



MEMORANDUM

To: Scott Niehaus, Village Manager
Through: Carl Goldsmith, Director of Public Works *CG*
From: Tom Ellis, Operations Superintendent, Public Works *TE*
Date: November 16, 2020
Subject: Contract Cleaning 2021; Village Hall and Public Works

The Village of Lombard requested proposals from three local contractors for contract cleaning services at the Village Hall and Public Works administration building. The lowest responsible proposal was received from Advanced Cleaning Systems, Inc. East Dundee, IL. This contractor is the current provider of cleaning services for the village.

If approved, the contract will be in effect from January 1, 2021 to December 31, 2021

The Village had three proposal packets picked up for this contract and received two back. The results are below;

Advanced Cleaning Systems, Inc, 558 Plate Drive. East Dundee, IL 60118	Village Hall \$18,039.00	Public Works \$8,039.52	Total \$26,078.52
Imperial Service Systems 200 W. 22 nd street Lombard, IL 60148			\$28,944.00

The FY21 budget includes \$26,078.52/year for this service through accounts 101.270.113.75610(\$8,039.52), 101.120.113.75610 (\$18,039.00).

Staff recommends approving the Contract Cleaning Service Contract with Advanced Cleaning Systems, Inc. for an amount not to exceed \$26,078.52.