

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : December 21, 2018 Agenda Date: January 3, 2019
TITLE : Bid Waiver for: Specialty Landscaping and Bed Maintenance
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor EH

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X _____ Yes _____ No

If yes, explain:

See attached memo.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

See attached memo.

FISCAL IMPACT:

Amount of Award \$15,900.00 440.740.740.75770 TIF Downtown

\$54,100.00 240.270.112.75770 RM Prog 01

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____


Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works 

From: Eric Hendrickson, Urban Landscaping and Forestry Supervisor ^{EH}

Date: December 21, 2018

Subject: Specialty Landscaping and Annual Planting Bed Contract Renewal

The Village of Lombard opened bids for *Specialty Landscaping and Annual Planting Bed Maintenance* on February 2nd, 2018. The lowest responsible bidder was Beary Landscape Management. The original contract was from March 1, 2018 to December 31, 2018 with two optional one year extensions upon mutual agreement for January 1, 2019 through December 31, 2019 and January 1, 2020 through December 31, 2020.

The Village has contacted Beary Landscape Management and they have agreed to renew the contract for an additional year at the prices submitted in their bid dated February 2, 2018. The FY19 budget contains \$53,100.00 from Hotel/Motel and \$15,900 from the Downtown TIF for this service. The additional \$1,000.00 will come from Hotel/Motel funds budgeted for Grass and Weed mowing due to those numbers typically coming in under budget.

Staff recommends extending the Specialty Landscaping and Annual Planting Bed contract with Beary Landscape Management for FY19 in the amount of \$70,000.00. Please present this item to the Board of Trustees at the January 3, 2019 meeting for their approval.

Att: Beary Landscape Management letter
Specialty Landscaping bid tab



Date: December 20, 2018

To: Eric Hendrickson
Village of Lombard
225 E. Wilson Ave
Lombard, IL 60148

Re: **Year 2 Option Contract Extension**
for “Specialty Landscaping and Annual Planting Bed Maintenance”

Beary Landscape Management wishes to extend the contract for “Specialty Landscaping and Annual Planting Bed Maintenance” for the 2019 calendar year at the pricing indicated in the Year Two Option portion of the bid in the amount of \$70,000.

Please send a 2019 Contact Document or any other necessary contract documentation for our signature.

Thank you and we look forward to continuing our relationship next season.

Sincerely,

Sandra Koslowski
Landscape Account Manager, RLA, CLP
skoslowski@bearylandscaping.com
mobile (708) 932-0448

Bid Opening Tabulation Form 2018 Specialty Landscape and Annual Planting Bed Maintenance

DATE:	2-Feb-18	NAME & ADDRESS OF BIDDER	Eternally Green Lawn Care 749 Springer Dr Lombard, IL 60148	Year Two Option	Year Three Option
TIME:	9:30AM				
DOCUMENT # PWO 18-17		EXCEPTIONS			
DOCUMENT		No Addendum #2 acknowledged			
NAME:Specialty Landscape and Annual Planting Bed Maintenance		UNIT PRICE	QTY	UNIT PRICE	TOTAL
NO	ITEM				
1	Specialty Landscape Maint Year 1	\$108,837.00			
2	Annual Trash Pickup Year 1	\$6,000.00			
1	Specialty Landscape Maint Year 2 option			\$108,837.00	
2	Annual Trash Pickup Year 2 option			\$6,000.00	
1	Specialty Landscape Maint Year 3 option				\$108,837.00
2	Annual Trash Pickup Year 3 option				\$6,000.00
GRAND TOTAL				\$114,837.00	\$114,837.00

DATE:	2-Feb-18	NAME & ADDRESS OF BIDDER	CityScape Garden & Design, LLC 3022 W Lake St Chicago, IL 60612	Year Two Option	Year Three Option
TIME:	9:30AM				
DOCUMENT # PWO 18-17		EXCEPTIONS			
DOCUMENT					
NAME:Specialty Landscape and Annual Planting Bed Maintenance		UNIT PRICE	QTY	UNIT PRICE	TOTAL
NO	ITEM				
1	Specialty Landscape Maint Year 1	\$75,869.39			
2	Annual Trash Pickup Year 1	\$12,000.00			
1	Specialty Landscape Maint Year 2 option			\$77,386.78	
2	Annual Trash Pickup Year 2 option			\$12,240.00	
1	Specialty Landscape Maint Year 3 option				\$78,934.57
2	Annual Trash Pickup Year 3 option				\$12,484.80
GRAND TOTAL				\$89,626.78	\$91,419.37

Bid Opening Tabulation Form 2018 Specialty Landscape and Annual Planting Bed Maintenance

DATE:		2-Feb-18		Beary Landscape Management		Year Two Option		Year Three Option		
TIME:		9:30AM		4627 Elm Avenue						
DOCUMENT # PWO 18-17		NAME & ADDRESS OF BIDDER		Brookfield, IL 60513		Year Two Option		Year Three Option		
DOCUMENT		EXCEPTIONS								
NAME: Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS								
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$58,000.00						
2	Annual Trash Pickup Year 1			\$12,000.00						
1	Specialty Landscape Maint Year 2 option						\$58,000.00			
2	Annual Trash Pickup Year 2 option						\$12,000.00			
1	Specialty Landscape Maint Year 3 option									\$58,000.00
2	Annual Trash Pickup Year 3 option									\$12,000.00
GRAND TOTAL							\$70,000.00			\$70,000.00

DATE:		2-Feb-18		Green Horizon Landscaping		Year Two Option		Year Three Option		
TIME:		9:30AM		960 N Lombard Avenue						
DOCUMENT # PWO 18-17		NAME & ADDRESS OF BIDDER		Lombard, IL 60148		Year Two Option		Year Three Option		
DOCUMENT		EXCEPTIONS								
NAME: Specialty Landscape and Annual Planting Bed Maintenance		EXCEPTIONS								
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$64,575.00						
2	Annual Trash Pickup Year 1			\$10,200.00						
1	Specialty Landscape Maint Year 2 option						\$64,575.00			
2	Annual Trash Pickup Year 2 option						\$10,200.00			
1	Specialty Landscape Maint Year 3 option									\$66,603.00
2	Annual Trash Pickup Year 3 option									\$10,400.00
1										
GRAND TOTAL							\$74,775.00			\$77,003.00