

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda


Resolution or Ordinance (Blue)       Waiver of First Requested  
 Recommendations of Boards, Commissions & Committees (Green)  
 Other Business (Pink)

**TO :** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE :** August 29, 2018                      **(BOT) Date:** September 6, 2018

**SUBJECT:** PC 18-25; Text Amendment to the Sign Ordinance

**SUBMITTED BY:** William J. Heniff, AICP, Director of Community Development 

**BACKGROUND/POLICY IMPLICATIONS:**

Your Plan Commission transmits for your consideration its recommendation regarding the above-referenced petition. The petitioner, the Village of Lombard, is requesting comprehensive text amendments to Chapter 153 of the Village Code (the Sign Ordinance), and any other relevant sections for clarity, to remove discrepancies between Sign Ordinance and Chapter 150 (the Building Code). Specifically, the Sign Ordinance amendments are primarily intended to remove language that conflicts with existing provisions established within the Building Code.

The Plan Commission recommended approval of this petition by a vote of 6-0. Please place this petition on the September 6, 2018 Board of Trustees agenda for a first reading.

**Fiscal Impact/Funding Source:**

Review (as necessary):

Finance Director \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.



## MEMORANDUM

**TO:** Scott R. Niehaus, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development *WJH*

**MEETING DATE:** September 6, 2018

**SUBJECT:** **PC 18-25, Text Amendment to the Sign Ordinance**

Please find the following items for Village Board consideration as part of the September 6, 2018, Board meeting:

1. Plan Commission referral letter;
2. IDRC report for PC 18-25; and
3. An Ordinance granting text amendments to Chapter 153 of the Village Code (the Sign Ordinance).

The Plan Commission recommended approval of this petition by a vote of 6-0. Please place this petition on the September 6, 2018 Board of Trustees agenda for a first reading.



## VILLAGE OF LOMBARD

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September 6, 2018

**Village President**  
Keith T. Giagnorio

**Village Clerk**  
Sharon Kuderna

### Trustees

Dan Whittington, Dist. 1  
Michael A. Fugiel, Dist. 2  
Reid Foltyniewicz, Dist. 3  
Bill T. Johnston, Dist. 4  
Robyn Pike, Dist. 5  
William "Bill" Ware, Dist. 6

**Village Manager**  
Scott R. Niehaus

*"Our shared Vision for Lombard is a community of excellence exemplified by its government working together with residents and businesses to create a distinctive sense of spirit and an outstanding quality of life."*

*"The Mission of the Village of Lombard is to provide superior and responsive governmental services to the people of Lombard."*

Mr. Keith T. Giagnorio,  
Village President, and  
Board of Trustees  
Village of Lombard

### Subject: PC 18-25, Text Amendment to the Sign Ordinance

Dear President and Trustees:

Your Plan Commission transmits for your consideration its recommendation regarding the above-referenced petition. The petitioner, the Village of Lombard, is requesting comprehensive text amendments to Chapter 153 of the Village Code (the Sign Ordinance), and any other relevant sections for clarity, to remove discrepancies between Sign Ordinance and Chapter 150 (the Building Code). Specifically, the Sign Ordinance amendments are primarily intended to remove language that conflicts with existing provisions established within the Building Code.

After due notice and as required by law, the Plan Commission conducted a public hearing for this petition on August 20, 2018. Sworn in to present the petition was Jennifer Ganser, Assistant Director.

Chairperson Ryan read the Plan Commission procedures and asked if anyone other than the petitioner intended to cross examine and, hearing none, he proceeded with the petition.

Chairperson Ryan asked if any person would like to speak in favor or against this petition, or for public comment. Hearing none, he asked for the staff report.

Ms. Ganser presented the staff report, which was submitted to the public record in its entirety. The Village is requesting a text amendment to the sign ordinance to make edits to these sections of the sign ordinance for clarity and consistency. Planning Staff met with the Building Commissioner to review the Sign Code and Building Code.

In doing so, they found instances where the Sign Code should be updated for clarity and also instances where the Building and Sign are in conflict. Should the Building Code need to be updated, the Board of Building Appeals (BOBA) will review and make a recommendation to the Village Board.

