



To: Transportation & Safety Committee
David A. Hulseberg, Village Manager

From: Timothy Sexton
Director of Finance

Date: February 27, 2013

Subject: Finance Committee Recommendation for Village of Lombard Parking Ticket
Amnesty Program/Proposed Changes to Ordinance

Background

Attached are three memos that were presented to the Finance Committee. Initially, staff presented a memo on the Illinois Local Debt Recovery Program (Attachment 1). The Finance Committee requested additional information from staff on the Local Debt Recovery Program (Attachment 2). After reviewing Attachment 2, the Finance Committee recommended approval of the IGA for the Local Debt Recovery Program to the Board of Trustees.

The Board of Trustees did not approve the Local Debt Recovery Program at their meeting on December 20, 2013. Instead of participating in the Local Debt Recovery Program with the State of Illinois, the Board requested that both the Finance Committee and the Transportation and Safety Committee review options for a Village Amnesty Program. On February 13, 2013, the Finance Committee discussed a proposed Village of Lombard Parking Ticket Amnesty Program and changes to the Village ordinance (Attachment 3).

Discussion/Recommendation

The Finance Committee felt more people may pay by permanently lowering the fines outlined in the current Administrative Adjudication Fine Schedule to the proposed schedule. The Finance Committee voted unanimously to recommend the following:

- Implement an Amnesty Program for a three month period
- After the initial Amnesty Program the Finance Committee requested that a report is given back to them to review results and determine next steps
- Adjust the current fine schedule to the proposed schedule by changing the Village's ordinance

Attachments:

- (1) Finance Committee Memo dated September 17, 2012
- (2) Finance Committee Memo dated November 16, 2012
- (3) Finance Committee Memo and Adjudication Fine Schedule dated January 29, 2013



To: Finance Committee
David A. Hulseberg, Village Manager

From: Timothy Sexton
Director of Finance

Date: September 17, 2012

Subject: Local Debt Recovery Program - Intergovernmental Agreement with the Illinois Comptroller's Office and Request to Contract with XSELL Technologies for Match File Assistance

On August 8, 2011 Public Act 097-0832 was passed with an effective date of January 1, 2012 authorizing a Debt Recovery Program which allows revenues ordinarily paid to businesses and residents to be offset by the amount of unpaid fines and fees they've accrued with local governments. The source of these revenues can be tax refunds, paychecks (for State employees), and even lottery winnings.

There are three main areas that there is a significant amount of outstanding amounts due the Village of Lombard – ambulance fees, parking tickets and water bills. Below are the amounts in each of these areas that are significantly past due:

Ambulance Fees	\$865,000
Parking Tickets	\$859,000
Water Bills	\$127,000

Currently, out of these outstanding fines/fees, only parking tickets are eligible to be collected through the Local Debt Recovery Program.

The logistics of the program are fully handled through the Illinois Office of the Comptroller (IOC). Prior to the IOC issuing a state tax refund to an individual who owes money to a governmental entity, the amount owed to the local government plus an administrative fee will be deducted and deposited in the Comptroller Debt Recover Fund. The debtor will be provided a written notice of the action and has 60 days to protest the deduction with the IOC. If no protest is made, at the end of the 60 day period, the amount owed will be transferred to the local unit of government. The average IL State tax return is approximately \$250.00. Therefore, it could take several years to completely pay off a large debt owed by one person.

In terms of the costs for the program, there is a \$15 transaction fee for each debt collected which is passed on to the debtor. As such, there is no cost to the Village of Lombard. This program is offered on a first come, first serve basis. The IOC has limitations as to how many governmental entities it will be able to service. Additionally, the outstanding amount owed to municipalities will be run in the order of the intergovernmental agreements that were accepted. As such, if the Village of Lombard is going to be a participant of this program it is important to join prior to the next income tax season.

