



Village of Lombard

Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org

Minutes

Economic & Community Development Committee

*Trustee Peter Breen, Chairperson
Trustee Keith Giagnorio, Alternate Chairperson
Dennis McNicholas, Matthew Phillips,
Garrick Nielsen, Jodee Baker, Matthew Pike,
Brenda Gannon and Angel Camacho
Student Member Jolie-Grace Wareham
Staff Liaison: William Heniff*

Monday, January 14, 2013

7:00 PM

Village Hall - Community Room

1.0 Call to Order and Pledge of Allegiance

The meeting was called to order by Chairperson Breen at 7:04 p.m.

Chairperson Breen led the Pledge of Allegiance.

2.0 Roll Call

Present 8 - Trustee Peter Breen, Dennis McNicholas, Matthew Phillips, Jodee Baker, Matthew Pike, Brenda Gannon, Angel Camacho, and Jolie-Grace Wareham
Absent 1 - Garrick Nielsen

Also present: William Heniff, AICP, Director of Community Development; Michelle Iwinski, Executive Director of the Lombard Town Centre and Walter Smith of the Lombard Town Centre Board.

3.0 Public Participation

There was no public participation.

4.0 Approval of Minutes

Mr. McNicholas offered the following additional statement added to the minutes right before the motion to approve the funding request for Lombard Town Centre:

Mr. McNicholas stated that if the ECDC was to support additional funding for the Lombard Town Centre organization, a long-term funding strategy should be undertaken. As such, he recommended that the organization should undertake such an effort with a

three-month time period. Additionally, this strategy should also include a review and consideration as to whether a Special Service Area should be considered to provide for ongoing funding.

A motion was made by Matthew Pike, seconded by Jodee Baker, to approve the minutes of the December 10, 2012 meeting subject to the additional language provided by Mr. McNicholas. The motion passed by a unanimous vote with the exception of Mr. Pike who abstained.

5.0 Unfinished Business

[120269](#)

Downtown Satellite Office

Request to discuss and make a recommendation relative to the potential of having a Satellite Village Hall Office in Downtown Lombard. (DISTRICTS #1 and #4)

Mr. Heniff stated that at the September 10, 2012 ECDC meeting, the Committee reviewed and discussed the potential of a Satellite Village Hall office in downtown Lombard. The Committee continued this discussion to their November meeting and subsequently to this meeting to allow time for Lombard Town Centre (LTC) to determine if they will be relocating to a new first floor location. Walter Smith of LTC noted that to date, they had not secured a lease.

Chairperson Breen noted that in the Village Board's approval of its Budget, the Board ended the need for residents to have vehicle stickers. As such, the elimination of the sticker requirement reduces the need for a satellite facility. Mr. Heniff noted that the pending Village on-line technology enhancements, such as on-line payment of water bills, will also reduce the need for a satellite facility.

Mr. Camacho noted the possibilities for partnerships between LTC and businesses, including using shared offices and even a business incubator concept.

A motion was made by Matthew Phillips, seconded by Angel Camacho, to recommend to the Board of Trustees not to advance the Downtown Village Hall concept. The motion carried by the following vote:

Aye: 6 - Dennis McNicholas, Matthew Phillips, Jodee Baker, Matthew Pike, Brenda Gannon, and Angel Camacho

Absent: 1 - Garrick Nielsen

6.0 New Business

[130006](#)

104 W. St. Charles Road (Fringe a Boutique Salon)

Request to approve a Downtown Improvement and Renovation Grant (Facade Grant) for a new awning over the front window in an amount

not to exceed \$628.50 for the property located at 104 W. St. Charles Road and known as Fringe a Boutique Salon. (DISTRICT #1)

Mr. Heniff stated that the Community Development Department has received an application for the Downtown Improvement and Renovation Grant Program (Facade Grant Program) for Fringe, located at 104 W. St. Charles Road. The applicant is seeking to install a new awning over the front window. The proposed awning would be brown in color and constructed of fabric with graphics on both the face and the valance. The valance lettering would be 3.5" high and the sign on the face of the awning would be 5 sq. ft., both of which would be in compliance with the Sign Ordinance.

The subject property received a \$350 façade grant in 2012 for a similar awning which was installed over the front door. The program does not preclude multiple grant applications.

Based on the lowest bid, the applicant is eligible to receive up to \$628.50 from the Improvement and Renovation Grant program. Because the request is under \$10,000, it does not require approval from the Board of Trustees and can be approved by the ECDC. Staff supported the request as it is consistent with the recommendations of the Downtown Lombard Revitalization Project Guidebook, it is a strong visual enhancement and is consistent with past approvals for other façade grant requests.

The ECDC members briefly discussed the design of the proposed and previously approved awning.

A motion was made by Jodee Baker, seconded by Brenda Gannon, to approve a grant disbursement in the amount of \$628.50. The motion carried by the following vote:

Aye: 6 - Dennis McNicholas, Matthew Phillips, Jodee Baker, Matthew Pike, Brenda Gannon, and Angel Camacho

Absent: 1 - Garrick Nielsen

7.0 Other Business

There was no other business.

8.0 Information Only

Outdoor Café Update

Mr. Heniff provided additional information regarding outdoor dining in Downtown Lombard. At the December ECDC meeting, staff provided a summary of the opportunities that were created through the code amendments to Chapter 119 of the Village Code. Staff was directed by the ECDC to also survey the businesses that took advantage of the

program this past year. Based upon the favorable responses, the consensus was that the program worked well for 2012 and should continue as approved going forward. The ECDC members concurred with the favorable response echoed by the businesses. They also suggested that some of the favorable comments could be incorporated into future marketing materials for the Village and/or Lombard Town Centre.

Lombard Town Centre Report

Michelle Iwinski and Walter Smith provided a summation of some of the activities the LTC will be undertaking, new business activity and a brief summation of the BCS event.

Development Project Update

Staff provided an update on recent development activity.

Christopher Stilling Farewell Acknowledgement

Chairperson Breen noted that Christopher Stilling has left the Village to be the new Economic and Community Development Director for the Village of Cary. He noted that it is good to see staff grow and advance their careers. He wanted to recognize him for his efforts to the Village and to the ECDC in particular. He noted that a draft proclamation was prepared for the ECDC to recognize him accordingly. The ECDC members concurred.

9.0 Adjournment

A motion was made by Matthew Pike, seconded by Matthew Phillips, to adjourn the meeting at 7:35 p.m. The motion passed by a unanimous vote.