Chairperson Ryan asked for public comment, and, hearing none, opened the meeting for comments among the Commissioners.

Commissioner Sweetser said this was quite an undertaking and would be happy to make a motion.

On a motion by Commissioner Sweetser, and a second by Commissioner Olbrysh, the Plan Commission voted 6-0 to recommend that the Village Board approve the petition associated with PC 18-25.

Respectfully,

**VILLAGE OF LOMBARD**

Donald Ryan, Chairperson  
Lombard Plan Commission

c. Lombard Plan Commission

ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A TEXT AMENDMENT  
TO THE LOMBARD SIGN ORDINANCE  
TITLE 15, CHAPTER 153  
OF THE LOMBARD CODE**

PC 18-25: Text Amendments to the Sign Ordinance

WHEREAS, the Village of Lombard maintains a Sign Ordinance which is found in Title 15, Chapter 153 of the Lombard Code; and,

WHEREAS, the Board of Trustees deem it reasonable to periodically review said Sign Ordinance and make necessary changes; and,

WHEREAS, a public hearing to consider text amendments to the Sign Ordinance has been conducted by the Village of Lombard Plan Commission on August 20, 2018, pursuant to appropriate and legal notice; and,

WHEREAS, the Plan Commission has filed its recommendations with the President and Board of Trustees recommending approval of the text amendments described herein; and,

WHEREAS, the President and Board of Trustees approve and adopt the findings and recommendations of the Plan Commission and incorporate such findings and recommendations herein by reference as if they were fully set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

**SECTION 1:** That Title 15, Chapter 153, Section 153.101(B) of the Lombard Village Code are hereby amended as follows:

**§ 153.101(B)**

*Administrative functions.* The four offices outlined above shall each have certain duties with respect to the administrative functions of this Chapter, as described in § 153.102. Signs need to meet requirements in Title 15, Chapter 150 – Building Code. The administrative functions of this Chapter are as follows:

1. Sign code compliance reviews.
2. Issuance of sign permits.
3. Variations.
4. Appeals.
5. Amendments.

6. Fees.
7. Penalties.
8. Permit application review.
9. Public hearings.

**SECTION 2:** That Title 15, Chapter 153, Section 153.103 of the Lombard Village Code are hereby amended as follows:

**§ 153.103 – Administrative procedures.**

(A) *Application for permits.* Application for a permit for the erection, alteration or relocation of a sign shall be made on a form provided by the Community Development Department.

(B) *Permit fees.* Every applicant before being granted a permit under this ordinance shall pay the requisite permit fee to the village for each sign. The amount of such permit fees shall be determined and set by the Board of Trustees from time to time.

(C) *Abandoned, illegal, defective and dangerous signs.*

1. *Order to repair or remove:* If, upon inspection, the Director finds that a sign is abandoned or structurally, materially or electrically defective, or in any way endangers the public, the Director shall issue a written notice to the owner of the property on which the sign is located stating the nature of the violation and requiring them to repair or remove the sign, in a manner consistent with the code enforcement policies of the Village.

2. *Removal of signs by the Director:* In cases of emergency, the Director may cause the immediate removal and demolition of a dangerous or defective sign without notice. Signs removed in this manner must present a hazard to the public safety, as determined by the Fire Chief or the Chief of Police. The Director may cause the removal of an illegal sign for failure to comply with the written orders of removal or repair.

3. *Recovery of removal cost:* After removal or demolition of the sign owner stating the nature of the work and the date on which it was performed and demanding payment of the costs as certified by the Director together with an additional ten percent for inspection and incidental costs.

4. *Assessment of lien:* If the amount specified in the notice is not paid within 30 days of the notice, it shall become an assessment upon a lien against the property together with a reasonable penalty for collection in the same manner as the real estate taxes.

5. *Presumption of ownership:* The owner of the property upon which the sign is located shall be presumed to be the owner of all signs thereon unless facts to the contrary are brought to the attention of the Director, as in the case of a leased sign.

(D) *Insurance or bond requirements for private signs within the public rights-of-way.*

1. *Insurance required prior to permit:* Every applicant for a permit or for a sign which will extend over a public right-of-way shall file with the Director, before the permit is granted, a liability insurance policy covering all damage or injury that might be caused by each of the signs, or a certificate of insurance, issued by an insurance company authorized to do business in the state, and satisfactory to the Director.