Initially, staff attempted working with IOC staff to get a file to the state of the amounts owed to the Village for parking tickets. Beyond just sending the initial file, Village staff would need to update the file every time a payment was made directly to the Village. Due to the complexity of working with the state and several months of attempting this, it was determined that this was not something that could be accomplished in-house.

In August, the Village of Lombard worked with XSELL Technologies to create a test file of the amounts owed to the Village for parking tickets. XSELL then submitted this test file of 3,509 records to the IOC. Of these 3,509 records, the IOC was able to match 1,465 records, or 41.7% based on the name and addresses we provided. These matches represent \$350,000 of the total outstanding amount, or 40.7%. The IOC compared these matches to the tax returns filed for 2011 and found that \$78,646.01 could have been collected, which is 9.2% of the total outstanding parking tickets.

XSELL Technologies can assist communities such as ours to increase our match rate. They do this by running our data through a series of algorithms that scrub the data and then compare unmatched records to those that were matched. By doing so, they can determine whether a data entry error may have resulted in the record not being matched. In addition, they provide accurate and ongoing maintenance to file amendments per IOC guidelines.

The cost to have XSELL Technologies assist with these data algorithms and provide their software is 10% of actual revenues recouped. The term of this agreement would be for one year and would automatically renew for another one year term, unless either party provides notice of termination.

I am requesting at this time that the Finance Committee concur in our recommendation to enter into an intergovernmental agreement for the Debt Recovery Program with the Illinois Comptroller's office and to award a contract to XSELL Technologies to assist with this program. Upon committee approval, this recommendation will be presented to the Village Board for their consideration and approval.

Attachments:

**Draft Intergovernmental Agreement for the Local Debt Recovery Program
Village of Lombard/XSELL Revenue Reconciliation Statement of Work**



To: Finance Committee
David A. Huiseberg, Village Manager

From: Timothy Sexton
Director of Finance

Date: November 16, 2012

Subject: Local Debt Recovery Program - Intergovernmental Agreement with the Illinois Comptroller's Office and Request to Contract with XSELL Technologies for Match File Assistance

On September 17, 2012, the Finance Committee discussed the Local Debt Recovery Program being offered by the Illinois Comptroller's Office (IOC). Attached is the original memo to the Local Debt Recovery Program. The Finance Committee requested that staff bring back more information from those who have already implemented the program.

Altogether, about 40 units of government statewide have passed Intergovernmental agreements with the IOC. As of June 13, 2012, the IOC received about 1,900 protests out of 65,000 instances of debt recovery. Below is a list of entities and their current results as of October 5, 2012. Offsets have to remain in the offset trust fund for 60 days before they are disbursed to the Local Claiming Entity

Entity	# of Offsets	Offset \$	\$ Pd to Entity
Carl Sandburg College	1	\$229.03	\$0.00
City of Chicago	68,356	\$11,038,228.00	\$10,516,724.00
City of Collinsville	117	\$8,389.00	\$7,427.00
City of Joliet	578	\$22,964.00	\$17,924.00
City of Northlake	12	\$1,689.00	\$1,054.00
City of Springfield	930	\$27,425.00	\$25,563.00
College of DuPage	791	\$89,045.00	\$71,646.00
Lake Land College	1,033	\$11,397.00	\$104,885.00
Village of Elk Grove	532	\$44,966.00	\$41,664.00

Most of the negative publicity for Chicago had to do with the fact that as part of the pilot program, the City was allowed to go back further than 7 years on delinquent payments. That was changed as a matter of policy for all newly registered entities in late April, and all of the pilot entities, including Chicago, have had to comply since July

1st. The mayor announced recently that money reclaimed through this process will be earmarked for 50 new police officers and summer programs for children.

In early April Elk Grove submitted approximately 28,000 records to the IOC. Of these 28,000 records the IOC was able to match only about 4,000 records based on the name and address provided by Elk Grove. This equates to about a 15% match rate. They recently contracted with XSEL to increase their match rate.

