

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees  
FROM : David A. Hulseberg, Village Manager  
DATE : May 25, 2011 Agenda Date June 2, 2011  
TITLE : Water & Sewer System Supplies Bid  
SUBMITTED BY: Angela M. Podesta, Utilities Superintendent *AMP*

**RESULTS:**

Date Bids Were Published 5/4/11 Bidding Closed 5/19/11  
Total Number of Bids Received 3  
Total Number of Bidders Meeting Specifications 1  
Bid Security Required \_\_\_\_\_ Yes X No  
Performance Bond Required \_\_\_\_\_ Yes X No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes X No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ Yes X No  
If yes, explain:  
Award Recommended to Lowest \_\_\_\_\_ Yes X No  
Responsible Bidder?  
If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$50,000.00  
Amount of Award \$50,000.00

**BACKGROUND/RECOMMENDATION:**

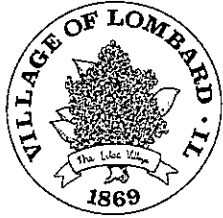
Award a contract in the full budget amount of \$50,000 to Ziebell Water Service Products of Elk Grove Village, IL for the purchase of water and sewer supplies on an as needed basis.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_ No  
If yes, was quality of work acceptable X Yes \_\_\_ No  
Was item bid in accordance with Public Act 85-1295? X Yes \_\_\_ No  
Waiver of bids - Public Act 85-1295 does not apply \_\_\_ Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX *Monthly Peyton* Date 5/25/11

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**



## MEMORANDUM

**To:** David A. Hulseburg, Village Manager  
**Through:** Carl S. Goldsmith, Director of Public Works *CG*  
**From:** Angela M. Podesta, Utilities Superintendent *AMP*  
**Date:** May 25, 2011  
**Subject:** **Water/Sewer Supplies Bid**

### **Background**

Five years ago, minimum quantities for on-hand inventory were developed and purchasing practices were changed to buy items on an as-needed basis to maintain the minimum inventory thus providing flexibility to meet changing requirements. Prices are obtained for all of the items kept in stock but purchases are only made to maintain designated inventory levels. A quantity of one is used for each item for the sole purpose of obtaining a base bid price for comparing the bids. Proposals required Bidders to provide prices for supplies in thirteen categories. The total cost of the bid was evaluated based upon the total of all categories.

On Thursday, May 19, 2011 bids were opened for Water & Sewer System Supplies. The bid documents were sent to four (4) vendors. Three companies responded to the bid:

-Mid American Water, Inc., Aurora, with a submitted bid of \$29,369.50. Included a deviation to supply Waterous valves and all Ford brass products. No pricing for Couplings/Water, End Couplings/Water and Repair Sleeves. Did not submit complete pricing for Fire Hydrant Repair Parts.

-Water Products Company, Aurora, with a submitted bid of \$40,892.99. Included a deviation to supply A.Y. McDonald brass products and Cascade Couplings/Water, End Couplings/Water and Repair Sleeves. The Repair Sleeves are not an acceptable product substitution.

-Ziebell Water Service Products, Elk Grove Village with a submitted a bid of \$41,243.02 with no deviations.

The bid tabulation is attached. The Village reviewed the standard deviations and determined that A.Y. McDonald brass products were an acceptable substitution but Cascade Repair Sleeves were not acceptable. Therefore, I recommend that the contract be awarded to Ziebell Water Service Products for the entire budget of \$50,000 for the purchase of water/sewer system supplies throughout the year on an as-needed basis.

### **Recommendation**

I am recommending the Board of Trustees award a contract in an amount not to exceed \$50,000 for Water/Sewer System Supplies to Ziebell Water Service Products of Elk Grove, IL. Please submit this recommendation to the Board of Trustees for their approval at the June 2, 2011 meeting.

**Water/Sewer System Supplies  
PWU-1219  
Bid Tabulation**

**5/19/2011  
10:30 AM**

Category	Mid American Water, Aurora, IL	Ziebell Water Service Products, Elk Grove Village, IL	Water Products, Aurora, IL
I-Valves/Water	\$ 5,392.00	\$ 6,896.00	\$ 7,133.00
II-Couplings/Water	No Bid	\$ 560.57	\$ 779.75
III-End Couplings / Water	No Bid	\$ 931.40	\$ 1,118.40
IV-Pipe/Water	\$ 2,470.00	\$ 3,129.00	\$ 2,313.64
V-Castings/Water	\$ 403.00	\$ 369.13	\$ 442.75
VI-Repair Sleeves/Water	No Bid	\$ 7,219.40	\$ 5,668.00
VII-Brass Fittings / Water	\$ 2,791.50	\$ 2,020.32	\$ 1,798.39
VIII-Fittings/Sewer	\$ 2,080.00	\$ 2,324.55	\$ 1,739.81
IX-Couplings/Sewer	\$ 836.00	\$ 571.10	\$ 390.67
X-Pipe/Sewer	\$ 2,089.00	\$ 2,484.30	\$ 1,958.82
XI-Fire Hydrant Extension/Repair Kits	\$ 938.00	\$ 1,032.00	\$ 1,022.50
XII-Fire Hydrants	\$ 7,377.00	\$ 7,578.00	\$ 7,125.00
XIII-Fire Hydrants Parts	\$ 4,993.00	\$ 6,127.25	\$ 9,403.26
<b>Total Bid As Read</b>	<b>\$29,369.50</b>	<b>\$41,243.02</b>	<b>\$40,892.99</b>
<b>Total Bid As Corrected</b>	<b>\$ 29,369.50</b>	<b>\$ 41,243.02</b>	<b>\$ 40,893.99</b>

\*Deviations for Category I & VII

\*\* Category XIII incomplete

\*Deviations for Category II, III, VI & VII

**VILLAGE OF LOMBARD**

COPY

**CONTRACT DOCUMENT NUMBER PWU-1219**

This agreement is made this 2<sup>nd</sup> day of June, 2011, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Ziebell Water Service Products, Inc., hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water/Sewer System Supplies, including valves, repair couplings and clamps, brass fittings, fire hydrants and parts and pipe.

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no. PWU-1219 for Water/Sewer System Supplies, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. PWU-1219- Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated May 17, 2011
  - c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract in an amount not to exceed \$41,243.02 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
4. Contractor agrees to perform the terms of this Contract by May 31, 2011. Time is of the essence of this Contract.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 2<sup>nd</sup> day of June, 2011.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of \_\_\_\_\_, 20\_\_.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 2<sup>nd</sup> day of June, 2011.

\_\_\_\_\_  
William J. Mueller  
Village President

Attest:

\_\_\_\_\_  
Brigitte O'Brien  
Village Clerk