

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : David A. Hulseberg, Village Manager  
DATE : November 10, 2010 Agenda Date November 18, 2010  
TITLE : Water & Sewer System Supplies Bid  
SUBMITTED BY: Angela M. Podesta, Utilities Superintendent *AMP*

**RESULTS:**

Date Bids Were Published 10/13/10 Bidding Closed 10/29/10  
Total Number of Bids Received 1  
Total Number of Bidders Meeting Specifications 1  
Bid Security Required \_\_\_\_\_ Yes X No  
Performance Bond Required \_\_\_\_\_ Yes X No  
Were Any Bids Withdrawn \_\_\_\_\_ Yes X No  
Explanation:  
Waiver of Bids Requested? \_\_\_\_\_ Yes X No  
If yes, explain:  
Award Recommended to Lowest X Yes \_\_\_\_\_ No  
Responsible Bidder?  
If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$50,000.00  
Amount of Award \$50,000.00

**BACKGROUND/RECOMMENDATION:**

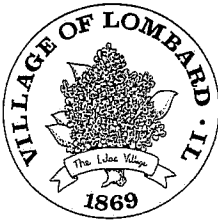
Award a contract in the full budget amount of \$50,000 to Ziebell Water Service Products of Elk Grove Village, IL for the purchase of water and sewer supplies on an as needed basis.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_ No  
If yes, was quality of work acceptable X Yes \_\_\_ No  
Was item bid in accordance with Public Act 85-1295? X Yes \_\_\_ No  
Waiver of bids - Public Act 85-1295 does not apply \_\_\_ Yes

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.**



## MEMORANDUM

**To:** David A. Hulseberg, Village Manager

**From:** Angela M. Podesta, Utilities Superintendent *AMP*

**Through:** Carl S. Goldsmith, Director of Public Works *CSG by DRZ*

**Date:** November 9, 2010

**Subject:** **Water & Sewer System Supplies Bid**

### Background

Five years ago, minimum quantities for on-hand inventory were developed and purchasing practices were changed to buy items on an as-needed basis to maintain the minimum inventory thus providing flexibility to meet changing requirements. Prices are obtained for all of the items kept in stock but purchases are only made to maintain designated inventory levels. A quantity of one is used for each item for the sole purpose of obtaining a base bid price for comparing the bids. Proposals required Bidders to provide prices for supplies in thirteen categories. The total cost of the bid was evaluated based upon the total of all categories.

On Friday, October 29, 2010, bids were opened for Water & Sewer System Supplies. One company responded to the bid: Ziebell Water Service Products, Elk Grove Village with a submitted a bid of \$38,482.19 with no deviations. The bid tabulation is attached.

Therefore, I recommend that the contract be awarded to the lowest bidder, Ziebell Water Service Products for the entire budget of \$50,000 for the purchase of water/sewer system supplies throughout the year on an as-needed basis.

### Recommendation

I am recommending the Board of Trustees award a contract in an amount not to exceed \$50,000 for Water/Sewer System Supplies to Ziebell Water Service Products of Elk Grove, IL. Please submit this recommendation to the Board of Trustees for their approval at the November 18, 2010 meeting.

Water/Sewer System Supplies  
 PWU-1119  
 Bid Tabulation

10/29/2010  
 10:00 AM

Category	Ziebell Water Service Products, Elk Grove Village, IL
I-Valves/Water	\$6,570.00
II-Couplings/Water	\$528.30
III-End Couplings / Water	\$887.25
IV-Pipe/Water	\$2,289.00
V-Castings/Water	\$344.29
VI-Repair Sleeves/Water	\$7,267.15
VII-Brass Fittings / Water	\$1,884.35
VIII-Fittings/Sewer	\$2,189.30
IX-Couplings/Sewer	\$519.50
X-Pipe/Sewer	\$1,546.20
XI-Fire Hydrant Extension/Repair Kits	\$1,035.00
XII-Fire Hydrants	\$7,395.00
XIII-Fire Hydrants Parts	\$6,026.85
<b>Total Bid As Read</b>	<b>\$38,482.19</b>
<b>Total Bid As Corrected</b>	<b>\$38,482.19</b>

No Deviations