College of DuPage entered into an Intergovernmental Program Agreement with the State and turned debt records totaling \$8.4 million over to the IOC. According to the chart above, they received a total of \$71,646 in 2012.

Joliet forwarded 25,000 records and matched 13,600 for a rate of 54%. Thus far they have collected on 437 tickets or \$17,924 in receipts. They still have approximately \$562,000 outstanding. They have been very pleased with the program thus far and expect to collect much more in 2013 when they encounter the income tax season. This time of year was anticipated to be slower with respect to collections. Thus far they have experienced a few calls, but no formal complaints or objections. Most citizens are pleased with the program, because they believe it is unfair for abiding citizens to pay their debt while others attempt to avoid it. Setting up the program took a little longer than originally expected, but they wanted to ensure the data forwarded to the State was clean. Joliet also has an older software system which required additional programming to interact with the State. The program manager stated that the State has been very good to work with and supportive along the way.



To: Finance Committee
Transportation & Safety Committee
David A. Hulseberg, Village Manager

From: Timothy Sexton
Director of Finance

Date: January 29, 2013

Subject: Village of Lombard Parking Ticket Amnesty Program/Proposed Changes to Ordinance

Background

At the Village of Lombard Board of Trustees meeting on December 20, 2012, the Village Board requested the Finance Committee and the Transportation and Safety Committee look at the possibility of implementing a parking ticket amnesty program. The attached report shows that the Village has only collected \$14,979 out of \$927,800 in fines (this report is only a sample of the first 2 pages and the last page of the report, as the entire report is 62 pages long). This represents approximately 3,700 tickets that have not been paid and are at the level of collections.

An amnesty program provides an opportunity for the debtor to come forward and have a reduced amount due on the tickets they have outstanding and make their records clean. It also gives the Village an opportunity to pursue revenues owed to them. Below is some information from other municipalities that have implemented an amnesty program.

Completed Amnesty Programs

Elk Grove Village implemented a ticket amnesty program for payment of delinquent and past-due fines totaling \$106,454 in revenue; which included \$50,180 in revenue from residents and \$56,274 from non-residents.

Arlington Heights sent out about 900 letters to motorists with delinquent tickets. The community's second highest offender of parking tickets paid \$12,434 on 309 tickets.

Palatine collected \$3,000 during their three-month amnesty program, but Deputy Police Chief Brad Grossman said the return was worth it, based on the positive response from participants.

Schaumburg received more than \$19,000 and spent \$900, mainly for postage to send out 2,000 letters to those with overdue tickets. They had more than 500 tickets from 150 individuals cleared up in a one-month amnesty program in March 2009. Fifteen people with five or more tickets avoided the boot.

Crystal Lake reported a total of 1,277 tickets were cleared up, raising about \$28,050. Still, there were roughly 6,800 outstanding parking tickets, totaling about \$600,000.

The Village of Forest Park collected \$72,720 in outstanding parking tickets. Approximately 7,000 outstanding ticket notices were sent out.

Current Parking Ticket Process

Also attached is a schedule detailing the current steps of a parking ticket for the different types of tickets that are issued. A person issued a parking ticket is afforded the opportunity of a hearing before an adjudication officer. If they fail to show up at the first hearing, a second hearing is scheduled. If they fail to show up at the second hearing, the fine goes to the current maximum amount of \$250. After the second hearing, staff would wait for 35 days before sending the fine amount to collections. As was previously discussed, the Village has only collected \$14,979 out of \$927,800 in fines that have gone into the collection process, or 1.6%. It is apparent that the Village is collecting very little of the fines under the current system.

Proposed Village of Lombard Amnesty Program

Staff is requesting feedback from the Committees on implementing an amnesty program for any parking ticket that reaches final determination via the adjudication process. Staff is recommending that all existing adjudicated parking tickets would be reduced to the proposed Step 2 amounts (\$50 for general, vehicle sticker and commuter lot violations, and \$100 for fire lane violations) for a limited period of time (excluding handicapped parking violations). The Village could send out one letter to the individual and can publicize the program through notices on water bills, the PRIDE, and news releases. An ordinance would need to be approved by the Village Board of Trustees.

