.

I remember one of the first times that I volunteered at a Lombard blood drive. o While I was there, I had the opportunity to talk with a number of other volunteers, who were not only giving blood but also donating their time to make sure everything went smoothly.

When I asked them why they were there, they all said the same thing: "Carol reached out. When Carol asks for help, we just go, because we know it's for a good cause." That's really what makes Carol such a special part of our community - she inspires so many others to serve. Carol just gets it. She knows who to call and how to get things done, and she gives credit to everyone who takes part.

I was very proud to nominate Carol for this award. I have so much admiration for her work, and for her personally.

Beyond that, I think it's important for people to know about the good work that is being accomplished in our communities every single day

I want everyone in my district to know that one truly committed person can inspire others and change lives.

So Carol, it is my honor and my pleasure to congratulate you on your

years of devoted, unselfish service to the Village of Lombard o And to present you with this Governor's Volunteer Service Award

Executive Coordinator Carol Bauer thanked State Representative Terra Costa Howard and provided the following:

To say that I am excited, thrilled, honored and really overwhelmed really does not cover how I feel tonight. My most sincere appreciation to State Representative Terra Costa Howard for thinking of nominating me for this award; thank you to her staff who worked behind the scenes on this nomination and thank you to the State of Illinois for selecting me as the recipient.

This award is not just a recognition for me, but for all of the partnerships that the Village has built/formed over the years - Yorktown Center, the First Church of Lombard, School District 44, the Masons, the Knights of Columbus, the VFW. A great big thank you to our houses of worship, various organizations in our community and Terra and her staff for their support and willingness to include information in their bulletins, their Facebook pages and their message boards helping to advertise and promote blood drives. And we cannot forget Jane and Marguerite at the Lombardian who are always willing to help with an article or a full-page ad from our local merchants.

Blood drives are a team effort, including the Versiti staff, the volunteers who donate their time and provide assistance during the drives, our partners **and it is the dedicated donors**. These are the people who deserve this award. Without this team, the blood drives would not be such a huge success.

The Village started holding drives in 1988 holding two drives a year at the Village Hall, and we would typically collect approximately 20 pints of blood at each drive.

In 1993, I was given the job of Blood Drive Coordinator. I knew nothing about blood drives or donating blood. Drive after drive would be about the same, and it just always made me wonder how we could have over 40,000 residents in the village and yet only 20 came to donate blood. I guess that is where it all began. Trying to think of ways to reach more people, bring awareness to blood drives and increase blood donations. I also then became a blood donor.

I am excited to say we have grown!!!! From 2 drives in 1988 to 24 drives in 2021, and multiple locations. Our partners at Yorktown now hold monthly drives. In addition, we host special drives throughout the year. Donations have doubled, tripled and quadrupled with some drives bringing in over 200 pints of blood.

Last year was especially challenging with COVID and so many mandates in place. There were a lot of drives cancelled and blood supplies dipped to critically low numbers. Even this year has been challenging, but the Versiti staff (thank you Camille and Emily) worked hard to identify

locations for blood drives and follow mandates to ensure that staff and donors are safe. And our donors have continued to commit to donating. We are always looking at opportunities to hold additional blood drives. Maybe your workplace, your apartment or condominium building, an organization you belong to or your house of worship would consider hosting a blood drive. Please reach out to us. We would be excited to have an opportunity to partner with you.

So, 234 blood drives, 16,958 pints of blood donated; and nearly 51,000 lives saved - that is more than the population of Lombard! I can safely say that sometime in your life you will know of someone who needs blood and you will want that blood to be there when it is needed.

The holidays are upon us. We think about gifts and remembering family, friends and neighbors, and we think about helping those less fortunate. There are opportunities for helping during the holidays including coat drives, toy drives and food drives. There is one gift that costs only an hour of your time yet helps save up to three lives - that one pint of blood that you donate will help three individuals celebrate another holiday season with loved ones, and hopefully many more holidays to come. Our Police Officers and Firefighters are truly heroes and every day they save lives. But you do not have to be a Police Officer or a Firefighter to be a hero. You can be a blood donor. Blood donors save lives also. That pint of blood you donate can help people you may not know, and may never meet, but are in need. Help save a life. Be a hero. Donate blood. It is safe, simple and saves lives!!!!

We are only 42 pints away from 17,000 pints of blood being donated. Take that step, make that appointment, and then make a New Year's Resolution in 2022 to donate blood. There are still two opportunities to help save lives in 2021.

