

MEMORANDUM

TO: David A. Hulseberg, Village Manager

FROM: William J. Heniff, AICP
Director of Community Development

DATE: August 19, 2010

SUBJECT: ZBA 10-08: 322 E. Elm Street

Please find the following items for Village Board consideration as part of the August 19, 2010 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 10-08;
3. An Ordinance granting approval of the requested corner side yard setback for a second story addition and approval of the corner side yard setback relief for the porch enclosure; and,
3. Plans associated with the petition.

Please contact me if you have any questions regarding the aforementioned materials.