





## Memorandum

To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works *g*

From: Tom Ellis, Operations Superintendent *TE*

Date: May 9, 2018

Subject: FM15-04 Video Surveillance and Access Control system

The Village of Lombard received three bids to replace the current video surveillance system on April 6, 2018. The bids were opened and read at a public opening. Staff reviewed the bids and determined that several of the submitted bids did not meet the specifications in the bidding documents. At the April 19, 2018 Board of Trustees meeting, Staff was authorized to reject all bids and seek proposals from the vendors that originally submitted bids. Staff revised the specifications and contacted the three vendors who originally submitted bids, with changes.

Staff received three proposals on May 4, 2018. The results of the proposals are below;

	Equipment/installation costs	Software/License Fees	Total 10year costs
Imperial Surveillance, 1601 E. Algonquin Rd. Arlington Heights, IL	\$301,125.12	No annual subscription costs	\$301,125.12
Pentegra Systems, 780 W. Belden Ave. Suite A. Addison, IL	\$326,479.00	Annual subscription costs over 10 years \$34,722.00 (\$3,477.22 per year)	\$361,201.00
Current Technologies Corp. 450 Eisenhower Lane North, Lombard, IL	\$324,321.22	Annual subscription costs over 10 years \$42,854.13 (\$4,285.41 per year)	\$367,175.35

This project will improve and integrate video surveillance and access control at the village hall, public works, police department, fire stations and water facilities. The current camera system covers public works, village hall and the police station. Fire Station 45

(North) operates independently and Fire Station 44 (South) is not equipped with video surveillance as well as several remote water and pump stations. In this project, more capable cameras and equipment will be installed at the village's facilities and will be linked together by one video management system (VMS). The VMS will be integrated with new access control equipment that will be installed as part of this project.

Each authorized user will be issued an access card that will allow system administrators to give or rescind access to village facilities from their desktop or mobile device. The access control system will be universal at all village facilities under this contract. This project is intended to increase facility security and access uniformity for village owned buildings in various locations.

Staff has contacted the references provided by the contractor and received favorable recommendations. Staff recommends approving a contract with Imperial Surveillance in an amount not to exceed \$301,125.12.

Please place this item on the May 17, 2018 Board agenda.

## VILLAGE OF LOMBARD

### CONTRACT DOCUMENT NUMBER FM15-04 Surveillance and Access Control System

This agreement is made this 17 day of May, 2018, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Imperial Surveillance) hereinafter referred to as (the "Contractor").

Witnesseth, That in consideration of the mutual promises of the parties delineated in the Contract Documents, and herein, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

#### **Surveillance and Access Control Contract FM 15-04**

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. Specification and Contract Document no. FM 15-04 for Video Surveillance and access control project, consisting of the following:
    - i) Cover Sheet
    - ii) Table of Contents
    - iii) Invitation to Bid on Contract Document No. N/A - Legal Notice
    - iv) General Terms, Conditions and Instructions
    - v) Specific Terms, Conditions and Instructions and Blue Prints
    - vi) Bid Proposal Form
    - vii) Plans and Specifications and Specification Deviation Form
  - b. The Contractor's Bid Proposal Dated May 4, 2018
  - c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this Contract the total sum of \$ 301,125.12 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. The Contractor represents and warrants that it will comply with all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within 120\_ calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the Contract time by all proper and appropriate means including working overtime without additional compensation.
5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the Contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this Contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.
9. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the Contractor have hereunto set their hands this 17 day of May, 2018.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this 17 day of May, 2018.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

Imperial Surveillance  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 17 day of May, 2018.

\_\_\_\_\_  
Keith Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Karen Kuderna  
Village Clerk