Tomorrow, December 17 from 9am to 2pm at Glenn Westlake Middle School

Wednesday, December 22 from 9a to 2p at Yorktown lower level by Von Maur

So again, Terra thank you with all my heart for this recognition. Your support is so appreciated. This award is truly to recognize all the staff, the volunteers, the donors and the recipients of blood donations and my hope is that it will inspire someone to donate blood.

Village President Keith Giagnorio congratulated Carol Bauer on the recognition and award and also wished her a happy birthday.

V. Approval of Minutes

A motion was made by Trustee Andrew Honig, seconded by Trustee Dan Militello, that the minutes of the meeting of December 2, 2021 be approved. The motion carried by the following vote:

Aye: 5 - Brian LaVaque, Anthony Puccio, Andrew Honig, Dan Militello, and Bob Bachner

Absent: 1 - Bernie Dudek

VI. Committee Reports

Community Promotion & Tourism - Trustee Bernie Dudek, Chairperson

No report

Community Relations Committee - Trustee Dan Militello, Chairperson

No report

Economic/Community Development Committee - Trustee Anthony Puccio, Chairperson

No report

Finance & Administration Committee, Trustee Andrew Honig, Chairperson

No report

Public Safety & Transportation Committee - Trustee Brian LaVaque Chairperson

No report

Public Works & Environmental Concerns Committee - Trustee Bob Bachner, Chairperson

Trustee Bob Bachner, Chairperson of the Public Works & Environmental Concerns Committee, noted the committee met and provided the following: committee discussed an extension to the contract with Clark Environmental through 2023 for mosquito spraying; reviewed parkway tree planting; revised flooding issues near Hammerschmidt School - report forthcoming.

Board of Local Improvements - Trustee Bob Bachner, President

No report

Lombard Historic Preservation Commission - Village Clerk Liz Brezinski

No report

VII. Village Manager/Village Board/Village Clerk Comments

Village Manager Scott Niehaus noted that this will be Village Attorney Tom Bayer's last meeting as Tom is retiring. He noted Tom Bayer started working for the Village in 1983 doing special assessments; He then took the position as Village Attorney in 1989. In his 32 years of service to the Village of Lombard, he has worked with three Village Presidents, three Village Managers, forty-seven Village Board members and attended over seven-hundred Board meetings. He has had his "pen" on 3,676 resolutions and 4,839 ordinances. Scott noted he has been happy to have known Tom Bayer since 1999 and is proud to consider Tom as a friend. Scott noted he often refers to Tom Bayer as the most conservative municipal attorney - in an endearing way. He noted that Tom has said it is his job to keep people like Scott and Board members out of jail, and Scott has always trusted that Tom will take the highest possible road in all situations.

Village Attorney Tom Bayer noted that as Scott said he began doing special assessments for the Village in 1983, and in 1989 he was asked to write a proposal for Klein, Thorpe & Jenkins to apply for the full service law firm for the Village of Lombard. Lombard is only one of only two clients that Tom has worked for for his entire career. He noted that his very first Board meeting was the second meeting in December of 1989. He thanked the staff for always working hard and taking initiatives. He thanked all of the members of the boards, commissions and committees for being great to work with over the years. Tom also stated that he will still be around for a while, probably for the first quarter of 2022 and maybe even the second quarter to help in the transition, answer questions, and see some projects to completion. He noted that he has all of the confidence in Jason Guisinger and is looking forward to retirement.

President Keith Giagnorio stated that on behalf of the Village Board, he wanted to thank Tom for his years and years of service. He noted that Tom has been someone to lean on throughout the years and will always be remembered fondly.

Village Clerk Liz Brezinski read the following announcements:

The Lombard Fire Department is teaming up with other local fire departments to participate in Keep the Wreath Red. This holiday safety program serves as a visual reminder for residents to take additional safety measures as they decorate for the holidays.

Residents have two opportunities to help others in need this holiday season by giving the gift of life a - a pint of blood. Donating blood is safe, simple and saves lives. All donors will be entered into a drawing to win a brand-new SUV. There is a blood drive scheduled tomorrow, Friday, December 17th at Glenn Westlake Middle School. 1514 S. Main from 9 am until 2pm and a blood drive scheduled on Wednesday, December 22nd at Yorktown lower level by Von Maur from 9 am until 2pm. Be a hero - donate blood. Contact Carol Bauer at 630-620-5712

or bauerc@villageoflombard.org.