2. *Coverage required:* The policy shall be a multi-peril policy with the limits of liability not less than \$300,000.00. The village, its officers, agents and employees shall be named as additional parties insured.

3. *Length of coverage:* Such liability insurance policy shall be maintained in force throughout the life of the permit; and if at any time it is not in full force, the permit shall be revoked by the Director.

4. *Bond in lieu of insurance:* In lieu of insurances as provided for in this section, the applicant may file an indemnity bond, with a corporate surety satisfactory to the Director, in the amount of \$300,000.00, which will provide that the principal and surety will indemnify and hold harmless the village, its officers, agents and employees from all claims, loss or suits resulting from such sign.

(E) *Penalties.*

1. *Failure to secure permit:* If any sign is installed or placed on any property prior to receipt of a permit, the specified permit fee shall be doubled. However, payment of the doubled fee shall not relieve any person of any other requirements or penalties prescribed by this ordinance.

2. *Failure to comply:* Any persons who fails to comply with the provisions of this ordinance shall be subject to such penalties as may be provided for in § 10.99 of the Code of Ordinances.

(F) *Appeals.* The applicant is required to respond to any decision rendered by the Director in denying a permit or in alleging a violation of this ordinance within 30 days to the Zoning Board of Appeals. The Director is required to submit the application for an appeal to the Zoning Board of Appeals within 60 days. The action being appealed shall be held in abeyance pending the decision of the Zoning Board of Appeals.

(G) *Variations.* All requests for variations shall be directed to the Zoning Board of Appeals or to the Plan Commission, whichever is applicable, for a public hearing in accordance with the established rules and procedures for variations as set forth in subsection 155.103(C) of the Zoning Ordinance.

(H) *Amendments.* In order to preserve, protect and promote the public health, safety, and welfare, and advance the purposes of this Ordinance, the Village Board of Trustees may from time to time amend the provisions of this Chapter. The manner and procedures for adopting amendments to this Sign Ordinance, shall be the same as those established in subsection 155.103(E) of the Zoning Ordinance.

(I) *Historical signs.* Signs having special, historical, aesthetic or architectural significance, and whose preservation and continued utilization are beneficial and desirable, shall be exempt from the provisions of this Chapter; provided that a resolution declaring such significance is adopted by the corporate authorities. No such sign shall be declared historically, aesthetically, or architecturally significant unless after a public hearing regarding the alleged significance of the sign, the Lombard Historical Commission determines that such sign meets the criteria and standards used by the Commission for evaluating historically significant structures. The findings and determination of the Historical Commission on such an application shall be referred to the corporate authorities, which corporate authorities shall then take such action on the recommendation of the Commission as it may deem fit, necessary and property.

**SECTION 3:** That Title 15, Chapter 153, Section 153.208 of the Lombard Village Code are hereby amended as follows:

**§ 153.208 - General specifications.**

(A) *Illumination.*

(1) *Illumination adjacent to residential districts:*

(a) Externally illuminated signs shall not be permitted to directly cast light into or shine upon any residential district.

(b) In no case shall lighting from any illuminated sign impacting on a residential district exceed that permitted from the illumination of off-street parking, as established in Section 155.602.A.10.d of The Zoning Ordinance.

(2) *Illumination intensity requirements:* In no case shall the lighting intensity of any sign exceed the limit of 75-foot candles measured with a standard light meter perpendicular to the face of the sign at a distance equal to the narrowest dimension of the sign, whether it is height or width.

(3) *Gooseneck reflectors:* Gooseneck reflectors and lights shall be permitted on freestanding signs and wall signs; provided, however, that any lights are installed only in such manner that the direct rays of such lights are concentrated on the sign and are prevented from causing any glare on or striking the street or nearby property.

(4) *Sign face required:* All signs providing interior illumination (back-lit) shall have a sign face, such that the lighting fixtures, incandescent bulbs, florescent bulbs, or other device providing illumination, shall not be directly exposed or visible.

(B) *Clear line of sight area.* No signs shall be located in the clear line of sight area, as defined and regulated within the Lombard Zoning Ordinance.

