

Village of Lombard

*Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org*



Minutes

Thursday, November 3, 2011

7:30 PM

Village Hall Board Room

Village Board of Trustees

Village President: William J. Mueller

Village Clerk: Brigitte O'Brien

*Trustees: Greg Gron, District One; Keith Giagnorio, District Two;
Zachary Wilson, District Three; Peter Breen, District Four;
Laura Fitzpatrick, District Five; and Bill Ware, District Six*

I. Call to Order and Pledge of Allegiance

The regular meeting of the President and Board of Trustees of the Village of Lombard was called to order by Village President William J. Mueller at 7:30 pm, Thursday, November 3, 2011 in the Board Room of the Lombard Village Hall. Village Clerk Brigitte O'Brien led the Pledge of Allegiance.

II. Roll Call

Present 8 - William J. Mueller, Brigitte O'Brien, Greg Gron, Keith Giagnorio, Zachary Wilson, Peter Breen, Laura Fitzpatrick, and Bill Ware

Staff Present:

Village Manager David Hulseberg

Director of Finance Tim Sexton

Director of Community Development Bill Heniff

Director of Public Works Carl Goldsmith

Chief of Police Ray Byrne

Fire Chief Mike Torrence

Executive Coordinator Carol Bauer

III. Public Hearings

Village Attorney Bayer spoke regardign the public hearing. third amendment cond use fincnail inst in b4 corridor - increasing tenant spaces from 5 to 6

no comments

closed 7:33

110660

PC 11-21: 215 & 223 E. Roosevelt Road and 120-124 E. 13th Street

A Public Hearing relative to a proposed Amendment to the Annexation Agreement for the properties located at 215 & 223 E. Roosevelt Road and 120-124 E. 13th Street. (DISTRICT #6)

IV. Public Participation

dave kundrot athletic booster - gerry ludwig tempt signa - 5K event nov 20th at the hs - persoal invite residents ge participating - www.lombard5k.com

V. Approval of Minutes

wilson 10-6 names of employees and benefits - was for listing names

pb - supported the use of the names - concurred with the board to pass the policy

Minutes of the Special Meeting of September 1, 2011; Minutes of the Special Meeting of October 6, 2011; Minutes of the Special Meeting of October 20, 2011 and Minutes of the Regular Meeting of October 20, 2011

VI. Committee Reports

Community Relations Committee - Trustee Keith Giagnorio, Chairperson

Trustee Keith Giagnorio, Chairperson of the Community Relations Committee, reported the committee had not met. The next meeting is scheduled for November 14th.

Economic/Community Development Committee - Trustee Peter Breen, Chairperson

Trustee Peter Breen, Chairperson of the Economic & Community Development Committee, reported the committee had not met. The next meeting is scheduled for November 9th. Itc

Environmental Concerns Committee - Trustee Laura Fitzpatrick, Chairperson

Trustee Laura Fitzpatrick, Chairperson of the Environmental Concerns Committee, reported the committee had met. .

The committee also reviewed grants for St John's Lutheran School, approved - not approved Glenbard East High School and Willowbrook High School. potenaitl to revise grant application in jan will review

The committee reviewed the Local Climate Action Plan.

paperless program - discussed cost savings 3300 year paper and porinting

2500 staff time

annual 5800 savings - handier - no shuffling papers forward to the bord for approval -

The next meeting is scheduled for jan 24 -

Finance Committee - Trustee Greg Gron, Chairperson

Trustee Greg Gron, Chairperson of the Finance Committee, reported the committee had met. The committee reviewed the Tax Levy Ordinance. They discussed senior vehicle stickers. one time charge at age 65 for stickers

The next meeting is scheduled for November 28th.

Public Works Committee - Trustee Bill Ware, Chairperson

Trustee Bill Ware, Chairperson of the Public Works Committee, reported the committee had not met. The next meeting is scheduled for dec

**Transportation & Safety Committee - Trustee Zach Wilson,
Chairperson**

Trustee Zach Wilson, Chairperson of the Transportation & Safety Committee, reported the committee had not met. The next meeting is scheduled for November 7th.

Board of Local Improvements - Trustee Greg Gron, President

Trustee Greg Gron, President of the Board of Local Improvements, reported the board had not met. The next meeting is scheduled for November 10th.

**Community Promotion & Tourism - President William J.
Mueller, Chairperson**

President William Mueller, Chairperson of the Community Promotion & Tourism Committee, reported the committee had not met.

Lombard Historical Commission - Clerk Brigitte O'Brien

Clerk Brigitte O'Brien, member of the Historical Commission, reported the commission had not met. The next meeting is scheduled for January 17th.

