

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees File 040055

FROM : William T. Lichter, Village Manager

DATE : March 22, 2004 Agenda Date April 1, 2004

TITLE : Bid Opening For: Six 2004 Squad Cars

SUBMITTED BY: Robert Baxa, Fleet Services Superintendent

RESULTS:

Date Bids Were Published _____

Bidding Closed _____

Total Number of Bids Received _____

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes X No

Performance Bond Required _____ Yes X No

Were Any Bids Withdrawn _____ Yes X No

Explanation:

Waiver of Bids Requested? _____ X Yes _____ No

If yes, explain:

Award Recommended to Lowest Responsible Bidder? _____ X Yes _____ No

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$124,800.00

Amount of Award \$ 124,008.00

BACKGROUND/RECOMMENDATION:

Recommend the B.O.T waive bid , purchase on state contract and award a purchase order to Landmark Ford of Springfield, Il., in the amount of \$124,008.

Has Recommended Bidder Worked for Village Previously X Yes ___ No

If yes, was quality of work acceptable X Yes ___ No

Was item bid in accordance with Public Act 85-1295? ___ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

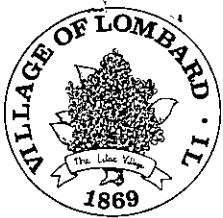
REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX Robert Baxa Date 03/22/04

Village Manager XX William T. Lichter Date 3/23/04

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



TO: William Lichter
Village Manager
File 040055

FROM: Robert Baxa *RB*
Fleet Services Superintendent

DATE: March 18, 2004

SUBJECT: FYE 2004/2005 Squad Car Purchase

Included in the FYE 2004/2005 budget are the replacements for six marked squad cars. Policy is to purchase six new units and auction six old units per year. State bid for the 2004 model year pursuit vehicle has been awarded to Landmark Ford of Springfield, IL. The cost of each unit is \$20,668 or \$124,008 for all six. Budgeted amount for this purchase is \$103,800 in accumulated reserves and \$21,000 in auction proceeds equals \$124,800. To ensure we will receive 2004-model year cars prior to September, we will have to order them by the end of April.

Therefore, I request the B.O.T. waive bid, purchase on state contract # PSD4010495 and award a contract to Landmark Ford of Springfield, IL. in the amount of \$124,008 for six 2004 Ford Crown Vic Squad cars.

Attached is a request for board action. If you have any questions or need any additional information, please call me.

cc: John Burg
Ray Byrne
Dane Cuny
Len Flood