

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
 X Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager

DATE: March 1, 2011 (B of T) Date: March 23, 2011

TITLE: Sustainability Award Program

SUBMITTED BY: David Gorman, Asst. Director of Public Works *DAG*

BACKGROUND/POLICY IMPLICATIONS:

The Department of Public Works transmits for your consideration a recommendation for approval from the Environmental Concerns Committee regarding a proposed policy memorandum to establish a Sustainability Award Program.

Fiscal Impact/Funding Source:

This program is projected to cost less than \$50 per year for framed certificates, to be funded from Community Recycling Operating Supplies, account no. 2790.733140.

Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: David A. Hulseberg, Village Manager

THROUGH: Carl S. Goldsmith, Director of Public Works *cy*

FROM: David P. Gorman, Asst. Director of Public Works *DPG*

SUBJECT: Sustainability Award Program

DATE: March 1, 2011

Attached is a draft policy memorandum for a Sustainability Award Program for consideration by the Board of Trustees, as recommended by the Environmental Concerns Committee.

Background:

The Environmental Concerns Committee has been discussing ways to promote sustainable practices for property construction, operation and maintenance, as part of the Village's Sustainability Framework. The Committee desires to publicly recognize individuals, businesses, and organizations that have gone above and beyond typical standards in the interest of sustainability. Per the Sustainability Framework, such actions can be in the areas of air quality, greenhouse gas reductions, water quality & conservation, transportation, land use, waste diversion and energy use.

The Committee will accept nominations throughout the year and will typically award not more than one in any year. It is understood that some years will have no awards. The award will consist of a framed certificate to be awarded by the Village President. There is no monetary award. Therefore, the total cost of this program will normally range from \$0 to \$50 per year. The cost would be funded by Community Recycling Office Supplies account no. 2790.733140.

Recommendation:

The Environmental Concerns Committee has voted to recommend that the Village Board approve the attached draft policy memorandum to establish a Sustainability Award Program. The Program would take effect immediately.

DG:dg HAPWEnvironmentalSustainability Award Program\VM Memo.doc
attachment: proposed BOT Policy Memo

VILLAGE OF LOMBARD
VILLAGE BOARD POLICY MEMORANDUM

DRAFT

Subject: **Sustainability Award Program**

Number: - -

Date: _____

I. Purpose

The purpose of the Sustainability Award Program is to recognize and promote sustainable construction techniques, building materials, operations procedures, maintenance practices and public education within the Village of Lombard.

II. Procedures/Guidelines

- A. Nominations may be submitted to the Assistant Director of Public Works by any source for any business, institution or person.
- B. The Village's Sustainability Framework, attached as Exhibit "A", shall be used as guidance for actions and practices that should be recognized by an award.
- C. The Environmental Concerns Committee shall review the nominations on an annual basis and recommend that the Village Board grant any award(s).
- D. The Village President shall present the award(s), typically at a Board of Trustees meeting.
- E. The effective date of this policy is _____.

III. Legislation/Documentation

Minutes of _____ Environmental Concerns Committee meeting.

Minutes of the _____ Board of Trustees meeting.