

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

Resolution or Ordinance (Blue)       Waiver of First Requested  
 Recommendations of Boards, Commissions & Committees (Green)  
 Other Business (Pink)

**TO :** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE :** January 29, 2019      **(BOT) Date:** February 7, 2019

**SUBJECT:** Historic Preservation Commission; Annual Report

**SUBMITTED BY:** William J. Heniff, AICP, Director of Community Development *WS*

**BACKGROUND/POLICY IMPLICATIONS:**

The Department of Community Development transmits for your consideration a memorandum requesting that the Village Board acknowledges that the Historic Preservation Commission has completed the Annual Report for 2018.

**Fiscal Impact/Funding Source:**

Review (as necessary):  
Finance Director \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.







## MEMORANDUM

**TO:** Scott R. Niehaus, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development

**MEETING DATE:** February 7, 2019

**SUBJECT: Historic Preservation Commission; Annual Report**

Please find attached the Annual Report for 2018 to be distributed to the Village Board. At the Historic Preservation Commission meeting on January 8, 2019, the Commissioners discussed the report presented by the Commission's President, Rita Schneider.

The Historic Preservation Commission meets quarterly (January, April, July and October). This task is completed annually according to the Village's Code of Ordinance; Title III; Chapter 32 Departments, Boards, and Commissions; Sections 32.075 – 32.079 Historical Commission; 32.076 Meetings; Annual Report (B):

*The Commission shall make an annual report to the corporate authorities in January of each year, or more often as it may deem fit, which report may make recommendations in keeping with the spirit of this subchapter, and the enabling statute providing for creation of this Commission.*

An annual report is also a requirement according to Certified Local Government procedures.

### **Action Requested**

The Historic Preservation Commission unanimously recommends approval of the annual report. Please place this item on the February 7, 2019 Village Board agenda.

The Historic Preservation Commission's next scheduled meeting is April 16, 2019.





#### Awards

- The LHPC received an Illinois Association of Historic Preservation Commissions (IAHPC) award for excellence in Dec of 2017. The award recognized the LHPC for the creation and installation of the Illinois Prairie Path Historic Railroad Sign Project. The award was on display in the Village Hall during 2018.
- Commissioner Patricia Poskocil was the recipient of the “Volunteer of the Year” Award by the Illinois Alliance of Museums in Springfield on October 2, 2018.
- At the same meeting, the LHS won an award for “Conservation and Preservation” for the Sheldon Peck foundation project. This project was planned for several years and the final cost was \$33,000 which was accomplished with the help of private loan. The east wing of the Peck house was found to be built without a proper foundation resulting in the sinking of the wing over the last 150 + years. The entire floor of the of the east wing was removed, the dirt was removed beneath the floor and house jacks were used to raise the floor 5” to a level condition. New pilings were placed with rock surrounds used from the original foundation pilings that had been removed during the foundation restoration. These rocks were possibly placed in position originally by Sheldon Peck himself.

#### Commission members:

- Commission Finance Committee Chairman Richard Anstee resigned due to relocation. A Finance Chairperson is still needed.
- Commissioner Jennifer Henaghan also resigned due to family relocation.
- New Commissioner, Lynn O’Donnell was appointed for her first 4-year term.
- The Commission is recruiting to fill one vacancy.

#### Finance:

- In the absence of a Finance Chairperson, President Rita Schneider monitored the LHS budget reports and attended LHS budget meetings in preparation of the 2019 budget.

#### Local Landmark work:

- A Local Landmark application was submitted by Thomas Masterson for his property at 134 W. St. Charles Road. Public Hearings were held, and the building received Local Landmark designation.
- The LHPC granted a “Certificate of Appropriateness” for temporary exterior entry vestibules on the Local Landmark building at 101 W. St. Charles Road.
- A Lustron home, a designated Local Landmark property at 305 Morningside, was rehabbed without a permit. Exterior windows were removed and



replaced with inappropriate materials, thereby negating the landmark designation. The owner, (a California bank that received the property in foreclosure) was notified that they were in violation. The owner applied for a “Certificate of Appropriateness” which was denied by the LHPC.

- The Village Attorney noted that there was no provision in the current Village Code for retrieving a Landmark designation plaque. An amendment to the Village Ordinance was drafted to address the situation. The amendment was approved by the LHPC and submitted to the Village Board for approval which occurred later in the year.

#### Local Preservation Work & Efforts:

- Commission President Rita Schneider attended several meetings of the McKee House Preservation Committee. The property was originally within the Village boundaries of Lombard.
- The McKee property has been annexed to Glen Ellyn but is still on the Lombard Historic & Architectural Survey.
- The Historical & Architectural Survey from 2016 was scanned and added to the existing surveys on the village website.
- Commission President Schneider reviewed the Intergovernmental Agreements (IGAs) with Sarah Richardt (LHS) and Carl Goldsmith (Village Public Works) for the Victorian Cottage and the Peck Homestead. The agreements must be renewed every 10 years. The IGA’s are between the Village, LHPC and the LHS. The agreements cover the responsibility of each party as they pertain to the two properties. They were approved and signed.
- Commissioner Schneider met with Carl Goldsmith, Scott Neihaus, William Heniff, Nicole Aranas and Sarah Richardt to discuss the future maintenance and upkeep of the Lombard Cemetery.
  - The Cemetery will come under the care of the LHS with funding through the LHPC.
  - A new committee will be formed with representatives from the Village, LHPC, LHS, Garden Club, Park District and the VFW (if they choose to participate).
  - The resulting agreement will become a resolution by the Village and confirmed by the Village Board that will codify the roles of the LHS and the Village Public Works Department (Village).
  - A group of 20 people from UPS did a wonderful job of cleaning up prior to 2 sold-out evening events in the cemetery in October.

#### Certified Local Government (CLG)

- As a result of work by the Historic Preservation Commission and Village Staff, Lombard received CLG status in November 2017. This status made the LHPC eligible to apply for CLG grant funds starting in 2018.
- Possible grant projects were vetted by Commissioners and resulted in a grant submission. The application goal was to cover the cost of hiring a preservation professional to write and process a National Register of Historic





Places application for Lilacia Park. The Park Board was consulted for their approval.

- The following information details the work done to successfully complete the grant application.
  - Committee of LHS & LHPC draft preliminary application to the State Historic Preservations Office (SHPO) for review.
  - Grant application due by March 15.
  - Preliminary approval received from SHPO March 12.
  - Grant application sent to Dept of Natural Resources on March 14.
  - The grant request was approved in June.
  - LHPC began preparing a Request for Proposal for a preservation professional based on the grant amount of \$11, 250.
  - Completed RFPs were due on August 31. 3 RFP's were submitted to the Village - all vendor bids exceeded the amount of the grant.
  - Alerted to the situation, the DNR raised the grant amount to \$13,500.
  - 4 proposals were received and reviewed by the LHPC and the firm of Ratio of Chicago and Indianapolis was chosen after review by the LHPC. The Ratio team is led by project manager, Mark Stoner and landscape architect, Jennifer Kelleher.
  - The LHPC will review the draft and finalize adjustments to the application in January.
  - In February, the application will go to the Illinois State Historic Preservation Council for review and recommendation to the National Trust, provided the final document meets the approval of the SHPO.

Respectfully submitted,

Rita M. Schneider - Lombard Historic Preservation Commission President

And Commissioners:

Brigitte O'Brien  
Lyn Myers  
Tom Fetters  
Eileen Mueller  
Marcy Novak  
Lynn O'Donnell  
Patricia Poskocil  
Bob Wardzala  
Stephanie Zabela