**SECTION 4:** That Title 15, Chapter 153, Section 153.209(B)(4) of the Lombard Village Code are hereby amended as follows:

**§ 153.209(B)(4)**

Location: Inflatables may be placed on the ground or on the roof of a building no more than 25 feet in height. When placed on the ground, inflatables and their supports shall meet the minimum building setbacks required by the zoning district in which the inflatable is located. Inflatables located on the ground and their supports shall not be located within the clear line of sight area. Inflatables located on the ground and their supports shall not interfere with required parking spaces.

**SECTION 5:** That Title 15, Chapter 153, Section 153.209(C)(4) of the Lombard Village Code are hereby amended as follows:

**§ 153.209(C)(4)**



Location: Feather signs are permitted only on private property and shall not be located within the clear line of sight area. Feather signs and their supports shall not interfere with required parking spaces.

**SECTION 6:** That Title 15, Chapter 153, Section 153.211(A) of the Lombard Village Code are hereby amended as follows:

**§ 153.211(A)**

*Construction materials:* The construction materials and manner of construction of all awnings and canopies shall be subject to the approval of the Director, based upon the provisions of the Lombard Building Code.

**SECTION 7:** That Title 15, Chapter 153, Section 153.211(D) of the Lombard Village Code are hereby amended as follows:

**§ 153.211(D)**

Erection:

(1) *Awnings—Support:* Every awning shall be securely attached to and supported by the building. Posts or columns beyond the building line shall not be permitted for awnings.

(2) *Canopies—Support:* The framework of all canopies shall be designed by a structural engineer or registered architect and approved by the Director as to compliance with the Building Code. All canopy supports shall be designed so as not to obstruct the continuous flow of pedestrian traffic along any sidewalk and in conformance with any other reasonable requirements established by the Director.

**SECTION 8:** That Title 15, Chapter 153, Section 153.215(A)(4) of the Lombard Village Code are hereby amended as follows:

**§ 153.215(A)(4)**

Location: Sign(s) shall be on private property with the property owner's consent. No sign(s) shall be located in or on the public right of way, sidewalk or other public thoroughfare. No signs shall be located in the clear line of sight area.

**SECTION 9:** That Title 15, Chapter 153, Section 153.216 of the Lombard Village Code are hereby amended as follows:

**§ 153.216 – Freestanding sign.**

It is unlawful to construct, erect, or maintain any freestanding sign for which a permit is required without complying with the following provisions:

(A) *Design:* Every freestanding sign, including the frames, braces, and supports thereof, shall be securely built and be designed by a structural engineer, registered architect or sign manufacturer, as may be required by the Director.

(B) *Curbing:* Any freestanding sign located within, or within three feet of, a driveway, parking, maneuvering or pedestrian area shall be separated from said driveway, parking, maneuvering or pedestrian area by a six inch barrier curb. Where the clearance from grade to the body of the sign is 12 feet or less the curb shall provide not less than three feet of separation from the outermost perimeter of the sign. Where the clearance is more than 12 feet from grade to the body of the sign, the curb shall provide not less than three feet of separation from the outermost edge of the support columns.

(C) *Landscaping:* The area within required curbing shall be landscaped in accordance with the provisions of the zoning ordinance.

**SECTION 10:** That Title 15, Chapter 153, Section 153.218(A) of the Lombard Village Code are hereby amended as follows:

**§ 153.218(A)**

(A) *Location:* Informational signs may be allowed at major points of ingress and egress in all zoning districts, except residentially zoned properties less than one acre in area. Informational signs shall be located at a point so as not to conflict with driver vision and not to be a hazard to smooth traffic flow. Informational signs may be located within the clear line of sight area.

**SECTION 11:** That Title 15, Chapter 153, Section 153.220 of the Lombard Village Code are hereby amended as follows:

**§ 153.220 - Marquees.**

It is unlawful to construct, erect, locate or maintain any marquee without complying with the following provisions:

(A) *Drainage:* The roofs of all marquees shall be used for no other purpose than to form and constitute a roof.

(B) *Roofs:* The roofs of all marquees shall be used for no other purpose than to form and constitute a roof.

