

LOMBARD POLICE DEPARTMENT

TO: Chief Ray Byrne

FROM: Deputy Chief Dane Cuny

DATE: November 22, 2005

SUBJECT: Village Campus Video Security System

Overview

The Lombard Police Department installed video surveillance to provide security in and around the police building last year utilizing Local Law Enforcement Block Grants and drug seizure funds. The grant amounts were not sufficient to install video security in other village campus locations. The previous video system had four exterior points on the village campus that have since become inoperable.

To address video security around the village campus, we applied for a 2005 ILEAS Local Law Enforcement Homeland Security Grant. Although we requested the maximum grant of \$50,000, we were only awarded \$25,000. This reduced funding caused us to look at a less robust system that will still provide an adequate level of security for the village campus.

The village campus video system would need to be compatible with our current video system and therefore the same vendor would be used. We have received an estimate from Closed Circuit Innovations for a 14 camera system that is estimated at \$30,210. The shortfall from the grant of \$5,210 would come from the Capital Project Fund. In order to meet the grant funding timeline, a purchase order would need to be issued prior to December 31, 2005 with the work being completed in early 2006.

In summary, a digital video system would provide high quality video surveillance and retrieval in and around the village campus like that provided the police building. This expansion of the system to include the village campus will greatly improve our ability to provide security to our entire campus.

Proposal

The vendor, Closed Circuit Innovations Inc. in Naperville, has installed and maintained the police video security system since 2004 and we are pleased with the quality of their product and the responsive service they have provided. Since the village campus system must be compatible with the existing system, the high quality of their service, and short deadline to issue a purchase order, I am requesting waiver of bids.

It is also recommended that these systems be covered by the offered maintenance agreement that includes 24 hour/ 7 day service, software upgrades, parts and labor to keep the system fully updated at a fixed cost. This would be the same maintenance agreement that covers the police system which has been invaluable. The maintenance agreement for the campus video system would begin after the system is installed and fully functional.

Funding

The video security system cost is quoted at \$30,210. The system's maintenance agreement has a separate monthly cost of \$240 for the security system.

Funding of \$25,000 will come from the 2005 ILEAS Local Law Enforcement Homeland Security Grant. The balance of \$5,210 will come from the Capital Project Fund operating supplies cost center (7101.733140).

The maintenance expense for the balance of this fiscal year is projected at \$960 that covers the last 4 months (February through May) of the F.Y. at \$240 per month and can come from building maintenance funds from the current budget. The \$240 monthly maintenance cost is fixed for at least one year and can be budgeted in future years.

I respectfully request the Village Board of Trustees approve waiver of bids and award the purchase of a video security system to Closed Circuit Innovations Inc in the amount of \$30,210.

Deputy Chief Dane Cuny

Attachments