Through January 17th, residents can recycle their old or unwanted holiday lights and extension cords by depositing them in the collection bin located outside of the Public Works building. Holiday tree collection begins on January 3rd and runs through January 14th. Residents can place holiday trees on the parkway for pick up by Waste Management on their regular pick-up day. All trees must be free of lights, tinsel and decorations.

The Lombard Police Department will participate in a statewide impaired driving awareness campaign beginning December 17th thru January 3rd including added patrols focused on enforcement of impaired driving as well as cell phone usage. Please delegate a designated driver to ensure a happy and safe holiday and remember that texting and use of cell phones while driving is against the law.

Village Offices are closed on Friday, December 24th and Monday, December 27th in observance of the Christmas holiday, as well as Friday, December 31st in observance of the New Year holiday. On behalf of the Village Board, staff and employees of the Village of Lombard, we want to take this opportunity to wish each and every one of you a happy and safe holiday season.

For additional information on these events, please check the Village website at www.villageoflombard.org.

VIII Consent Agenda

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Payroll/Accounts Payable

- A. [210407](#) **Approval of Accounts Payable**
For the period ending December 3, 2021 in the amount of \$1,427,486.27.
- B. [210414](#) **Approval of Village Payroll**
For the period ending December 4, 2021 in the amount of \$986,097.04.
This Payroll/Accounts Payable was approved on the Consent Agenda
- C. [210415](#) **Approval of Accounts Payable**
For the period ending December 10, 2021 in the amount of \$793,653.67.
This Payroll/Accounts Payable was approved on the Consent Agenda

Ordinances on First Reading (Waiver of First Requested)

- D. [210359](#) **211 West St. Charles Road - Downtown Lombard Sprinkler Park**
An Ordinance authorizing a Third Amendment to an Intergovernmental

Redevelopment Agreement between the Village of Lombard and the Lombard Park District in regard to the Downtown TIF District and the development, operation and maintenance of a sprinkler park at 211 West St. Charles Road, and authorizing the leasing of Village-owned property within said Downtown TIF District in relation thereto. The amendment extends the agreement period for the two additional years (i.e. December 31, 2023)(DISTRICT #1)

This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda

Enactment No: Ordinance 8012

E. [210385](#)

Ordinance Providing for the Abatement of All of the Taxes Heretofore Levied for the Year 2021 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source), Series 2018, of the Village of Lombard, DuPage County, Illinois

Ordinance abating the property taxes that were levied as part of the bond issuance from 2018 with the primary source of the funds for repayment of these bonds being the Water & Sewer Capital Reserve Fund. Waiver of first requested by staff due to required expedited filing with the County Clerk.

This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda

Enactment No: Ordinance 8013

F. [210403](#)

Village Equipment to be Declared Surplus

Ordinance approving the request of the Police Department and IT to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the ordinance, as these items have extended beyond their useful life or are obsolete to include: Police Department: twenty-two (22) boxes of Floor Distinction Hardwood flooring Autumn Oaks Color Model JK6, ten (10) pieces wood stained quarter round trim JKQR06, three (3) rolls of 100-foot Kimberly-Clark Block-it underlayment number 3600046366; two (2) 500 Portable Breath Testers serial numbers 73859 & 73832 to be sold at auction; IT Department: Telephones: Cisco 7914 - forty-one (41); Cisco 7975- nineteen (19); Cisco 7970- sixteen (16); Cisco 7921- five (5); Cisco 7902- five (5); Cisco 7965- three (3); Cisco 7945- nineteen (19); Cisco 7940- one-hundred-twenty (120); Cisco 7960- fifty-seven (57); Cisco AP - one (1); Conference Phones - two (2); Fax Machines - four (4); Dell Monitors - twenty-one (21); LPR Cameras - two (2); Projector - one (1) to be scrapped as these items are obsolete and have no value.