(C) *Location:*

(1) *Height above sidewalk:* No portion of a marquee shall be less than eight feet above the level of the sidewalk or other public thoroughfare.

(2) *Setback from curb line:* No marquee shall be permitted to extend beyond a point two feet inside the curb line.

(D) *Erection, Bracing, anchorage and supports:* Marquees shall be supported solely by the building to which they are attached, and no columns or posts shall be permitted as supports.

**SECTION 12:** That Title 15, Chapter 153, Section 153.226 of the Lombard Village Code are hereby amended as follows:

**§ 153.226 – Off-premise signs.**

It is unlawful to construct, erect, locate, or maintain any off premise advertising sign without complying with the following provisions:

- (A) *Location:* Off-Premise signs may be allowed only adjacent to state or federal rights-of-way located within a B-3, B-4, or I-1 Zoning District.
- (B) *Principal use:* Off-premise signs shall be allowed only as the principal use of a zoning lot. Off-premise signs shall not be erected on any zoning lot which contains an existing principal structure, building or use.
- (C) *Number:* No more than one off-premise sign shall be located on a zoning lot.
- (D) *Area:* No off-premise sign shall exceed 125 square feet in sign surface area per sign face.
- (E) *Height:* No off-premise sign shall exceed 25 feet in height. In all cases, height shall be measured from grade at the edge of the right-of-way to the top of the sign.
- (F) *Yard requirements:* Off-premise signs shall meet the minimum yard and lot requirements of the Zoning District in which they are located.
- (G) *Residential property setback:* Off-premise signs shall not be located closer than 100 feet from residentially zoned property.
- (H) *Distance between signs:* Off-premise signs shall be located a minimum of 100 feet from any other off- premise or freestanding sign.
- (I) *View obstruction:* No off-premise sign shall be erected in such a manner as to obscure or otherwise physically interfere with an official traffic sign, signal, or device or to obstruct the view of approaching, merging or intersecting vehicular traffic within 1,000 feet of such sign, signal, or point of intersecting or merging traffic.
- (J) *Protective curbing:* Any off-premise sign within three feet of a driveway, parking area, or maneuvering area shall be completely surrounded by a curbing that is not less than three feet from the outermost perimeter of the sign, unless the sign is mounted on a pole with a sign clearance of at least 12 feet above grade.
- (K) *Design:* Every off-premise sign, including the frames, braces and supports thereof, shall be securely built and be designed by a structural engineer, registered architect, or sign manufacturer, as may be required by the Director.
- (L) *Letters to be secured:* All letters, figures, characters, or representations in cutout or irregular form maintained in conjunction with, attached to, or superimposed upon any off-premise sign, shall be safely and securely built or attached to the sign structure.
- (M) *Premises:* All off-premise signs, and the premises surrounding the same, shall be maintained by the owner thereof in a clean, sanitary and good appearing condition, and free and clear of all obnoxious substances, rubbish and weeds.

**SECTION 13:** That Title 15, Chapter 153, Section 153.227(A)(3) of the Lombard Village Code are hereby amended as follows:

**§ 153.227(A)(3)**

*Location:* Sign(s) shall be on private property with the property owner's consent. No sign(s) shall be located in or on the public right of way, sidewalk or other public thoroughfare. No signs shall be located in the clear line of sight area.

**SECTION 14:** That Title 15, Chapter 153, Section 153.229(A)(4) of the Lombard Village Code are hereby amended as follows:

**§ 153.229(A)(4)**

*Location:* Sign(s) shall be on private property with the property owner's consent. No sign(s) shall be located in or on the public right of way, sidewalk or other public thoroughfare. No signs shall be located in the clear line of sight area.

**SECTION 15:** That Title 15, Chapter 153, Section 153.235 of the Lombard Village Code are hereby amended as follows:

**§ 153.235 – Shopping center identification sign.**

An identification sign allowed in place of the free standing sign area for the individual business within a shopping center; it is unlawful to construct, erect, or maintain any shopping center identification sign without complying with the following provisions:

(A) The number of signs shall be subject to the following conditions;

(1) No more than one sign shall be allowed (which may be illuminated) on each street abutting the property.