VII. Village Manager/Village Board Comments

Village Manager David Hulseberg reported no

Village President William Mueller reported welcome new business northgate - 53 and north decor outlet - welcome - 1st cgo in chicagolond area - 31 stores in the us - wholesale tile - brought 52 new j obs to the community -

wjm - veterans day 0 nov 11 - ceremony at 11 am at the volunteer plaze main and st charles -

ge hs ram run - with the lombard fire dept - nov 7 - 11 collefting food for the needy and the york town ship food pantry - drop off at the vill age hall - fire station s and the pd -

lhs - fund raiser add to the carriage huse - sunday nov 20 at harry carays - 5:30 9pm - dan tani astonaut

zw - veterans closed village hall - no invite nov 21st - blind veterans hospital to the resta vejio -

wjm - congratulate champions on baseball team - lombard cougars

zw two losses two loss last year -

f remove name -

j - e continued

j term limits to nov 17

VIII. Consent Agenda

Payroll/Accounts Payable

- A. [110649](#) **Approval of Accounts Payable**
For the period ending October 21, 2011 in the amount of \$818,405.83.
This that this Payroll/Accounts Payable be approved by consent roll call
- B. [110656](#) **Approval of Village Payroll**
For the period ending October 22, 2011 in the amount of \$783,038.40.
This that this Payroll/Accounts Payable be approved by consent roll call
- C. [110657](#) **Approval of Accounts Payable**
For the period ending October 28, 2011 in the amount of \$879,935.75.
This that this Payroll/Accounts Payable be approved by consent roll call

Ordinances on First Reading (Waiver of First Requested)

- D. [110653](#) **Amending Title 11, Chapter 112 of the Lombard Village Code**
Decreasing the Class "U" and increasing the Class "A/B I" liquor license categories granting a license to Sakura Sushi Inc., 1005 E. St. Charles Road. (DISTRICT #5)
This that this Ordinance Waiver of First Requested be waived of first reading and passed on second reading with suspension of the rules by consent roll call

Enactment No: Ordinance 6659

Other Ordinances on First Reading

- E. [110631](#) **PC 11-21: 215 & 223 E. Roosevelt, 120-124 E. 13th Street (V-Land Planned Development) (Continued from November 3, 2011)**
Requests that the Village take the following actions on the subject properties:
 1. Approve an amendment to an annexation agreement;
 2. Pursuant to Section 155.504(A) (major changes to a planned development), an amendment to Ordinance 5878 granting approval of a conditional use for a planned development, amending the maximum number of tenant spaces within the existing retail center;
 3. A conditional use, per Section 155.417(G)(2)(b)(2) of the Village of Lombard Zoning Ordinance, for a financial institution in the B4A Roosevelt Road Corridor District. (DISTRICT #6)**This that this Ordinance on First Reading be passed on first reading by consent roll call**

Enactment No: Ordinance 6663 & 6664

- F. [110632](#) **PC 11-22: 777 E. Butterfield Road**
Requests that the Village approve the following relief for the subject property, located within the O Office District:
1. A conditional use (per Section 155.412(C) of the Zoning Ordinance) to allow for a restaurant; and
 2. A conditional use (per Section 155.412(C) of the Zoning Ordinance) to allow for an outside service area (outdoor dining); and
 3. A conditional use (per Section 155.305 of the Zoning Ordinance) to reestablish a nonconforming parking lot; and
 4. A conditional use (per Section 155.412(C) of the Zoning Ordinance) to allow for off-site parking. (DISTRICT #3)

This that this Ordinance on First Reading be passed on first reading by consent roll call

Enactment No: Ordinance 6661

Ordinances on Second Reading

Resolutions

- G. [110642](#) **Intergovernmental Agreement with the Village of Villa Park**
Approving a two-year agreement for Traffic Signal Maintenance at the intersection of Westmore Avenue and St. Charles Road. (DISTRICTS #4 & #5)
- This that this Resolution be adopted by consent roll call**
- Enactment No: Resolution 43-12
- H. [110654](#) **Lift Station Improvements, Phase 1, Resident Engineering**
Authorizing a contract with ESI in the amount of \$91,576.52 to provide Resident Engineering services. (DISTRICTS #1, #2, #4, #5 & #6)
- This that this Resolution be adopted by consent roll call**

Enactment No: Resolution 44-12

- I. [110655](#) **Holiday Decorations 2011 Contract**
Authorizing a one-year contract with Folger's Flag and Decorating in an amount not to exceed \$30,000, for live greenery wreaths, roping, lights and bow decorations per attached specifications. Contract will also include installation and removal of existing holiday banners on Westmore Avenue. (DISTRICTS #1, #4, #5 & #6)
- This that this Resolution be adopted by consent roll call**

Enactment No: Resolution 45-12

- J. [110661](#) **Term Limits Referendum (Tabled November 3, 2011)**
Resolution providing for a binding public question concerning limiting the terms of office for elected officials in the Village of Lombard.

