

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees File 030909
 FROM : William T. Lichter, Village Manager
 DATE : January 28, 2004 Agenda Date February 5, 2004
 TITLE : Bid Opening For: One 2004 Mini - Van
 SUBMITTED BY: Robert Baxa, Fleet Services Superintendent

RESULTS:

Date Bids Were Published _____
 Bidding Closed _____
 Total Number of Bids Received _____
 Total Number of Bidders Meeting Specifications _____
 Bid Security Required _____ Yes X No
 Performance Bond Required _____ Yes X No
 Were Any Bids Withdrawn _____ Yes X No
 Explanation:
 Waiver of Bids Requested? _____ X Yes _____ No
 If yes, explain:
 Award Recommended to Lowest _____ X Yes _____ No
 Responsible Bidder?
 If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$19,000.00
 Amount of Award \$ 18,932.00

BACKGROUND/RECOMMENDATION:

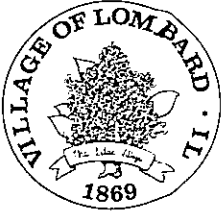
Recommend the B.O.T waive bid , purchase on state contract and award a purchase order to Landmark Ford of Springfield, Il., in the amount of \$18,932.

Has Recommended Bidder Worked for Village Previously X Yes No
 If yes, was quality of work acceptable X Yes No
 Was item bid in accordance with Public Act 85-1295? Yes X No
 Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
 Finance Director XX W. Ronald Flood Date 1/28/04
 Village Manager XX W. T. Lichter Date 1/28/04

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



TO: William Lichter
Village Manager

FROM: Robert Baxa *RB*
Fleet Services Superintendent

DATE: January 20, 2004

SUBJECT: State Bid Purchase/Waiver of Bid File # 030909

Included in the FYE 03/04 budget is a replacement for FE 205 (a 1994 Ford Aerostar Van) in the Fire Education division. State bid for a Mini-Van is the 2004 Ford Freestar Van. I have discussed the purchase with Chief Seagraves and this unit will fit the divisions needs.

Therefore, I recommend the B.O.T. waive bid, purchase on state contract and award a purchase order to Landmark Ford of Springfield, IL in the amount of \$18,932. Budgeted amount for this purchase is \$19,000. If you have any questions or need any additional information, please call me.

Public Act 85-1295 does not apply.

cc: Len Flood
Ed Seagraves
Jim Plunket