

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
BIDS AND PROPOSALS

TO: President and Village Board of Trustees
FROM: Scott Niehaus, Village Manager
DATE: November 9, 2017 Agenda Date: November 16, 2017
TITLE: AccessOne Contract

SUBMITTED BY: Tim Sexton, Director of Finance

RESULTS:

Date Bids Were Published: Date Bidding Closed:

Total Number of Bids Received.....

Total Number of Bidders Meeting Specifications

Bid Security Required Yes No

Performance Bond Required Yes No

Were Any Bids Withdrawn Yes No

Explanation:

Waiver of Bids Requested? Yes No

If yes, explain:

Award Recommended to Lowest Responsible Bidder Yes No

If no, explain: See attached memo.

FISCAL IMPACT: Approximately \$10,000 per year for the three year contract, including all applicable taxes and fees. Total cost of contract for three year contract is approximately \$30,000 Annual savings estimated at \$4,200 per year, or \$12,600 for the three year contract compared to our current provider. Account #101.120.510.73630

BACKGROUND/RECOMMENDATION: Staff recommends the Village Board of Trustees award a three year contract to AccessOne to provide the Village with telephone connection services.

Has Recommended Bidder Worked for Village Previously Yes No

If yes, was quality of work acceptable Yes No

Was item bid in accordance with Public Act 85-1295? Yes No

Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX Timothy Sexton Date 11/7/17
Village Manager XX Scott Niehaus Date 11/8/17

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Noon, Wednesday, prior to the Board Agenda distribution.