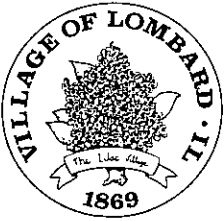


040553



LOMBARD POLICE DEPARTMENT

Date: November 2, 2004

**To: William T. Lichter
Village Manager**

**From: Ray Byrne
Chief of Police**

Re: Swearing In of New Police Officers

As you know, the police department recently hired two probationary police officers. The officers are Eric Herbst and Jenette Holden. I would like to have them formally sworn in before the Village Board at the meeting scheduled for November 18th.

As is customary, we will be hosting a cake and coffee reception at 7:00 p.m. in the Community Room immediately preceding the meeting. Please extend an invitation to all of the elected officials to attend. Thank you.

**cc: Department Heads
Board of Fire and Police Commissioners**