

MEMORANDUM

TO: David A. Hulseberg, Village Manager

FROM: William J. Heniff, AICP, Director of Community Development

DATE: April 1, 2010

SUBJECT: BUILDING PERMIT FEE INCREASE – FY2011

As part of the budgeting process for FY10-11, staff has prepared a fee increase ordinance adjusting the Building Permit Fee Schedule three percent (3%) above FY 2010 levels, rounding to whole dollars in many cases.

BACKGROUND

The Building Permit Fee Schedule is established to recognize the costs of development review and inspection to ensure compliance with relevant codes. Subject to economic conditions and to the greatest extent possible, the Building Division fees are traditionally intended to offset actual costs to administering the Building Division activities, so that the costs of private development are not borne by the taxpayers at large.

Last fiscal year, Ordinance 6331 adopted May 7, 2009 amended permit fees by five percent (5%). This increase was proposed after surveying comparable neighboring communities' fees based on a permit for a single family residence as well as for a commercial structure. The results of that survey indicated that Village of Lombard fees were ranked as one of the lowest. Even after incorporating the 5% increase adjustment, the Village's ranking did not change. Prior to the 2009 increase permit fees were not increased since 2005.

The current fee adjustment schedule also includes consideration of the recently adopted State Energy Efficiency Act requirements and companion fees for engineering review for selected building permits. The ordinance also corrects an error in the 2009 amendments that raised the bond requirement fees.

RECOMMENDATION

Staff recommends that the Village Board approve an ordinance amending Village Code to increase Building Permit fees by three percent (3%), effective June 1, 2010.