

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

Bids and Proposals

TO: President and Village Board of Trustees
 FROM: David A. Hulseberg, Village Manager *D.A.H.*
 DATE: March 18, 2011 (COW) (B of T) Date: April 7, 2011
 TITLE: Bid Opening For: Maintenance of Traffic Control Equipment
 Project Number PWO-1213
 SUBMITTED BY: Frank Kalisik, Civil Engineer II

RESULTS:

Date Bids Were Published 2/02/11 Bidding Closed 2/18/11
 Total Number of Bids Received 2
 Total Number of Bidders Meeting Specifications 2
 Bid Security Required X Yes No
 Performance Bond Required X Yes No
 Were Any Bids Withdrawn Yes X No
 Explanation:
 Waiver of Bids Requested? Yes X No
 If yes, explain:
 Award Recommended to Lowest Responsible Bidder? X Yes No
 If no, explain:

FISCAL IMPACT:

Budget estimate: \$52,800.00
 Amount of Award: \$64,939.00
 Account: 2735: \$52,800.00
~~2710-7710~~: \$12,139.00
7710

BACKGROUND/RECOMMENDATION:

Has Recommended Bidder Worked for Village Previously X Yes No
 If yes, was quality of work acceptable X Yes No
 Was item bid in accordance with Public Act 85-1295? X Yes No
 Waiver of bids - Public Act 85-1295 does not apply Yes X No

REVIEW (as needed):

Village Attorney XX _____ Date _____
 Finance Director XX _____ Date _____
 Village Manager XX *D.A.H.* _____ Date 3/23/11

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.

InterOffice Memo

To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Director of Public Works *Cy*
From: Frank Kalisik, Civil Engineer II *FK*
Date: March 18, 2011
Subject: Maintenance of Traffic Control Equipment
 Project Number: PWO-1213

Of five (5) potential bidders, two (2) companies submitted sealed bids at 10:00 a.m. on Friday, March 4, 2011. The results are summarized below.

Company	Maintenance	Bulb Replacement	TOTAL
Lyons Electric	\$56,460.00	\$29,500.00	\$85,960.00
Meade Electric	\$48,939.00	\$16,000.00	\$64,939.00
Budget Estimate	\$52,800.00	\$0.00	

The lowest responsible bidder is Meade Electric of McCook, Illinois. Meade Electric has been the successful bidder for the Village's maintenance contract for the past eight years and has performed satisfactorily. The bid includes the annual maintenance of the equipment (which is renewable for an additional year at the discretion of the Village) and a complete bulb replacement of all incandescent traffic signal lights performed bi-annually. The FY 2012 budget accounted for the maintenance portion of the bid, but inadvertently omitted the bulb replacement portion. However, sufficient funds exist in the current PW budget to cover these project costs. Staff recommends awarding this contract to Meade Electric at the bid amount of \$64,939.00.

Please present this item to the President and Board of Trustees for their review and approval at their regular meeting on April 7, 2011. If approved, please return two (2) executed copies of the Contract to PW Engineering for further processing.

VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER PWO-1213

This agreement is made this 7th day of April, 2011 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Meade, Inc. hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

MAINTENANCE OF TRAFFIC CONTROL EQUIPMENT

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. PWO-1213 for Maintenance of Traffic Control Equipment, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document No. PWO-12-13 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated March 4, 2011
 - c. Required Performance and Payment Bonds and Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$ 64,939.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.

- 4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 7th day of April, 2011.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 20__.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 7th day of April, 2011.

William J. Mueller
Village President

Attest:

Brigitte O'Brien
Village Clerk