

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) Waiver of First Requested  
Recommendations of Boards, Commissions & Committees (Green)  
Other Business (Pink) X

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager *DAH*

DATE: September 9, 2009 (B of T) Date: September 17, 2009

TITLE: 1000 Rohlfing Road (Jaycees Haunted House and Signage)

SUBMITTED BY: Department of Community Development *WVA*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a memorandum requesting approval of an extension of a Temporary Special Event Permit for the Lombard Jaycees Haunted House for the period from October 9 to October 31, 2009 and allowing the use of temporary signage in the public right-of-way to November 1, 2009.

Please place this item on the September 17, 2009 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X

Finance Director X

Village Manager X *WVA*

Date

Date


Date 9/10/09

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



**MEMORANDUM**

**TO:** David A. Hulseberg, AICP, ICMA-CM, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development 

**DATE:** September 17, 2009

**SUBJECT:** Jaycees Haunted House Special Event and Associated Signage

**BACKGROUND**

The Lombard Jaycees have submitted an application for a Temporary Special Event Permit for a haunted house to be located at 1000-40 N. Rohlfing Road. The haunted house will run from October 9 to October 31, 2009. According to Section 110.47(D) of the Lombard Code of Ordinances, Temporary Special Event permits are valid only for three days. An extension is therefore requested from the Village Board for this permit. As in previous years, the Jaycees also request approval of the use of public right-of-way for temporary signage. The specific locations of the signage would be subject to the approval of the Director of Community Development, and the approval would be valid only through November 1, 2009.

**RECOMMENDATION**

Staff recommends that the Village Board grant an extension to the Lombard Jaycees and allow for the use of public right-of-way for temporary signage so that they may hold their haunted house event as described above.

**Moynihan, Stuart**

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**From:** Niko6371@aol.com  
**Sent:** Tuesday, September 08, 2009 10:44 PM  
**To:** Moynihan, Stuart  
**Subject:** letter for the Lombard board of Trustees

September 8th 2009

To Whom it may concern,

The Lombard Jaycees are requesting a extension for a Temporary Special Event to exceed the three day variance. The Lombard Jaycees Haunted House will be open to the Public October 9th to October 31st 2009. The Lombard Jaycees will also ask to be allowed the use of public right-of-way for temporary signage from October 1st to November 1st 2009. Please feel free to call me if you have any questions or concerns,

Thank you,  
Nick Hadac  
2009 Haunted House Chairman  
630-589-7354