

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X _____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: Scott Niehaus, Village Manager
DATE: February 16, 2016 (B of T) Date: February 18, 2016
TITLE: DuPage Convention & Visitors Bureau Incentive Funding Request
SUBMITTED BY: Nicole Aranas, Assistant Village Manager

BACKGROUND/POLICY IMPLICATIONS:

Attached please find information regarding a request for approval of funding to the DuPage Convention and Visitors Bureau in support of a Westin Lombard incentive for the attraction of a group booking reservation. The request is for approval of an incentive grant of up to \$2,500 in connection with a conference for an annual international conference to take place in December 2016.

Please place this item on the consent agenda for the February 18, 2016 Board of Trustees meeting.

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X [Signature] _____ Date 2/16/16

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.