

070717

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____
Recommendations of Board, Commissions & Committees (Green) _____
Other Business (Pink) _____

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: November 29, 2007 (BOT) Date: December 6, 2007

TITLE: Agreement between Village of Lombard and Westside Mechanical, Inc

SUBMITTED BY: Pat Rollins, Deputy Chief of Police

BACKGROUND/POLICY IMPLICATIONS:

Most of the Lombard Police Department HVAC system is original. (30 years old) The current system is in constant need of maintenance and doesn't meet the existing building needs. Many portions of the building have trouble maintaining desirable temperatures. One of the four units has been down for the past six months and no air flow/temperature adjustments are working in this area. Bureau of Inspection services, Keith Steiskal has assisted in selecting a mechanical expert company to assist in preparing documents for the bidding process. The company will design a new HVAC system for the building

Staffs recommendation is to sign off on the agreement with Westside Mechanical Inc, to perform the services listed on the attached letter to prepare us to bid the project out to the vendors

FISCAL IMPACT/FUNDING SOURCE: n/a

Review (as necessary):

Finance Director X

Village Manager X

W.M. Lichter

Date

Date: 11/29/07

NOTE: All materials must be submitted to and approved by the Village Manager's office by 12:00

noon, Wednesday, prior to the Agenda Distribution.

**R
R E S O L U T I O N**

**A RESOLUTION AUTHORIZING SIGNATURE OF
THE VILLAGE PRESIDENT ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, the Westside Mechanical, Inc. as attached as Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said Agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this _____ day of _____, 2007.

Ayes: _____

Nays: _____

Absent: _____

Approved this _____ day of _____, 2007.

William J. Mueller
Village President

ATTEST:

Britte O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

WESTSIDE MECHANICAL, INC. HVAC SYSTEMS & SERVICE

www.wsmtech.com



September 25, 2007

Mr. Keith Steiskal
Lombard Fire Department
255 E. Wilson Avenue
Lombard, Illinois 60148

RE: POLICE DEPARTMENT ENGINEERING

Dear Mr. Steiskal,

Per your request we are pleased to provide this proposal for the above referenced project.

Under this proposal we will furnish and install the following:

- Westside will furnish a complete set of HVAC mechanical drawings for bidding.
- The purposes of the drawings are to correct existing problems in the facility and if possible remove the equipment from the basement and replace with grade mounted equipment.
- This will involve site visits to determine the layout of the new HVAC drawings.
- Westside will perform all required loads for the new equipment selections.
- We will also provide specifications for the new work.
- There are no current drawings for the main level of the building.
- Westside will survey and provide drawings for the main level of the building.
- All work will be performed during normal working hours; Monday through Friday.

THIS IS A COMPLETE SCOPE PER THE PLANS.

Total Cost...\$37,500.00

Thank you for the opportunity to be of service. If we can be of any additional assistance, please call.

Sincerely,

Westside Mechanical, Inc.

Jeffrey Lukitsh
Sales Engineer

VALUE • QUALITY • COMMITMENT

2007 Corporate Lane
Naperville, Illinois 60563
Phone: (630) 369-6690 Fax: (630) 369-6691