

VILLAGE OF LOMBARD
REOUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
____ Recommendation of Boards, Commissions & Committees (Green)
____ Other Business (Park)

TO: VILLAGE PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: July 10, 2024 (B of T) **DATE:** August 15, 2024

TITLE: Memorandum of Understanding between the Village of Lombard and the Lombard Park District regarding the Block Party Wagons

SUBMITTED BY: Carl S. Goldsmith, Director of Public Works 

BACKGROUND/POLICY IMPLICATIONS:

A Resolution authorizing the signature of the Village President and Village Clerk on a Memorandum of Understanding with the Lombard Park District relative to the purchase, operation and maintenance of Block Party Wagons

FISCAL IMPACT/FUNDING SOURCE:


Review (as necessary):

Village Attorney _____	Date _____
Finance Director _____	Date _____
Village Manager _____	Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



July 10, 2024

TO: Village President and Board of Trustees
THROUGH: Scott Niehaus, Village Manager
FROM: Carl Goldsmith, Director of Public Works 
SUBJECT: Block Party Wagons

The Village and the Park District have partnered to provide Block Party Wagons to residents of Lombard in an effort to promote community. There are currently six (6) Block Party Wagons that are maintained and managed by the Lombard Park District. The initial purchase of the wagons was made by the District through grant funding provided by the Village. These wagons vary in age but are all in need of replacement due to age and condition.

The Village has included the purchase of two (2) trailers for the Public Works Department in the 2024 budget. In an effort to secure the best pricing, the Village and District sought pricing for the Village trailers, as well as the replacement Block Party Wagons. The purchase of the trailers will be presented to the Village Board for consideration. To clearly define the responsibility of the Village and District as it relates to the Block Party Wagons, the attached Memorandum of Understanding (MOU) has been developed.

The MOU states that the purchase of the trailers will be made by the Village with the trailers titled to the Lombard Park District. Upon delivery of the trailers, the District will be responsible for the management, maintenance and repair of the trailers. The District will also be responsible for the purchase and maintenance of the contents of the trailers. The agreement states that the Village and District will work to replace the trailers on a ten-year basis.

The District will consider the MOU at their August 27, 2024 meeting. Should you have any questions, please feel free to contact me.

RESOLUTION
R ____-24

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON A MEMORANDUM OF UNDERSTANDING

WHEREAS, the Corporate Authorities of the Village of Lombard have received a Memorandum of Understanding between the Village of Lombard and the Lombard Park District regarding the purchase, maintenance and operation of Block Party Wagons.

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such a Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said Memorandum of Understanding as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this _____ day of _____, 2024.

Ayes: _____

Nays: _____

Absent: _____

Approved this _____ day of _____, 2024.

Keith Giagnorio
Village President

ATTEST:

Elizabeth Brezinski
Village Clerk

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "Agreement") is entered into this ____ day of April 2024, by and between the VILLAGE OF LOMBARD, an Illinois non-home rule municipal corporation (the "Village") and the LOMBARD PARK DISTRICT, a body corporate and politic and unit of local government of the State of Illinois (the "District").

WITNESSETH

WHEREAS, the Village and the District encourage residents to get to know each other and to foster positive neighborhood activities for families and friends.; and

WHEREAS, the Village and the District have partnered to provide six (6) Block Party Wagons ("Wagons") to the public free of charge; and

WHEREAS, the Village has funded the initial purchase of the Wagons, and the District has assumed ownership and maintenance responsibility for the Wagons; and

WHEREAS, the District has been responsible for the purchase and maintenance of the contents of the Wagons, which generally includes tables, 100 chairs, a 10'x10' canopy, large charcoal grill, a bean bag game and a sound system; and

WHEREAS, the Village and District have determined that the Wagons should be replaced on a ten (10) year rotation so that the Wagons are in good working order; and

WHEREAS, the Village and District agree that the Village shall continue to fund the purchase of the Wagons and that the District shall be responsible for all maintenance and operation of the Wagons; and

NOW, THEREFORE, in consideration of the mutual undertakings herein set forth, and other good and valuable consideration, the Village and the District agree as follows:

1. The foregoing recitals are made a part hereof and incorporated herein.
2. The Village will purchase the Wagons and will have said Wagons titled in the Lombard Park District's name upon purchase.
3. The District will be responsible for the purchase of the contents of the Wagons, including the installation of logos on the exterior of the Wagons.
4. The District agrees the Wagons will be insured under the District's insurance program and that any claim that arises out of the use of the Wagons shall be covered by the District's insurance policies.
5. The District will be responsible for the delivery and pick-up of the Wagons in accordance with District policies.

IN WITNESS WHEREOF, the Village, pursuant to authority granted by the adoption of a Resolution by its Board of Trustees, has caused this Agreement to be executed by its President and attested by its Clerk; and the District, pursuant to authority granted by the adoption of a

[Motion/Resolution] by its Board of Park Commissioners, has caused this Agreement to be signed by its President and attested by its Secretary.

VILLAGE OF LOMBARD

LOMBARD PARK DISTRICT

By: _____
Village President

By: _____
Its: _____

ATTEST:

Village Clerk

ATTEST:

Its: _____

Dated: _____

Dated: _____