

DISTRICT 1

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

_____	Resolution or Ordinance (Blue)	_____	Waiver of First Requested
_____	Recommendations of Boards, Commissions & Committees (Green)		
<u> X </u>	Other Business (Pink)		

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David Hulseberg, Village Manager

DATE: January 31, 2012 (COW) (B of T) **Date:** February 16, 2012

TITLE: Lift Station Improvements-Phase 2

SUBMITTED BY: David A. Dratnol, P.E., Village Engineer *DA*

BACKGROUND/POLICY IMPLICATIONS:

In order to expedite the project, Public Works-Engineering is seeking authorization to directly purchase materials from the supplier and utilize a waiver of bids (Public Act 85-1295) and solicit bids from a preselected group of electrical contractors. All contracts will be awarded in accordance with the Village of Lombard Purchasing Policies and Procedures Manual.

FISCAL IMPACT/FUNDING SOURCE:

Charles Lane

Generator and Automatic Transfer Switch: Total = \$165,000 (Material = \$75,000, Construction = \$90,000)

Finley Road

Control Panel and Automatic Transfer Switch: Total= \$208,000 (Material = \$43,000, Construction = \$165,000)

Funding: Water/Sewer Capital Reserve = \$373,000 (\$165,000 +\$208,000)

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X _____	Date _____
Village Manager X _____	Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

InterOffice Memo



To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Director of Public Works *J*
From: David A. Dratnol, P.E., Village Engineer *DA*
Date: January 31, 2012
Subject: Lift Station Improvements-Phase 2

The Lift Station Improvements-Phase 2 project is comprised of modifying two (2) existing lift stations:

1. **Finley Road** The scope of work includes elevating the existing cabinet and installing an on-site back-up generator. Both will be placed on a new elevated concrete foundation.
2. **Charles Lane** The scope of work includes replacing the existing cabinet and installing a new automatic transfer switch for an existing generator with the intent of installing an on-site back-up generator in the future.

The initial group of eight (8) lift station improvements was broken into two (2) phases. Phase 1 included Kenilworth, Grace and Central, Vista Pond, Olde Towne, Elizabeth Morris and Cambria. Phase 1 is currently under construction. Phase 2, Finley Road and Charles Lane, was split off as a separate project due to concerns of potential wetland permitting issues with DuPage County. The permitting issues with the County have been addressed and the project can move forward.

Like Phase 1, the intent is for the Village to supply the new generator and control panel to the contractor. The reason for supplying the new equipment is to get the new equipment installed as soon as possible. A significant part of the project timeline is the submittal, review, approval, order placement and manufacture process of the equipment. By having the equipment order occur prior to the award of the construction contract, the project timeline can be significantly reduced. This meets the objective of expediting the construction process.

Public Works-Engineering is currently in the process of preparing documents for the new control panel and generator. With the Village pre-purchasing the equipment, it is in the Village's best interest to seek electricians who have had a good working relationship with Village staff. By having a contractor who is known to be skilled, cooperative and principled, potential field uncertainties can be dealt with efficiently and economically. Lastly, the interface between all parties (staff, suppliers and contractor) would be very amicable.

Public Works-Engineering is seeking authorization to proceed by using a waiver of bids (Public Act 85-1295) and seek bids from a preselected group of electrical contactors. Public Works-Engineering anticipates a pool of at least four (4) bidders including Thorne Electric who is currently working on Phase 1. The Village Board can anticipate the equipment contract in March and the construction contract award in April.