


DISTRICT ALL
060654

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : William T. Lichter, Village Manager
DATE : November 13, 1006
Agenda Date: December 7, 2006
TITLE : Bid Opening For: Sidewalk Ice and Snow Removal

SUBMITTED BY: Keith I. Surges, Operations Superintendent 

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____
Performance Bond Required _____ Yes _____
Were Any Bids Withdrawn _____ Yes _____
Explanation: _____
Waiver of Bids Requested? _____ Yes XX _____
If yes, explain: _____
Award Recommended to Lowest _____ Yes _____
Responsible Bidder? _____ Yes _____
If no, explain: _____

FISCAL IMPACT:

Engineer's estimate/budget estimate \$35,000
Amount of Award \$35,000
2715.756420 50% 1213.756120 1% 2113.756120 1%
1155.756420 Project #5523 7% 2712.756420 Project #5523 7%
7402.756420 Project #5523 4% 8110.756420 30%

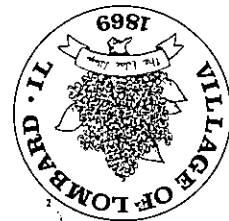
BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously _____ Yes _____
If yes, was quality of work acceptable _____ Yes _____
Was item bid in accordance with Public Act 85-1295? _____ Yes _____
Waiver of bids - Public Act 85-1295 does not apply _____ Yes _____

REVIEW (as needed):

Village Attorney XX William T. Lichter Date 11/20/06
Finance Director XX William T. Lichter Date 11/20/06
Village Manager XX William T. Lichter Date 11/20/06



To: William T. Lichter, Village Manager

From: Keith J. Surges, Operations Superintendent

Through: Wesley Anderson, Director of Public Works
(Handwritten signature of Wesley Anderson)

Date: November 13, 2006

RE: Sidewalk Ice and Snow Removal Contract Renewal

On November 3, 2005, the Village Board approved a contract with NSI Landscape for the Sidewalk Ice and Snow Removal Contract. I am requesting your approval to extend the Sidewalk Snow and Ice Removal Contract for an additional year. Attached is a letter from NSI Landscaping indicating their willingness to provide the same service and unit pricing for an additional year.

To exercise the renewal option, the Village Attorney has said the item must be approved by a motion of the Village Board. There is no need to sign a new contract and if approved by the Board, staff will send confirming letters with signature space for NSI Landscape. To accept the extension of the contract, NSI Landscape's work has met village standards during the duration of the contract. I would recommend renewal of the contract for one year in an amount not to exceed \$35,000.00 under the same terms, conditions and prices as shown for fiscal year 2007. I would also request a waiver of bids as a formality.

Please place this item on the December 7, 2006, agenda for consideration by the Village Board.

If you have any questions, please call me.

N.S.I.
LANDSCAPE
150 E. 22nd Street
Lombard, IL 60148

Keith Surges
Operations Superintendent
Village of Lombard

November 10th, 2006

Dear Keith:

We are pleased to accept your offer to extend our agreement to provide snow and ice removal services for the 2006-2007 season. Based on the recent reduction in gas prices we will hold the line on costs and will not request any adjustment in compensation. We will request renewal insurance certificates be sent to your attention.

As in the past we will strive for service excellence by using experienced workers and staging from our Lombard location. As the season is near, "Chris P" will contact you regarding material staging and any input you may have to assure first class service for our village.

We look forward to working together again. Please feel free to call Chris at 988-5505 or me at 988-5517 if you have any questions.

Byron Spencer
CBO
Ext 233
Byron@normanspencer.com

Office 630-705-4140 Fax 630-705-1056