Proposed Ordinance Amendment

In addition, staff is proposing an amendment to the ordinance for future administrative adjudication violations. As it was apparent the current schedule of fines was not being collected, staff believes that a potential reason for this is that the fine amount escalates so significantly. Therefore, a revision is being proposed that staff believes is more equitable. Attached is a proposed revision to the fine schedule. If the Committees approve staff's recommendation, staff will prepare the necessary ordinance to be approved by the Village Board of Trustees.

Collection Sent With Status Report - Status Changed 11/1/07 - 1/28/13

<i>Status</i>	<i>Plate</i>	<i>Sent to Coll Dt</i>	<i>Citation Number</i>	<i>Amt Due</i>	<i>Reduction</i>	<i>Bal Due</i>	<i>Last Pd Date</i>	<i>Total Paid</i>
A	X407118	2/23/11	P0004-001287	\$250.00		\$250.00		
A	X375872	12/29/09	P0710-000993	\$250.00		\$250.00		
A	X375872	12/29/09	P0710-000992	\$250.00		\$250.00		
A		8/17/12	TOW0794-000014	\$500.00		\$500.00		
A	N386972	1/11/12	P0734-004363	\$250.00		\$250.00		
A	11-07076	9/2/11	A0734-000073	\$250.00		\$250.00		
A	11-07076	9/2/11	A0734-000072	\$250.00		\$250.00		
A	27335Y	8/17/12	P0710-001690	\$250.00		\$250.00		
A	H903665	10/28/10	P0083-000214	\$250.00		\$250.00		
A	H424550	8/10/10	TOW0763-000019	\$500.00		\$500.00		
A	20919C	9/2/11	P0747-001615	\$250.00		\$250.00		
A	440XJK	1/18/13	P0710-001720	\$250.00		\$250.00		
A	X150607	2/5/10	TOW0777-000009	\$500.00		\$500.00		
A	H314262	8/10/10	P0747-000883	\$250.00		\$250.00		
A	A330590	10/28/10	P0099-001475	\$250.00		\$250.00		
A	8466406	9/17/09	P0710-000823	\$250.00		\$250.00		
A	A944042	2/5/10	TOW0777-000008	\$500.00		\$500.00		
A	X435428	10/28/10	P0747-001240	\$250.00		\$250.00		
A	7645970	2/23/11	P0747-001305	\$250.00		\$250.00		
A	G416019	9/17/09	P0668-000002	\$250.00		\$250.00		
A	K436974	4/19/12	TOW0736-000015	\$500.00		\$500.00		
A	402M055	7/1/11	P0747-001560	\$250.00		\$250.00		
A	G189136	9/17/09	P0004-000103	\$250.00		\$250.00		
A	8794968	9/17/09	P0683-000375	\$50.00		\$50.00		
A	H902927	8/10/10	P0757-000115	\$175.00		\$175.00		
A	7670091	2/23/11	P0083-000864	\$250.00		\$250.00		
A	H683098	1/11/12	P0734-004049	\$250.00		\$250.00		
A	A513234	9/17/09	P0734-001548	\$250.00		\$250.00		
A	H494933	2/23/11	P0084-000821	\$250.00		\$250.00		
A	8820384	9/17/09	P0772-000018	\$250.00		\$250.00		
A	H683098	7/1/11	P0083-001164	\$250.00		\$250.00		
A	P156814	8/17/12	P0099-002568	\$250.00		\$250.00		
A	YGE71	8/10/10	P0734-002822	\$100.00		\$100.00		
A	L197775	2/23/11	P0734-003374	\$250.00		\$250.00		
A	H748057	2/5/10	TOW0754-000019	\$500.00		\$500.00		
A	X658909	2/23/11	P0768-000113	\$250.00		\$250.00		
A	H422446	2/23/11	P0683-000659	\$250.00		\$250.00		
A	2715367	9/17/09	P0099-000449	\$250.00		\$250.00		
A	X524228	9/17/09	P0747-000436	\$250.00		\$250.00		
A	X524228	9/17/09	P0021-000135	\$250.00		\$250.00		
A	K215148	9/2/11	P0734-003733	\$250.00		\$250.00		
A	87673PV	9/17/09	P0734-001076	\$250.00		\$250.00		
A	09-01363	9/17/09	A0004-000036	\$25.00		\$25.00		
A	X119251	9/17/09	P0734-001077	\$250.00		\$250.00		
A	5508330	9/17/09	P0099-000646	\$250.00		\$250.00		
A	H119740	2/23/11	P0734-003086	\$250.00		\$250.00		
A	N954798	1/18/13	P0729-000295	\$250.00		\$250.00		
A	N954798	1/18/13	P0729-000237	\$250.00		\$250.00		
A	2405436	9/17/09	P0734-001637	\$250.00		\$250.00		
A	2405436	9/17/09	P0734-000250	\$250.00		\$250.00		
A	2405436	9/17/09	P0683-000207	\$250.00		\$250.00		
A	2405436	9/17/09	P0004-000580	\$250.00		\$250.00		
A	2405436	9/17/09	P0004-000340	\$250.00		\$250.00		
A	2405436	9/17/09	C0683-000007	\$250.00		\$250.00		
A	X762474	8/10/10	P0099-001242	\$250.00		\$250.00		
A	6399267	8/10/10	TOW0778-000022	\$500.00		\$500.00		
A	09-01363	9/17/09	A0004-000038	\$25.00		\$25.00		
A	A999751	10/28/10	P0099-001544	\$250.00		\$250.00		
A	H973366	2/23/11	P0734-003064	\$250.00		\$250.00		

<i>Status</i>	<i>Plate</i>	<i>Sent to Coll Dt</i>	<i>Citation Number</i>	<i>Amt Due</i>	<i>Reduction</i>	<i>Bal Due</i>	<i>Last Pd Date</i>	<i>Total Paid</i>
P	1583333	9/17/09	P0747-000493	\$250.00	\$133.00	\$117.00		
P	3630090	2/23/11	P0004-001437	\$250.00		\$250.00		
P	8476051	9/17/09	P0084-000298	\$250.00	\$60.00	\$190.00		
P	A544962	9/17/09	P0099-000659	\$250.00		\$250.00		
P	G973827	9/17/09	P0734-000264	\$250.00	\$50.00	\$200.00		
P	58634M	9/17/09	P0004-000200	\$250.00		\$250.00		
P	8024892	9/17/09	P0734-000190	\$250.00		\$250.00		
P	X318051	9/17/09	P0734-001833	\$50.00		\$50.00	5/18/09	\$10.00
P	8331477	9/17/09	P0734-001640	\$100.00		\$100.00	7/6/09	\$75.00
P	74073F	9/17/09	P0683-000363	\$50.00		\$50.00	9/28/09	\$36.00
P	G996222	9/17/09	P0734-001248	\$250.00	\$225.00	\$25.00	11/16/09	\$25.00
P	G617298	2/5/10	P0734-002415	\$250.00	\$109.00	\$141.00	11/23/09	\$25.00
P	G817298	12/29/09	P0786-000099	\$250.00	\$108.00	\$142.00	11/23/09	\$25.00
P	X193441	2/5/10	P0099-001138	\$250.00		\$250.00	2/9/10	\$250.00
P	4771187	2/5/10	P0099-001078	\$250.00		\$250.00	2/19/10	\$250.00
P	5134707	8/10/10	P0004-001135	\$250.00		\$250.00	2/26/10	\$25.00
P	178428	9/17/09	P0747-000227	\$250.00		\$250.00	3/15/10	\$250.00
P	178428	9/17/09	P0747-000262	\$250.00		\$250.00	4/15/10	\$250.00
P	G839197	12/29/09	P0747-000698	\$250.00		\$250.00	4/30/10	\$250.00
P	7395290	8/10/10	P0083-000236	\$50.00		\$50.00	7/9/10	\$50.00
P	7051327	10/28/10	P0083-000490	\$250.00	\$200.00	\$50.00	7/28/10	\$25.00
P	178428	9/17/09	P0747-000275	\$250.00		\$250.00	9/16/10	\$250.00
P	4701250	8/10/10	P0747-001023	\$250.00		\$250.00	11/19/10	\$250.00
P	4701250	8/10/10	P0747-001017	\$250.00		\$250.00	11/19/10	\$250.00
P	L170821	2/23/11	P0734-003369	\$200.00		\$200.00	4/23/11	\$200.00
P	H419176	7/1/11	P0083-001372	\$250.00		\$250.00	7/12/11	\$250.00
P	8101265	7/1/11	P0747-001478	\$175.00		\$175.00	8/18/11	\$175.00
P	L958080	9/2/11	P0004-001595	\$250.00		\$250.00	9/7/11	\$250.00
P	G435613	8/10/10	P0734-003030	\$250.00		\$250.00	10/3/11	\$250.00
P	T973349	7/1/11	P0083-001082	\$250.00		\$250.00	10/19/11	\$250.00
