

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP
Assistant Village Manager/ Director of Community Development

DATE: March 6, 2008

SUBJECT: ZBA 08-01: 322 E. Elm Street

Please find the following items for Village Board consideration as part of the March 6, 2008 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 08-01;
3. An Ordinance granting approval of the requested corner side yard setback for a second story addition and approval of the corner side yard setback relief for the porch enclosure; and,
3. Plans associated with the petition.

Please contact me if you have any questions regarding the aforementioned materials.