This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda

Enactment No: Ordinance 8014

Other Ordinances on First Reading

Ordinances on Second Reading

- G. [210306](#) **PC 21-24: Text Amendment to the Zoning Ordinance (Chapter 155 of the Lombard Village Code).**
- The Plan Commission submits its recommendation to approve the following text amendments regarding catering:
1. Amend Section 155.415(C), Section 155.418(C), and Section 155.419(C) to remove catering as a conditional use of the Lombard Village Code;
 2. Amend Section 155.413(B), Section 155.414(B), Section 155.415(B), Section 155.416(B), Section 155.417(G)(1)(b), Section 155.418(B), and Section 155.419(B) to make catering a permitted use of the Lombard Village Code;
 3. Amend Section 155.412(C) to make catering a conditional use of the Lombard Village Code and
 4. Amend Section 155.802 to add a definition for catering of the Lombard Village Code. (DISTRICTS - ALL)

This Ordinance was passed on second reading on the Consent Agenda

Enactment No: Ordinance 8015

- H. [210347](#) **Text Amendments to Section 150.092 of Village Code: Building Structural Engineering Inspection Report Requirements**
- The Board of Building Appeals (BOBA) recommends approval of the proposed local code amendments which would require a Structural Engineer inspection report to be undertaken for all buildings of four stories or more. The proposed amendments also set forth timing provisions and processes for such reviews.

This Ordinance was passed on second reading on the Consent Agenda

Enactment No: Ordinance 8016

- I. [210348](#) **Text Amendments to Section 150.001 through 150.017 and 150.035 of Village Code: General Provisions and Local Amendments to the 2018 International Residential Code**
- The Board of Building Appeals (BOBA) recommends approval of the proposed local code amendments which would provide clarity and would:
1. Clarify the scope, intent, and applicability, of the 2018 International Residential Code
 2. Amend definitions of “attached dwelling”;
 3. Amend provisions for climatic and geographical design criteria;
 4. Amend and clarify definition and design criteria for landscape retaining walls;

5. Amend, delete and/or replace provisions of Section 150.035 of the Lombard Village Code as it pertains to exempted work from permit requirements; and
6. Amend provisions pertaining to private walkways, decks and patios

This Ordinance was passed on second reading on the Consent Agenda

Enactment No: Ordinance 8017

J. [210357](#)

PC 21-02: Text Amendment to Chapter 153 of the Lombard Village Code - Sign Ordinance

The Plan Commission submits its recommendation to approve the Village of Lombard's request for a comprehensive text amendment to Chapter 153 of the Lombard Village Code (the Sign Ordinance), and any other relevant sections for clarity:

Said section and subsection amendments, include the following:

1. Section 153.003 - amending type of signs.
2. Section 153.103 - amending the insurance requirements and penalties.
3. Section 153.205 - amending signs not subject to a permit fee.
4. Section 153.206 - amending signs not subject to a permit.
5. Section 153.211 - amending valance language.
6. Section 153.215 - amending where a development sign can be placed.
7. Section 153.227 - adding noncommercial signs as a sign type.
8. Section 153.228 - adding a provision for mixed signs.
9. Section 153.229 - amending where a real estate sign can be placed.
10. Section 153.235 - striking language that identifies sign type.
11. Section 153.237 - striking expired provisions.
12. Section 153.239 and 153.240 - striking sections that are covered in Section 153.211.
13. Section 153.241 - striking language that identifies sign type.
14. Section 153.243 - amending the Section to allow for window signs greater than 20% of a window.
15. Section 153.505 - clarifying that wall signs are per frontage and striking a provision on number of signs that is no longer used.
16. Section 153.601 - amending the definitions, the first and last time that definition is used of the word: flag, sign, vehicle, and sign, window; adding a definition for: sign, noncommercial; striking the definition of: sign, political campaign, sign, under canopy, and sign, valance. (DISTRICTS - ALL)

This Ordinance was passed on second reading on the Consent Agenda

Enactment No: Ordinance 8018

Resolutions

- K.** [210389](#) **2021 Crack Sealing/Pavement Preservation Program, Final Balancing Change Order No. 1**
Reflecting an increase of \$10,157.89 to the contract with Denler, Inc. (DISTRICTS - ALL)
This Resolution was adopted on the Consent Agenda
Enactment No: R 43-21
- L.** [210405](#) **Signal Optimization Design Engineering and Implementation**
Approving a contract with Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$94,999.95. (DISTRICTS - ALL)
This Resolution was adopted on the Consent Agenda
Enactment No: R 44-21
- M.** [210406](#) **Intergovernmental Agreement with the Village of Villa Park Regarding Traffic Signal Maintenance**
Approval of a two-year Intergovernmental Agreement with the Village of Villa Park regarding Traffic Signal Maintenance at the intersection of St. Charles and Westmore/Meyers Roads at an annual received amount of \$779.91. (DISTRICTS #4 & #5)
This Resolution was adopted on the Consent Agenda
Enactment No: R 45-21
- N.** [210408](#) **South Lombard Sanitary Sewer Extension Design Engineering**
Approving a contract with Baxter & Woodman in the amount not to exceed \$49,980.00. (DISTRICT #2)
This Resolution was adopted on the Consent Agenda
Enactment No: R 46-21
- N-2.** [210419](#) **Second Review of Executive Session Minutes - 2021**
Resolution authorizing the Village Clerk to make certain Closed Session Meeting Minutes available for public inspection Second Review 2021.
This Resolution was adopted on the Consent Agenda
Enactment No: R 47-21

