

# MEMORANDUM

**TO:** William J. Mueller, Village President and Members of the Board of Trustees

**FROM:** David A. Hulseberg, AICP, ICMA-CM, Village Manager

**RE:** Wage Compensation Direction

**DATE:** May 1, 2012

Based upon a request received from Trustee William Ware, the following action is to be placed on the Village Board agenda for May 3<sup>rd</sup>. The Village Board directs the Village Manager that:

- Employees, below the department head level that are at the top or above their salary range will receive a \$750 merit bonus if they obtained a meets on their last annual performance evaluation. This payment will not be added to the annual base salary.

A total of four (4) employees would receive this benefit if the Board approves this direction. The previous direction from the Village Board was that only those employees that are at the top or above their salary range would receive a \$750 merit bonus if they obtained an exceeds on their last performance evaluation. Employees who obtained an exceeds on their last annual performance evaluation received the \$750 merit bonus on check date April 27, 2012.