

MEMORANDUM

TO: William T. Lichter, Village Manager

FROM: David A. Hulseberg, AICP, Director of Community Development

DATE: September 7, 2006

SUBJECT: **ZBA 06-17: 197 S. Craig Place**

Attached please find the following items for Village Board consideration as part of the September 7, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-17;
3. An Ordinance granting approval of the requested variation;
4. Plans associated with the petition

Please contact me if you have any questions regarding the aforementioned materials.