

**TO:** William Lichter  
Village Manager

**FROM:** Robert Baxa  
Fleet Services Superintendent

**DATE:** January 11, 2005

**SUBJECT:** State Bid Purchase/Waiver of Bid File # 050021

Included in the FYE 04/05 budget is a replacement for PS 096 (a 1999 GMC Pick-up) in the Private Engineering division of Community Development. State bid for a compact pick-up is the 2005 Ford Ranger. I have discussed the purchase with Dave Gorman and this unit will fit the divisions needs.

Therefore, I recommend the B.O.T. waive bid, purchase on state contract and award a purchase order to Bob Riddings Ford of Tayorville, IL in the amount of \$16,410.

Budgeted amount for this purchase is \$17,000. If you have any questions or need any additional information, please call me.

Public Act 85-1295 does not apply.

cc: Len Flood  
Wes Anderson  
Dave Hulseburg  
Dave Gorman