

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

X Resolution or Ordinance (Blue) X Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES
FROM : Scott Niehaus, Village Manager
DATE : October 21, 2022 (BOT) Date: November 3, 2022
SUBJECT : Equipment to be Declared Surplus
SUBMITTED BY: Tim Sexton, Director of Finance

BACKGROUND/POLICY IMPLICATIONS:

Village departments are requesting to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the Ordinance to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete, to include:

From IT: nineteen (19) Dell monitors; one (1) Lexmark 4063-230 printer; one HP 400 printer; one (1) HP CM2320 printer; one (1) Dell 7700 Full HD projector and one Dell 780 desktop computer; to be sold, recycled or donated;

From Police: six (6) maroon office chairs, Hon brand; three (3) green fixed leg chairs, unknown manufacturer; one (1) large whiteboard, Marsh Manufacturing; one (1) Sharp Carousel microwave, serial#100-705; one (1) Maytag refrigerator, serial #MTB2456AE; one (1) wooden bookshelf with 4 shelves, unknown manufacturer; one (1) wooden office desk with drawers, unknown manufacturer; one (1) six drawer cabinet with drawers, unknown manufacturer; one (1) Honeywell stand fan, unknown serial number; one (1) beige cloth with metal frame loveseat, unknown manufacturer; one (1) beige cloth with metal frame couch, unknown manufacturer; one (1) wooden coffee table with glass top, unknown manufacturer; one (1) wooden end table with glass top, unknown manufacturer; one (1) brass colored table lamp with shade, unknown manufacturer; one (1) grey leather and wood fixed leg chair, unknown manufacturer; three (3) miscellaneous framed pictures, unknown manufacturer;

Fiscal Impact/Funding Source: TBD

Review (as necessary):

Finance Director _____ Date _____
Village Manager Scott Niehaus Date 10/24/22

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.