P	4621192	7/1/11	P0747-001376	\$250.00		\$250.00	10/26/11	\$200.00
P	3575790	9/2/11	P0747-001597	\$250.00		\$250.00	11/4/11	\$250.00
P	3575790	9/2/11	P0747-001650	\$250.00		\$250.00	12/30/11	\$250.00
P	T973349	7/1/11	P0083-001081	\$250.00		\$250.00	1/19/12	\$250.00
P	1445633	1/11/12	P0734-004177	\$250.00		\$250.00	1/26/12	\$250.00
P	H471720	1/11/12	P0734-004125	\$250.00		\$250.00	1/26/12	\$250.00
P	5139518	7/1/11	P0791-000162	\$250.00		\$250.00	2/1/12	\$250.00
P	X132173	1/11/12	P0734-004375	\$50.00	\$25.00	\$25.00	2/7/12	\$25.00
P	G617994	1/11/12	P0791-000555	\$250.00		\$250.00	2/22/12	\$125.00
P	6158788	1/11/12	P0734-004134	\$250.00		\$250.00	3/1/12	\$250.00
P	4621192	2/23/11	P0083-000881	\$250.00		\$250.00	3/9/12	\$250.00
P	T973349	2/23/11	P0083-000893	\$250.00		\$250.00	3/16/12	\$250.00
P	2435948	1/11/12	P0791-000561	\$25.00		\$25.00	3/21/12	\$25.00
P	2435948	1/11/12	P0791-000414	\$25.00		\$25.00	3/21/12	\$25.00
P	3575790	7/1/11	P0757-000212	\$250.00		\$250.00	3/29/12	\$250.00
P	EPK6683	1/11/12	P0099-002164	\$250.00		\$250.00	3/29/12	\$250.00
P	G617994	8/10/10	P0667-000111	\$250.00		\$250.00	5/9/12	\$250.00
P	G617994	8/10/10	P0786-000162	\$175.00		\$175.00	5/9/12	\$175.00
P	T973349	2/23/11	P0083-000892	\$250.00		\$250.00	5/21/12	\$250.00
P	3575790	7/1/11	P0083-001166	\$250.00		\$250.00	5/21/12	\$250.00
P	3378144	1/11/12	P0791-000371	\$175.00		\$175.00	5/26/12	\$175.00
P	4621192	2/23/11	P0083-000880	\$250.00		\$250.00	7/28/12	\$250.00
P	7548670	9/17/09	P0734-000958	\$250.00	\$125.00	\$125.00	8/6/12	\$125.00
P	7548670	2/5/10	P0734-002378	\$250.00	\$125.00	\$125.00	8/6/12	\$125.00
P	7548670	8/10/10	P0099-001260	\$250.00	\$125.00	\$125.00	8/6/12	\$125.00
P	7548670	7/1/11	P0083-000998	\$250.00	\$125.00	\$125.00	8/6/12	\$125.00
P	7548670	2/23/11	P0791-000012	\$250.00	\$125.00	\$125.00	8/6/12	\$125.00
P	6378886	8/17/12	P0774-000178	\$25.00		\$25.00	8/30/12	\$25.00
P	8644213	8/17/12	P0774-000179	\$25.00		\$25.00	8/30/12	\$25.00
P	8644213	8/17/12	P0762-000170	\$25.00		\$25.00	8/30/12	\$25.00
P	N893037	8/17/12	P0734-004789	\$250.00		\$250.00	9/5/12	\$250.00
P	X593554	8/17/12	P0004-002076	\$25.00		\$25.00	9/13/12	\$25.00