(2) Shopping centers in excess of ten acres with more than one detached building will be permitted an additional identification sign per street frontage in excess of 1,500 feet. However, no more than two identification signs per street frontage shall be permitted.

(B) Sign shall be used solely to identify the shopping center, shopping area or the businesses conducted therein.

(C) The maximum area for the sign shall not exceed 150 square feet, and the maximum height for such identification signs shall be 35 feet.

(D) In the case of a second identification sign on a single street frontage, the maximum area of the sign shall be limited to 75 square feet with the maximum height limited to 20 feet.

(E) All shopping center identification signs shall be located at least 250 feet apart; provided, however, that if such shopping center identification signs comply with all other provisions except the requisite distance between signs, and it is not reasonable to so comply with the distance between signs requirement, such freestanding signs shall be allowed to be maintained.

(F) Shopping center identification signs shall be set back not less than five feet from the property line and shall not overhang into the public right-of-way.

(G) No other freestanding sign(s) shall be permitted in any shopping center.

(H) Curbing: Any shopping center identification sign located within, or within three feet of, a driveway, parking, maneuvering or pedestrian area shall be separated from said driveway, parking, maneuvering or pedestrian area by a six inch barrier curb. Where the clearance from grade to the body of the sign is 12 feet or less the curb shall provide not less than three feet of separation from the outermost perimeter of the sign. Where the clearance is more than 12 feet from grade to the body of the sign, the curb shall provide not less than three feet of separation from the outermost edge of the support columns.

(I) Landscaping: The area within required curbing shall be landscaped in accordance with the provisions of the Zoning Ordinance.

**SECTION 16:** That Title 15, Chapter 153, Section 153.237 of the Lombard Village Code are hereby amended as follows:

**§ 153.237 – Temporary signs.**

The provisions of this section shall regulate all temporary signs, with the exception of temporary signs which are specifically described and regulated in other sections of this Code. (See §§ 153.205 and 153.206 of this Code, entitled, "signs not subject to permit fee" and "signs not subject to permit"). It is unlawful to construct, erect, or maintain any Temporary Signs without complying with the following provisions:

(A) *Location:*

(1) *Non-residential districts:* Temporary Signs shall only be affixed to the following permanent structures: façade of a principal structure, wall of an accessory structure, fence, permanent freestanding sign, or shopping center identification sign, unless otherwise provided for. Temporary signs shall only be affixed to a single structure at all corners of the sign and shall not be erected in a manner in which the sign is suspended and/or extending the distance between two separate structures.

(2) *Residential districts:* In addition to the regulations outlined in subsection 153.237(A)(1) above, temporary signs shall also be permitted to be affixed to the ground provided that the sign is securely erected.

(3) *All districts:* No temporary signs shall be located in or on the public right of way, sidewalk or other public thoroughfare. No signs shall be located in the clear line of sight area, as defined in the Lombard Zoning Ordinance (Chapter 155 of this Code). Inflatable Signs may be erected on top of structures or on the ground. Inflatable Signs erected on the ground shall not be tethered or otherwise suspended above the ground, but shall be fastened directly to the ground without any vertical clearance between the Inflatable Sign and the ground.

(B) *Construction:* Temporary signs must be maintained in a structurally safe and presentable manner.

(C) *Duration:* Temporary signs shall be allowed for the specified periods set forth below:

(1) *Inflatable signs:* No inflatable sign shall be permitted on the same parcel for a period of more than seven consecutive days in any year, or for more than a total of fourteen days in any year.

(2) *Pennants:* No pennants shall be permitted on the same parcel for a period of more than 14 consecutive days in any year, or for more than a total of 56 days in any year.

(3) *Banners:* Up to eight temporary permits may be issued for any one business in any calendar year, provided that the total of all permits issued does not exceed 120 days in any calendar year.

(4) *Window signs:* There shall be no time restriction placed on any window sign that is maintained in a safe and presentable manner.

(5) *Feather signs:* One permit may be issued for any one business, provided that the total number of days does not exceed 14 consecutive days in any calendar year.

