

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

DISTRICT 1, 2, 4 & 6

Legistar: 060635

<input checked="" type="checkbox"/>	Resolution or Ordinance (Blue)
<input type="checkbox"/>	Waiver of First Requested Recommendations of Boards, Commissions & Committees (Green)
<input type="checkbox"/>	Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: November 8, 2006 (COW) (B of T) **Date:** 11/16/2006

TITLE: Main St Access Study

Amendment #2 to Main Street STP Project Engineering Agreement

SUBMITTED BY: David A. Dratmol, P.E., Village Engineer *DDA*

BACKGROUND/POLICY IMPLICATIONS:

Please refer to the attached memorandum.

FISCAL IMPACT/FUNDING SOURCE:

Total Amended Contract Amount: \$226,744.00
 Amendment Amount: \$20,841
 HTE Project Number: 0721 HTE Acct: ~~4320~~755660
 Public Works Project Number: ST-04-06
 P.O.#: 047890

Review (as necessary):

Village Attorney X	<i>[Signature]</i>	Date	11/8/06
Finance Director X	<i>[Signature]</i>	Date	11/8/06
Village Manager X	<i>[Signature]</i>	Date	11/9/06

NOTE:

All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.

[Handwritten mark]



Interoffice Memo

Legistar: 060635

To: William T. Lichter, Village Manager
From: David A. Dratmol, P.E., Village Engineer
Through: Wesley B. Anderson, Public Works Director
Date: November 8, 2006
Subject: Main St Access Study
Amendment #2 to Main St STP Project Engineering Agreement

In accordance with the request from the Village Board for a traffic access study along Main Street south of Wilson Avenue, attached is a "Resolution Authorizing Amendment of a Professional Services Contract" and two originals of the "Agreement to Amend a Contract" with Civiltech Engineering, Inc. of Itasca. This amendment provides for the additional design engineering effort associated with a traffic study.

The attached letter from Civiltech Engineering includes the scope of work for the traffic study, the work effort and fee. The primary focus of the study is the segment of Main Street adjacent to Glenbard East High School.

This scope of work is being added to the existing design engineering contract for the Main Street (Wilson to Roosevelt) STP project. The fee for the traffic study work will be tracked separately from the STP project.

Please place this item on the Board of Trustees agenda for the regularly scheduled meeting on November 16, 2006, and request approval of the contract amendment in the amount of \$20,841.00, which increases the total contract to a not-to-exceed amount of \$226,744.00. If approved, please return all paperwork to Public Works Engineering for further processing.

cc: File ST-04-06

R E S O L U T I O N
R _____
07

**A RESOLUTION AUTHORIZING
AMENDMENT OF A PROFESSIONAL
SERVICES CONTRACT**

WHEREAS, the Board of Trustees of the Village of Lombard on August 21, 2003 adopted a resolution authorizing signature of President and Clerk on an agreement between the Village of Lombard and CIVILTECH ENGINEERING INC., which was amended on January 19, 2006; and

WHEREAS, an amendment to said contract is required to legally bind the parties; and

WHEREAS, Illinois law exempts professional engineering contracts from the requirements of Illinois Compiled Statutes, Chapter 720, Section 5/33E-9 regarding preparation of change orders.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That the President and Village Clerk are hereby directed and authorized to execute an amendment to the contract with CIVILTECH ENGINEERING INC. substantially in the form and manner of Exhibit "A" attached hereto and made a part hereof.

Adopted this 16th day of November, 2006.

Ayes: _____

Nays: _____

Absent: _____

Approved this 16th day of November, 2006.

ATTEST:
William J. Mueller
Village President

Brightie O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

AGREEMENT TO AMEND A CONTRACT

THIS AGREEMENT made and entered into this 16th day of November, 2006, by and between the **VILLAGE OF LOMBARD** (the "VILLAGE") and **CIVILTECH ENGINEERING INC.** (the "CONSULTANT").

WHEREAS, on August 21, 2003 the VILLAGE and CONSULTANT executed a contract regarding certain engineering services relative to the Main Street STP (Roosevelt Road to Wilson Avenue), which was amended on January 19, 2006; and

WHEREAS, the VILLAGE and CONSULTANT have agreed to increase the amount of work to be performed by the CONSULTANT together with a resultant increase in the limit which the contract sum may not exceed;

NOW, THEREFORE, for and in consideration of the foregoing and various covenants in said agreement and the mutual covenants herein contained, it is agreed by and between the parties as follows:

SECTION 1: The aforementioned contract shall be amended to expand the scope of work as provided for in the CONSULTANT'S November 2, 2006 letter.

SECTION 2: The aforementioned contract shall be amended to show a contract sum not to exceed \$226,744.00.

SECTION 3: All other terms, covenants and conditions of said contract heretofore executed which are not amended or deleted herein shall remain in full force and effect.

IN WITNESS WHEREOF, the VILLAGE and CONSULTANT have caused this document to be signed by duly authorized officers who have set their hands and seals the day and year set forth above.

VILLAGE OF LOMBARD

By: _____
Village President

ATTEST:

By: _____
Village Clerk

and **CIVILTECH ENGINEERING INC.**

By: _____

ATTEST:

By: _____

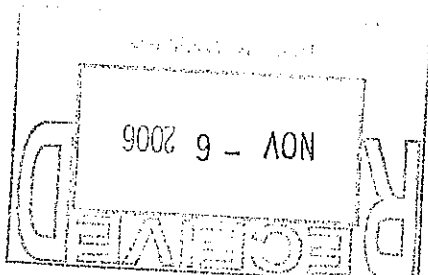
1.	Traffic Counts - A.M./ P.M. Traffic Counts will be performed at six locations in the study area. 6 people x 2 periods x hours Data Reduction and exhibit preparation.	36 hrs. 8 hrs.
2.	Crash Analysis - This work item will include obtaining three years of crash reports from the Village preparing crash summaries plotting collision diagrams for high accident locations, and preparing a crash analysis (including a wet pavement analysis).	32 hrs.
3.	Develop High School Driveaway Modification Plan (Assume 2 alternatives.)	40 hrs.
4.	Develop Roadway Geometric Concept Plan (Assume 2 alternatives.)	60 hrs.
5.	Summarize findings and recommendations in Technical Memorandum. Exhibit Preparation.	16 hrs. 8 hrs.
6.	Attend Meetings with Village and High School. (Assume 3 meetings including preparation and meeting minutes) 3 meetings x 2 people x 4 hours =	24 hrs.
Total		224 hrs.

The scope of work will include the following:
 Following is our proposal to furnish professional traffic engineering services to evaluate access on Main Street near Glenbard East High School.

Dear Mr. Dratno:

Re: **Main Street Access Study**

Mr. David A. Dratno, P.E.
 Village Engineer
 Village of Lombard
 1 South Hammerschmidt Avenue
 Lombard, Illinois 60148



November 2, 2006



The estimated fee for the above work tasks is as follows:

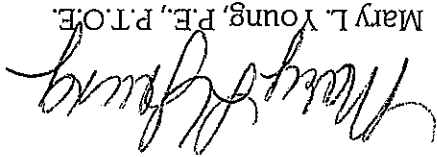
224 hours X \$35.00/hour (Average Hourly Rate) X 2.65 = \$20,776
Direct Costs - Mileage 6 trips X 25 miles X 0.445/mile = \$ 65

Total Fee = \$20,841

If this Proposal is acceptable, please execute below and return one copy to me.

Very truly yours,

CIVILTECH ENGINEERING, INC.


Mary L. Young, P.E., P.T.O.E.

Approved:

Title:

Date:

