

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


X Resolution or Ordinance (Blue) ___ Waiver of First Requested
___ Recommendations of Boards, Commissions & Committees (Green)
___ Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE : November 27, 2023 **(BOT) Date:** December 7, 2023

SUBJECT: Text Amendments to the Village Code of Ordinances, Chapter 152.24:
Address Sizing on Buildings

SUBMITTED BY: William J. Heniff, AICP, Director of Community Development 

BACKGROUND/POLICY IMPLICATIONS:

The Board of Building Appeals considered and unanimously recommended approval of a text amendment to Chapter 152, Article II. House and Street Numbers as set forth within Section 152.24 of Village Code. The amendment proposes to reduce confusion by adopting the size provisions referenced within the 2018 International Property Maintenance Code (IPMC) to be the standard and will provide the best opportunity for emergency response personnel and visitors to properly identify specific buildings.

Please place this item on the December 7, 2023 Village Board agenda for consideration for approval.

Fiscal Impact/Funding Source:

Review (as necessary):

Finance Director _____ Date _____
Village Manager _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.



MEMORANDUM

TO: Scott R. Niehaus, Village Manager

FROM: William J. Heniff, AICP, Director of Community Development *WJH*

MEETING DATE: December 7, 2023

SUBJECT: **Text Amendments to the Village Code of Ordinances, Chapter 152.024: Address Sizing on Buildings**

The Board of Building Appeals (BOBA) considered and unanimously recommended approval of a text amendment to Chapter 152, Article II. House and Street Numbers as set forth within Section 152.024 of Village Code. The amendment proposes to reduce confusion by adopting the size provisions referenced within the 2018 International Property Maintenance Code (IPMC) to be the standard and will provide the best opportunity for emergency response personnel and visitors to properly identify specific buildings.

Attached for Village Board consideration are:

1. The staff memorandum provided to the Board of Building Appeals, and
2. An Ordinance to Section 150.024 amending the addressing provisions.


ACTION REQUESTED

Please place this item on the December 7, 2023 Village Board agenda for consideration for approval.



MEMORANDUM

TO: Board of Building Appeals (BOBA) Members

FROM: Keith Steiskal, Building & Code Enforcement Director 

MEETING DATE: November 1, 2023

SUBJECT: **Text Amendments to Section 152.24 of the Village Code - Address Sizing on Buildings**

The Board of Building Appeals (BOBA) will recall that the Village previously adopted the 2018 International Property Maintenance Code (IPMC) by reference. Section 304.3 of the IPMC states the following (highlight added):

304.3 Premises identification.

*Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. **Numbers shall not be less than 4 inches in height with a minimum stroke width of 0.5 inch.***

In review of this provision, we also note the following existing language within Section 152.24 of Village Code:

152.24 - Standards for numerals.

*Each of the figures of every number which shall be put on any building pursuant to the requirements of this subchapter shall be **not less than two and one-half inches** in length, being so marked and colored in contrast to the house color as to be easily and readily distinguishable so that it may be distinctly read. The numbers shall be placed at the side of or above the front door of the building to which the same are attached, or at some other and more conspicuous place on the front of the building to serve the purpose for which intended.*

In order to reduce or eliminate any confusion by property owners, Fire and Community Development staff is recommending that the provisions referenced within the IPMC be the standard and will provide the best opportunity for emergency response personnel and visitors to property identify specific buildings.

ACTION REQUESTED

Staff recommends that BOBA recommend to the Village Board deletion of Section 152.24 of the Village Code in its entirety and that the provisions set forth within the latest adopted version of the International Property Maintenance Code (IPMC) pertaining to building address sizing shall apply.

ORDINANCE _____

AN ORDINANCE AMENDING TITLE XV, CHAPTER 152, SECTION 152.024
OF THE LOMBARD VILLAGE CODE

WHEREAS, the Lombard Board of Building Appeals met on November 1, 2023, to consider the Village Code amendments pertaining to address sizing on buildings; and,

WHEREAS, the Lombard Board of Building Appeals has filed their recommendations with the President and Village Board of Trustees, recommending approval of the Village Code amendments set forth below pertaining to address sizing on buildings; and

WHEREAS, the President and Board of Trustees approve and adopt the recommendation of the Lombard Board of Building Appeals and incorporate such recommendations herein by reference as if they were fully set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That Title XV, Chapter 152, Section 152.024 of the Lombard Village Code shall be amended to read as follows with text amendments in **bold and underline** and deletions denoted by ~~strikethrough~~:

§ 152.24 - Standards for numerals.

Each of the figures of every number which shall be put on any building pursuant to the requirements of this subchapter shall be not less than ~~two and one-half~~ **four** inches in length, being so marked and colored in contrast to the house color as to be easily and readily distinguishable so that it may be distinctly read. The numbers shall be placed at the side of or above the front door of the building to which the same are attached, or at some other and more conspicuous place on the front of the building to serve the purpose for which intended.

SECTION 2: That this Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

Passed on first reading this ____ day of _____, 2023.

First reading waived by action of the Board of Trustees this ____ day of _____, 2023.

Passed on second reading this ____ day of _____, 2023, pursuant to a roll call vote as follows:

Ordinance No. _____

Re: Amendments to Chapter 152.024 – Address Sizing on Buildings

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Ayes: _____

Nays: _____

Absent: _____

Approved by me this _____ day of _____, 2023.

Keith T. Giagnorio, Village President

ATTEST:

Elizabeth Brezinski, Village Clerk

Published by me in pamphlet from this _____ day of _____, 2023.

Elizabeth Brezinski, Village Clerk