

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : William T. Lichter, Village Manager
DATE : July 13, 2005 Agenda Date July 21, 2005
TITLE : Water Meter Reading Services – Waiver of Bids
SUBMITTED BY: Angela M. Podesta, Utilities Superintendent *AMP*

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X Yes _____ No
If yes, explain: See Attached Memo.
Award Recommended to Lowest _____ Yes _____ No
Responsible Bidder?
If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$46,080
Amount of Award \$46,080 7735.755700

BACKGROUND/RECOMMENDATION:

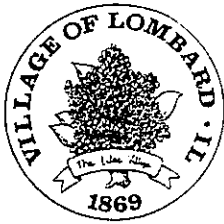
See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes ___ No
If yes, was quality of work acceptable X Yes ___ No
Was item bid in accordance with Public Act 85-1295? ___ Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX *W. T. Lichter* _____ Date 7/13/05

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: William T. Lichter, Village Manager

Through: Wes Anderson, Director of Public Works *WA/AR*

From: Angela M. Podesta, Utilities Superintendent *AMP*

Date: July 13, 2005

Subject: Water Meter Reading Services – Waiver of Bids

NiCor notified the Village that they would no longer read water meters after July, 2002 when the Village's contract expired. NiCor continued reading the water meters through August, 2002, when the Village entered into a contract with Utiliquest, Inc. to read the meters. On February 28, 2003, Utiliquest notified the Village they were terminating their contract for water meter reading services. The Village sent out a request for proposal and three companies responded. The Professional Meters, Inc. (PMI) of Morris, IL proposal was 40% to 55% lower than the other companies. The Village has contracted with PMI to read the water meters since April, 2003, and the Department of Public Works and the Finance Department are very pleased with their performance.

PMI has proposed extending their contract by three years with an option for an additional three years. The fee is on a per read basis and proposed to be raised from \$0.50 per read, to \$0.60 per read for years 1-3 and \$0.65 per read for years 4-6. The increased cost is due to increases in labor and fuel charges.

Water meter reading services are budgeted in the Water & Sewer Operations and Maintenance Fund in the Water Meter Reading and Maintenance Cost Center. The FY 05/06 budget of \$40,000 was based upon a 4% increase in cost per read. The cost for meter reading services will now be approximately, \$46,080 for FYE 06, an increase of \$6,080.

Please request that the Board of Trustees waive bids and award a contract to Professional Meters, Inc. of Morris, IL for water meter reading services for a fee of \$0.60 per read until August, 2008 with an option to renew the contract for an additional 3 years at a fee of \$0.65 per read until August, 2011, at their July 21, 2005 meeting.

AMP