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P	3575790	2/23/11	P0083-000912	\$250.00		\$250.00	9/26/12	\$250.00
P	N897288	8/17/12	P0099-002420	\$250.00		\$250.00	10/15/12	\$250.00
P	3575790	7/11/11	P0791-000181	\$250.00		\$250.00	10/22/12	\$250.00
P	H913184	8/17/12	P0084-001048	\$50.00		\$50.00	10/30/12	\$50.00
P	96012N	7/11/11	P0099-001812	\$250.00		\$250.00	1/14/13	\$250.00
P	3575790	9/17/09	P0747-000541	\$250.00		\$250.00	1/26/13	\$250.00
Totals:				\$927,800.00	\$4,055.00	\$885,082.00		\$14,979.00

Current Administrative Adjudication Fine Schedule

	Fine Schedule	General Fine Amount	Handicapped Parking Fine Amount	Commuter Lot Fine Amount	Fire Lane Fine Amount
STEP 1	Upon service of a "violation notice," the fine amount owed prior to or on the first hearing date shall be:	\$25.00	\$250.00	\$50.00	\$50.00
STEP 2	Upon failure to pay the fine amount specified in Step 1 prior to or on the first hearing date, the fine amount after the first hearing date shall be:	\$100.00	\$250.00	\$150.00	\$150.00
STEP 3	Upon failure to pay the fine amount specified in Step 2 prior to the second hearing date, the fine amount on the second hearing date shall be:	\$175.00	\$250.00	\$200.00	\$200.00
STEP 4	Upon failure to pay the fine amount specified in Step 2 and failing to appear at the second hearing the fine amount shall be:	\$250.00	\$250.00	\$250.00	\$250.00

Proposed Administrative Adjudication Fine Schedule

	Fine Schedule	General Fine & Vehicle Sticker Amount*	Handicapped Parking Fine Amount	Commuter Lot Fine Amount	Fire Lane Fine Amount
STEP 1	Upon service of a "violation notice," the fine amount owed prior to or on the first hearing date shall be:	\$25.00	\$250.00	\$25.00	\$50.00
STEP 2	Upon failure to pay the fine amount specified in Step 1 prior to or on the first hearing date, the fine amount after the first hearing date and up to the second hearing date shall be:	\$50.00	\$250.00	\$50.00	\$100.00
STEP 3	Upon failure to pay the fine amount specified in Step 2 and failing to appear at the second hearing the fine amount shall be:	\$75.00	\$250.00	\$75.00	\$150.00

* Effective May 1, 2013, annual Lombard vehicle stickers are no longer required. Outstanding fines will remain until paid or adjudicated.