Enactment No: Resolution 47-12

- K. [110663](#) **Intergovernmental Agreement**
 Resolution authorizing an Intergovernmental Agreement between the Village of Lombard and School District #45 providing for a reciprocal reporting agreement.
This that this Resolution be adopted by consent roll call
 Enactment No: Resolution 46-12

Other Matters

- L. [110662](#) **Police Department Pension Report**
 Accept and file the 2011 Municipal Compliance Report from the Police Pension Fund as prepared by Lauterbach & Amen.
This that this Request be approved by consent roll call
- *M. [110664](#) **Glenbard East High School Event Signage**
 Request for authorization to allow temporary signage in specified public rights-of-way for the Glenbard East High School Booster Ram Run 2011 event on November 20, 2011. (DISTRICT #2)
This that this Request be approved by consent roll call
- *N. [110665](#) **Fire Department Pension Report**
 Accept and file the 2011 Municipal Compliance Report from the Fire Pension Fund as prepared by Lauterbach & Amen.
This that this Request be approved by consent roll call

Approval of the Consent Agenda

A motion was made by Giagnorio, seconded by Gron, to Approve the Consent Calendar. The motion carried by the following vote

Aye: 6 - Greg Gron, Keith Giagnorio, Zachary Wilson, Peter Breen, Laura Fitzpatrick, and Bill Ware

IX. Items for Separate Action

Ordinances on First Reading (Waiver of First Requested)

Other Ordinances on First Reading

Ordinances on Second Reading

Resolutions

Other Matters

X. Agenda Items for Discussion

A. 110659

Communications Audit

Presentation by the Village of Lombard Communications Coordinator and discussion of audit on current communications efforts.

Village Manager David Hulseberg prior to strat plan meeting - how we communicate with residents - how we gauge

requested Communications Coordinator Joelyn Kott give a presentation regarding communications in the Village.

Joelyn Kott reported approach - jobs tht come pour way - talk about result - who the audience - best way to get the messag out - positive result - these are cmse of the ways we do that

lombard pride 6 times a year - always working on it - one person from ech dept - forward story ideas - some will submit draft stories - longest running tool - 22 yrs - one most consistent ways to residents - redesigned - outside consultant - competing with 4 color mags - recognizable

pr prof power hour - critiquing the deisng of the pride - always looking at ways to improve

news releases - weekly as needed - since aug 1 - weekly a good news story - promoting save money time efficincy thru the depts immedioate presence - facebook immediate update - triblocal and dail y herald -

letters to the editor calendar of events - digital on website - update daily - sometiem more community events - not only village non profits churches and schools

other claendar paper calendar - what is goin gon in our community

bulletin boards - other newsletter - chufch bulletin - very effective for blood drive more seionrs -

message board - glenbard east nuhs - sometimes send events tjhere

direct mail invitatins and post cards -

posters flyers - group come in kiosk main and st charles - walkiong residents - lilac time in busines windows

lombard channel - lctv - was called channel 6 -

peg access programming - community partnershuips - lombard channel pub serv announcements

streaming video - live and on demand - internet - board meetings - plan commission - availab eon demand at a later date - tomrrow or a year from now - open mike - league of women voters etc

lombard channel - promotes community events - updated weekly

website - everythnig instant - remote from home -

e-mail - 2011 preferred method - working on data base to fill that need - notify me

promotion

sign up for notify me - email address - choose what you want to know about - press release - village board meetings

electronic social media - electronic - keep up with the times - and communication

electronic socail media

twitter - lilac village on twitter - maybe 9 mo any kind of construction spec events - we are tweeting - growing - another avenue

facebook - really the new thing - auto updcat ed with news releases - adding village events - onl.y promoting village events - free leaf pick up veterans daylight savings - promote with photos - asked web team - what other way can we use facebook

QR code - quick response - - code bar code with smart phone - village of lombard website take you - can be created for other destinmations

code red - emergency alert system - another way to communitcate

banners - decorational and promtionally - serve as reminders - code red banner at main and wilson - has worked -

photos - pictures say 1000 words - increase the use of photos - comm lrelations kwith community - so many people taking pictures - give us photos of lombard and give credit - expand photo data base and ownership

spec events - pride week lilac time cruise nights -

community outreach - chamber civic organizations and bill heniff later this month lombard effect -

summary - we want that message to be consistent successful delivery

bw - congratulate st aff great job and do the best - positive - pride and other venues include more notes in the dist themselves - generality notes into the districts - trustee need to figure out a way to communicate with residents road improvments -

If - amazing grat job - from other communities - voice of the trustees - been left out of the process - what we don and what are districts do - each district - very little busines - interesting streets - some hist some new - net to focus on what is happening there and more committee work

pb - commend communications efforts - e-mail is huge - jr member on the board - wanted e-mails - 2nd bw and lf district spec info - train horns - dist 4 see what is happening in other districts - three pages half page per districtg

zw - compliment -

kg - work with jk and kb and thank you

gg - communications avenue - people who did not get the info - calendar of events -

jk pdf to pr people

gg - out to community churches etc - calendar -

jk can check - with churches

wjm comm events - church bulletins blood drive for spec events sept 11 not sure we want to over burden them - coop with blood drive and 9-11

jk - see if can have alink to the church

XI. Executive Session

wjm fall behind

XII. Reconvene

XIII. Adjournment

The regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, November 3, 2011 in the Board Room of the Lombard Village Hall was adjourned at pm.