(D) *Permitted temporary signs by sign type and property type:* Temporary Signs shall be allowed in the Village in accordance with the following table:

PERMITTED TEMPORARY SIGNS BY SIGN TYPE AND PROPERTY TYPE

Sign Type	Multiple-Family Dwellings; on lots less than 1 acre in area, Attached Dwellings, Two-Family Dwellings, Detached Dwellings:	All Other Areas
Pennants	P	P
Banners	N	P
Inflatable	N	P
Window	Y <sup>i</sup>	Y
Feather	N	P

Y = Allowed without sign permit.

P = Allowed only with sign permit.

N = Not allowed.

i = No commercial message allowed on sign, except for a commercial message drawing attention to an activity currently and legally offered on the premises.

(E) *Permitted number and size of temporary signs by sign type:* The number and size of temporary signs shall be allowed in accordance with the following table:

PERMITTED NUMBER AND SIZE OF  
TEMPORARY SIGNS BY TYPE

Sign Type	Number Allowed	Maximum Sign Area	Height
Pennants	n/a	n/a	n/a
Banners	One (1) per street exposure	Thirty-two (32) sq. ft.	n/a
Inflatable	One (1) per business	n/a	Twenty-five (25) ft.
Window	n/a	Total area of all signs shall not exceed twenty percent (20%) of total window area.	n/a
Feather	One (1) per business	Thirty-six (36) sq. ft.	n/a

n/a =Not applicable.

(F) *Permit limitations.*

(1) A permit must be obtained for all temporary signs. However, an existing permitted temporary sign can be removed and replaced with another temporary sign without obtaining an additional permit, provided that all of the following conditions are met:

- a. The permit has not expired;
- b. The new temporary sign is of the same material as the sign for which the permit was issued;
- c. The new temporary sign has the same dimensions as, or smaller dimensions than, the sign for which the permit was issued; and
- d. The new temporary sign is placed in the same location as the sign for which the permit was issued.

(2) A non-renewable permit for a period of up to 60 days may be issued for a temporary sign in lieu of a permanent wall sign, provided that a permit for a future permanent wall sign has been submitted.

(3) The petitioner shall indicate on the permit application the start date, end date, and number of days for which the permit will be applicable. The temporary sign shall be removed within 24 hours after the expiration of the permit.

(4) If the petitioner requesting the temporary sign is not the owner or a leasee of the property on which the sign will be located, then the petitioner shall submit a written letter of consent from the property owner allowing the sign to be placed on the property.

(G) *Permit issuance.*

(1) *Review of applications:* It shall be the duty of the Director, upon the filing of application for a permit, to examine such plans and specifications and other data related to proposed erection of the sign and the sign structure. If it appears that the proposed sign and sign structure is in compliance with all the requirements of this ordinance, and there are no violations of any other ordinances of the village, the permit shall then be issued.

(2) *Denial and revocation of permit:* When a permit is denied by the Director, a written notice shall be given to the applicant along with a brief statements of the reasons for denial. The Director may suspend or revoke a permit for any false statement or misrepresentation.

(3) *Void if work not commenced:* A permit issued by the village becomes null and void if work is not commenced within the time period prescribed within § 150.142 of the Code of Ordinances.

(4) *Temporary sign permits:* Permits for a temporary sign shall be limited to the time period set forth within the Sign Ordinance for the respective type of temporary sign. Such signs shall be removed within 24 hours after the expiration of the permit unless a new permit is obtained.

(5) *Attention-getting-device-permits:* Permits for certain attention-getting devices, as defined in this Ordinance, may be issued subject to the following provisions:

a. *General requirements.*

(1) *Time limits:* Permits for attention-getting devices shall be limited for 14 days or less.

(2) *Removal required:* such devices shall be removed within 24 hours after the expiration of the permit unless a new permit is obtained.

(3) *Number of permits issued:* No more than four permits for any attention-getting devices shall be issued for any one business in any calendar year.

b. *Inflatables/requirements.*

(1) *Time limits:* permits for inflatables shall be limited to seven consecutive days or less.

(2) *Removal required:* Such devices shall be removed within 24 hours after the expiration of the permit unless a new permit is obtained.

(3) *Number of permits issued:* No more than two permits for an inflatable shall be issued for any one business in any calendar year.