Other Matters

- O. [210412](#) **Human Resources Manual Revision**
Motion authorizing revisions to the Village of Lombard Human Resources Manual with regard to Equal Employment Opportunity Statement, Sick Leave, and Victims' Economic Security and Safety Act Policy.
This Request was approved on the Consent Agenda
- P. [210361](#) **Text Amendments to Lombard Village Code to provide for Backyard Chickens**
Recommendation of the Economic & Community Development Committee, that the Village Board direct staff to schedule a public hearing before the Plan Commission to consider the companion zoning text amendments associated with establishing the ability for chickens to be a permissible ancillary use and activity on selected single-family residential properties within the Village. (DISTRICTS - ALL)
This Request was approved on the Consent Agenda
- Q. [210378](#) **Approval of Final Draft of the Strategic Plan**
Request for approval of the 2021-2024 Village of Lombard Strategic Plan as reviewed by the Village Board at the December 2, 2021 Workshop.
This Request was approved on the Consent Agenda
- R. [210409](#) **Specialty Landscaping and Bed Maintenance**
Request for waiver of bids and award of a contract to Beary Landscape Management in the amount of \$68,080.00. This is the first of two possible one-year extensions of contract and will expire December 31, 2022. (DISTRICTS - ALL)
This Bid was approved on the Consent Agenda
- S. [210410](#) **Grass and Weed Mowing**
Request for a waiver of bids and award of contract to Beary Landscape Management in the amount of \$65,320.00. This is the second of two possible one-year extensions of the contract and will expire December 31, 2022. (DISTRICTS - ALL).
This Bid was approved on the Consent Agenda
- T. [210411](#) **Sanitary Sewer Closed Circuit Television Inspection and Cleaning**
Request for waiver of bids in award of a contract to National Power Rodding Corporation in the amount of \$115,667.84. This is the first of two possible one-year extensions of contract. (DISTRICTS - ALL)
This Bid was approved on the Consent Agenda
- U. [210384](#) **2022 Risk Management & Insurance Renewal Program**

Recommendation from the Finance & Administration Committee to approve the 2022 Insurance Program which combines: Travelers Insurance for liability for property, mobile equipment, flood, earthquake, general employee benefits, automobile (includes garagekeepers coverage), law enforcement, public officials errors & omissions, and employment practices; Safety National Insurance for workers' compensation and employers liability; Hartford Insurance for crime; Hudson Insurance for Police and Fire Pension Plans fiduciary liability; and BCS Insurance for cyber liability resulting in a total 2022 annual renewal cost Not To Exceed \$558,757, and notifying Risk Management Cooperative that the Village may leave the pool at the end of 2022.

This Request was approved on the Consent Agenda

Approval of the Consent Agenda

A motion was made by Trustee Anthony Puccio, seconded by Trustee Bob Bachner, to Approve the Consent Agenda The motion carried by the following vote

Aye: 5 - Brian LaVaque, Anthony Puccio, Andrew Honig, Dan Militello, and Bob Bachner

Absent: 1 - Bernie Dudek

IX. Items for Separate Action

Ordinances on First Reading (Waiver of First Requested)

Other Ordinances on First Reading

Ordinances on Second Reading

Resolutions

Other Matters

X. Agenda Items for Discussion

XI. Executive Session

XII. Reconvene

XIII Adjournment

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A motion was made by Trustee Andrew Honig, seconded by Trustee Dan Militello, that the regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, December 16, 2021 in the Board Room of the Lombard Village Hall be adjourned at 6:38 p.m. The motion carried by the following vote:

Aye: 5 - Brian LaVaque, Anthony Puccio, Andrew Honig, Dan Militello, and Bob Bachner

Absent: 1 - Bernie Dudek