

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : December 9, 2016 Agenda Date: January 5, 2016
TITLE : Bid Waiver for: Specialty Landscaping and Bed Maintenance
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor ^{EH}

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? X Yes _____ No

If yes, explain:

See attached memo.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain:

See attached memo.

FISCAL IMPACT:

Amount of Award \$15,000.00 440.740.740.75770 TIF Downtown

\$52,677.00 240.270.112.75770 RM Prog 01

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager

Through: Carl S. Goldsmith, Director of Public Works *cy*

From: Eric Hendrickson, Urban Landscaping and Forestry Supervisor,
Public Works ^{EH}

Date: December 9, 2016

Subject: Specialty Landscaping and Annual Planting Bed Contract Renewal

On December 5th, 2014, the Village of Lombard opened bids for the Village contract **PWO 15-17, *Specialty Landscaping and Annual Planting Bed Maintenance***. The lowest responsible bid was received from Green Horizon Landscaping LLC. The original contract was from January 1, 2015 to December 31, 2015 with two optional annual extensions.

We have contacted Green Horizon Landscaping LLC and they have agreed to honor their price of \$67,677.00 from the December 2014 bid for the 2017 calendar year. Green Horizon Landscaping LLC has provided good service to the Village over the last several years and responded in a timely manner when there have been areas of concern. The FY17 budget contains \$50,000.00 from Hotel/Motel and \$15,000 from the Downtown TIF for this service. The additional \$2,677.00 will come from Hotel/Motel funds budgeted for Grass and Weed mowing due to those numbers coming in under budget.

Staff recommends renewing the Specialty Landscaping and Annual Planting Bed contract with Green Horizon Landscaping LLC for the amount of \$67,677.00. This is the last of two possible extensions of the contract and will expire December 31, 2017. Please present this item to the Board of Trustees at the January 5, 2017 meeting for their approval.

Encl: Green Horizon letter
Specialty Landscaping bid tab



GREEN HORIZON LANDSCAPING LLC

PROFESSIONAL LANDSCAPE SERVICES

960 N. Lombard Rd. • Lombard, IL 60148 • 630/620-1860 • Fax: 630/620-1429

1/13/16 **AMENDED 12/7/16**

Eric,

Green Horizon Landscaping LLC would like to extend the service agreement for:
LANDSCAPING SERVICES & SEASONAL SERVICES for the Village Of Lombard.

We look forward to another GREEN year.

Sincerely,

Kurt Vogt

12/7/16

Bid Opening Tabulation Form 2015 Specialty Landscape and Annual Planting Bed Maintenance

DATE: 5-Dec-14										
TIME: 11:30AM										
DOCUMENT # PWO 15-17		NAME & ADDRESS OF BIDDER		Green Horizon Landscaping LLC 960 N Lombard Lombard, IL						
DOCUMENT		EXCEPTIONS		NONE						
NAME:Specialty Landscape and Annual Planting Bed Maintenance										
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1			\$28,600.00						
2	Annual Trash Pickup Year 1			\$10,000.00						
3	Annual Planting Bed/Planter Maint Year 1			\$27,750.00						
4	Specialty Landscape Maint Year 2			\$28,600.00						
5	Annual Trash Pickup Year 2			\$10,000.00						
6	Annual Planting Bed/Planter Maint Year 2			\$27,750.00						
7	Specialty Landscape Maint Year 3									\$29,172.00
8	Annual Trash Pickup Year 3									\$10,200.00
9	Annual Planting Bed/Planter Maint Year 3									\$28,305.00
GRAND TOTAL				\$66,350.00			\$66,350.00			\$67,677.00
DATE: 5-Dec-14										
TIME: 11:30AM										
DOCUMENT # PWO 15-17		NAME & ADDRESS OF BIDDER								
DOCUMENT		EXCEPTIONS								
NAME:Specialty Landscape and Annual Planting Bed Maintenance										
NO	ITEM	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
1	Specialty Landscape Maint Year 1									
2	Annual Trash Pickup Year 1									
3	Annual Planting Bed/Planter Maint Year 1									
4	Specialty Landscape Maint Year 2									
5	Annual Trash Pickup Year 2									
6	Annual Planting Bed/Planter Maint Year 2									
7	Specialty Landscape Maint Year 3									
8	Annual Trash Pickup Year 3									
9	Annual Planting Bed/Planter Maint Year 3									
10										
GRAND TOTAL										