

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
_____ X _____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Timothy Sexton, Acting Village Manager

DATE: September 10, 2013 (B of T) Date: September 19, 2013

TITLE: 1 E. Progress (Adjustable Forms) – Public Sidewalk Easement

SUBMITTED BY: Department of Community Development *WJ*

BACKGROUND/POLICY IMPLICATIONS:

Please find attached staff's recommendation relative to approving a Plat of Easement providing sidewalk on the property located at 1 E. Progress Road and known as Adjustable Forms.

Staff recommends approval of this request.

Please place this item on the September 19, 2013 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: Timothy Sexton, Acting Village Manager

FROM: William J. Heniff, AICP, Director of Community Development *WJH*

DATE: September 19, 2013

SUBJECT: **Motion to Approve a Plat of Easement
Adjustable Forms (1 E. Progress Rd.)**

The construction of Adjustable Forms required that a new public sidewalk be constructed on private property. In addition both the domestic and fire suppression water services are fed from this same watermain. Village Code requires that the Village own and maintain the new public sidewalk.

The attached Plat of Easement was prepared and signed by the property owner, One Progress. LLC Please request the Board of Trustees to approve the Plat of Easement by motion at their September 19, 2013 meeting. Please call either Jana Bryant or myself if you have any questions.

WJH/JB:jd

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