(6) *Temporary off-premise signs:* Permits for temporary off-premise advertising signs shall be issued subject to the following provisions:

a. *Time limits:* Permits for off-premise signs shall be limited to 14 days or less as determined by the Director.



b. *Removal required:* Such signs shall be removed within 24 hours after the expiration of the permit unless a new permit is obtained.

c. *Number of permits issued:* No more than four off-premise sign permits shall be issued for any one organization in any calendar year.

d. *Not for profit status required:* Permits shall be issued only for events sponsored by non-profit organizations as defined by of 805 ILCS 110, Charitable, Religious, Educational, or Civic Organizations.

(7) *Temporary lease/rental signs:* Permits for temporary lease/rental signs shall be issued subject to the following provisions:

a. *Time limits.* Permits for temporary lease/rental signs shall be limited to renewable terms of six months.

b. *Removal required.* Such signs shall be removed within 24 hours after the expiration of the permit unless a new permit is obtained.

c. *Twenty-five percent vacancy required:* A permit may be issued upon determination by the Director that 25 percent or more of the leasable floor area is vacant. The applicant shall provide all documentation deemed necessary by the Director to determine the actual vacancy rate. The Director may conduct an inspection(s) to verify the vacancy rate prior to issuance of, and/or during the terms of the permit.

(8) *Temporary, pre-development sign:* Permits for temporary, pre-development signs shall be issued subject to the following provisions:

a. *Time limits:* Permits for temporary, pre-development signs shall be limited to a maximum of 365 days.

b. *Removal Required:* Such signs shall be removed within 24 hours after the expiration of the permit unless a new permit is obtained.

c. *Termination of permit:* The sign permit will terminate, without further notice, upon issuance of a building permit for the property upon which the sign is located.

**SECTION 17:** That Title 15, Chapter 153, Section 153.238(D) of the Lombard Village Code are hereby amended as follows:

**§ 153.238(D)**

*Illumination:* Traffic control signs shall not be illuminated, unless provided for within the current standards of the Federal Highway Administration's Manual on Uniform Traffic Control Devices.

**SECTION 18:** That Title 15, Chapter 153, Section 153.239(C) of the Lombard Village Code are hereby amended as follows:

**§ 153.239(C)**

There shall be a minimum of seven feet clearance between the ground and the bottom of such sign.

**SECTION 19:** That Title 15, Chapter 153, Section 153.242 of the Lombard Village Code are hereby amended as follows:

**§ 153.242 – Wall signs.**

It is unlawful to construct, erect, locate or maintain any wall sign for which a permit is required without complying with the following provisions:

(A) *Location limitation on placement:* No wall sign shall cover wholly or partially any wall opening, nor project beyond the ends of the wall to which it is affixed. No sign shall project beyond the top of the building except where the structure is so designed so as to not permit the attachment of a wall sign, then a sign will be permitted to project above the surface of the building. The projection shall be kept to a minimum as required by the Director.

(B) *Projection above sidewalk:* Wall signs must be affixed flat against the building wall. Any projection will be limited to encasing illumination or depth of lettering. At no time shall a wall sign be permitted to extend more than 12 inches beyond the building line. The sign shall not be affixed to a wall at a height of less than eight feet above the sidewalk or ground.

(C) *Construction supports required:* A wall sign shall be safely and securely affixed to the building wall to the satisfaction of the Director.

(D) *Placement location on building:* Wall signs may be located either on the front of the building abutting a street or on either side wall perpendicular to the street frontage.

(E) *Mixed signs prohibited:* No wall sign may be displayed in conjunction with an awning, canopy, or projecting sign.

**SECTION 20:** That this ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed on first reading this \_\_\_\_ day of \_\_\_\_\_, 2018.

First reading waived by action of the Board of Trustees this \_\_\_\_ day of \_\_\_\_\_, 2018.

Passed on second reading this \_\_\_\_ day of \_\_\_\_\_, 2018.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

Ordinance No. \_\_\_\_\_

Re: PC 18-25

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\_\_\_\_\_  
Keith T. Giagnorio, Village President

ATTEST:

\_\_\_\_\_  
Sharon Kuderna, Village Clerk

Published in pamphlet from this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Sharon Kuderna, Village Clerk